The Conejo Recreation & Park District Aquatics Program is recruiting applicants for the 2020 summer season for the Community Pool at CLU, Newbury Park, and Thousand Oaks High School Pools. The Community Pool at CLU is a year-round facility and the high school pools are open during the summer season only. We are seeking qualified candidates for the following hourly positions:

Assistant Pool Manager
Senior Guard
Lifeguard/Instructor

**The Application Process**

**Step One** - Applications are available starting Monday, January 6, 2020, at the Aquatics Office located at the Community Pool at CLU or online at crpd.org/aquatics.

**Step Two** - Those submitting applications will have one tryout; no alternate dates will be scheduled. Try-outs start promptly at 9:00am on Saturday, April 4 or Sunday, April 19 at the Community Pool at CLU. If your try-out is successful, an interview will be scheduled for that afternoon. Successful candidates will be sent a letter inviting them to Rookie School. Visit www.crpd.org/aquatics for try-out details.

**Step Three** - Lifeguard Rookie School will be held on Saturday, April 25, from 11:00am-2:00pm. The Lifeguard Rookie School will challenge the candidate’s knowledge of American Red Cross lifeguard skills in a fast paced and competitive environment. The candidates demonstrating the best understanding of lifeguarding skills may receive a conditional job offer.

**Step Four** - After a successful completion of the Lifeguard Rookie School, all new candidates will be required to attend a Mandatory Orientation and Training on Saturday, May 16, from 9:00-12:00pm (403 W. Hillcrest Drive, Thousand Oaks, 91360).

*Applications must be submitted in-person to the Community Pool at CLU by the applying candidate. Applications submitted by parents, guardians, or friends will not be accepted. Aquatics office hours of operations are Monday-Friday from 9:00-5:00pm and Saturday/Sunday from 9:00-12noon.*

**Important Dates**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, Jan 6</td>
<td>2020 Aquatics Employment Application Available</td>
</tr>
<tr>
<td>Friday, Mar 13</td>
<td>Returning Staff, Manager, and Senior Guard Application Deadline</td>
</tr>
<tr>
<td>Friday, Apr 3</td>
<td>New Candidate Application Deadline</td>
</tr>
<tr>
<td>Saturday, Apr 4</td>
<td>Try-out and Interview #1 – 9:00am</td>
</tr>
<tr>
<td>Sunday, Apr 19</td>
<td>Try-out and Interview #2 – 9:00am</td>
</tr>
<tr>
<td>Saturday, Apr 25</td>
<td>Lifeguard Rookie School – 11:00am-2:00pm</td>
</tr>
<tr>
<td>Saturday, May 16</td>
<td>New Candidate Orientation – 9:00am-12noon</td>
</tr>
</tbody>
</table>
AQUATICS EMPLOYMENT APPLICATION

PERSONAL

Position(s) Applying For:  
(Mark All That Apply)  
Lifeguard/Instructor ___  Senior Guard ___  Management ___

Preferred Pool Location:  
(Rank 1-3)  
Community Pool (CLU) ___  Newbury Park (NPP) ___  Thousand Oaks (TOP) ___

First Name  
Last Name

Primary Address

City, State, Zip

Personal E-mail Address

Cell (Work related messages may be sent to this number)  
Emergency (Parent/Guardian Contact)

How were you referred to this job? If by a current employee, who?

EDUCATION

<table>
<thead>
<tr>
<th>Name of School/College</th>
<th>Major/Subject</th>
<th>Degree Received</th>
</tr>
</thead>
<tbody>
<tr>
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CERTIFICATIONS

<table>
<thead>
<tr>
<th>Certification</th>
<th>Date Issued</th>
<th>Expiration Date</th>
<th>Agency Acquired</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lifeguard Training</td>
<td></td>
<td></td>
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<tr>
<td>Water Safety Instructor</td>
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<tr>
<td>Other</td>
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</tbody>
</table>

Copies of certificates or proof/receipt of future course dates are mandatory before starting work. Certifications that are on-going must be completed before the June 8, 2020.

WORK EXPERIENCE

Most recent work experience should be first. Please use back of page for any additional information.

Title  
Dates Worked to

Agency/Company  
Address

Supervisor’s Name  
May We Contact?  
Phone

Hours Worked Weekly  
Reason for Leaving

Job Duties:

Applications due by 5:00pm on:
Returning Staff – Managers - Senior Guards: March 13, 2020
New Applications: April 3, 2020
Title

Agency/Company

Supervisor’s Name

May We Contact?

Phone

Dates Worked to

Address

Hours Worked Weekly

Reason for Leaving

Job Duties:

Please list any other community service, leadership, instruction, special skills you may have.

This position is seasonal from May 16–August 21, 2020. Would the date you start and end be any different from the dates above? If so, please list:

First Available Date:  Last Available Date:

All tentative vacations dates must be written on this application prior to submission. Do you have any tentative vacations planned? If so, please list:

Date Leaving:  Date Returning:

Will you be holding any other jobs this summer?  Yes ____  No ____

CONFIRMATION

I certify that all the statements are true and complete to the best of my knowledge. I understand that any false statements will disqualify me from further consideration or result in my contract being terminated in the event the Conejo Recreation & Park District contracts for my services.

Signature  Date

Applications must be submitted in-person to the Community Pool at CLU by the applying candidate. Applications submitted by parents, guardians, or friends will not be accepted. Aquatics office hours of operations are Monday-Friday from 9:00-5:00pm and Saturday/Sunday from 9:00-12noon.

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