

Volunteer Application

Full Legal Name: _____ Application Date: _____

Home Address: _____
Street
City
State
Zip Code

Phone: _____ E-Mail: _____

Employer / School: _____ Occupation: _____

Emergency Contact Information (Minors must list a parent/guardian)

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Would you like us to be aware of any physical or medical conditions, or request any accommodation(s) be made?

Volunteer Hours & Availability

Please indicate the hours that you are available for each day of the week in the table below: *ex. "9am – 5pm" or "N/A"*

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

What dates are you available to volunteer? Ongoing From _____ to _____
Start Date
End Date

Preferred total volunteer hours per week: _____ Are you at least 18 years old? Yes * No

*** Volunteers aged 18 or older who will be working directly with children are required to complete an online Child Abuse Mandated Reporter Training and undergo DOJ & FBI background screening via Live Scan fingerprinting.**

I hereby certify that the information provided in this form is complete, true, and correct to the best of my knowledge.

Applicant Name

Applicant Signature

Date Signed

Volunteer Questionnaire

General Area of Interest

What are you interested in doing for the Conejo Recreation & Park District as a volunteer?

Preferred Community Center or Program Area (Mark all that apply)

- | | |
|--|---|
| <input type="checkbox"/> Administration / Hillcrest Center | <input type="checkbox"/> Outdoor Recreation |
| <input type="checkbox"/> Aquatic Recreation | <input type="checkbox"/> Marketing & Communications |
| <input type="checkbox"/> Borchard Community Center & Skatepark | <input type="checkbox"/> Sports Leagues & Tournaments |
| <input type="checkbox"/> Conejo Community Center | <input type="checkbox"/> Summer Day Camps |
| <input type="checkbox"/> Dos Vientos Community Center | <input type="checkbox"/> Thousand Oaks Community Center |
| <input type="checkbox"/> Goebel Adult Community Center | <input type="checkbox"/> Thousand Oaks Teen Center |
| <input type="checkbox"/> Hillcrest Center for the Arts / Theatre | <input type="checkbox"/> Westlake Village Programs |
| <input type="checkbox"/> Therapeutic Recreation / Inclusion Services (Programming for Individuals with Disabilities) | |
| <input type="checkbox"/> Other: _____ | |

Preferred Programming Age Group (Mark all that apply)

- Early Childhood (0-5 years)
 Youth (5-12)
 Teens (13-17)
 Adults (18+)
 Seniors (55+)

Experience & Skills (Mark all that apply)

- | | | |
|--|---|--|
| <input type="checkbox"/> Answering Phones | <input type="checkbox"/> Office / Clerical Work | <input type="checkbox"/> Resident Advisory Council |
| <input type="checkbox"/> Coaching Sports | <input type="checkbox"/> Photography | <input type="checkbox"/> Social Media & Marketing |
| <input type="checkbox"/> Fundraising | <input type="checkbox"/> Program Assistance | <input type="checkbox"/> Special Events |
| <input type="checkbox"/> Graphic Design | <input type="checkbox"/> Program Leadership | <input type="checkbox"/> Special Projects |
| <input type="checkbox"/> Interpretating / Translating — Language(s): _____ | | |
| <input type="checkbox"/> Other Relevant Skill(s) / Certification(s): _____ | | |

Volunteer Responsibilities

As a volunteer for the Conejo Recreation & Park District, it is my responsibility to...

Paperwork

- Complete the required Volunteer Application packet
- Submit to a background screening (if over 18 and working with children)
- Keep CRPD staff informed of any changes in contact information
- Maintain a record of my volunteer service hours

Attendance

- Arrive on time on the days and hours agreed upon
- Attend all required meetings and trainings
- Check in and out with CRPD staff every day
- Wear my volunteer ID badge, t-shirt, vest, or other identifying item
- Notify CRPD staff in advance of any planned absence or vacation
- Call CRPD staff if I am sick and unable to volunteer that day

Participation

- Serve as a good example to all participants
- Dress appropriately
- Participate actively and promote enthusiasm for the activity
- Ask questions if I am unsure
- Work cooperatively with CRPD staff and other volunteers
- Be familiar with safety and emergency procedures
- Report any accidents, injuries, incidents, or other safety concerns to CRPD staff immediately
- Keep participants' personal information confidential

I have read and fully understood the volunteer responsibilities above and agree that as a volunteer I will adhere to them and act in a respectful manner while representing the Conejo Recreation & Park District.

Volunteer Name

Volunteer Signature

Date Signed

Volunteer Agreement, Waiver, and Release

Activity Name _____

Activity Date(s) _____

In consideration for being permitted by the Conejo Recreation and Park District to participate in this volunteer assignment/activity, I hereby waive, release and discharge any and all claims for damages for personal injury, death, or property damage which I may have, or which may hereafter accrue to me, as a result of participation in the assignment/activity. I fully understand that my participation in this volunteer assignment/activity exposes me to the risk of personal injury, death, communicable diseases, illnesses, viruses, and/or property damage. I hereby acknowledge that I am voluntarily participating in this activity and agree to assume any such risks.

This release is intended to discharge in advance the Conejo Recreation and Park District, its officers, employees, volunteers, and agents from any and all liability arising out of or connected in any way with participation in the volunteer assignment/activity, even though that liability may arise out of active or passive negligence or carelessness on the part of the persons or entities mentioned above. It is further agreed that this waiver, release, and assumption of risk is to be binding on my heirs, administrators, executors, and assigns.

I agree to indemnify and to hold Conejo Recreation and Park District, its officers, employees, volunteers, and agents free and harmless from any loss, liability, damage, cost or expense which they may incur as the result of my death or any injury or property damage that I may sustain, or cause, while participating in the volunteer assignment/activity.

Additionally, I fully understand that my participation in the above-referenced activity exposes me to the risk of personal injury, death, communicable diseases, illnesses, viruses, and/or property damage. I hereby acknowledge that I am voluntarily participating in this activity and agree to assume any such risks.

I certify that all statements on this application are true and correct to the best of my knowledge. I understand that the information I provide may be verified, and I give permission to the Conejo Recreation and Park District to make inquiry of others concerning my suitability to act as a volunteer. I also understand that a criminal background check may be accomplished if that action is deemed necessary. I understand that any false statements will disqualify me from the District's volunteer program. I understand that while volunteering for the Conejo Recreation and Park District, I may be dealing with confidential information and I agree to keep said information in the strictest confidence.

I am aware that the relationship between the Conejo Recreation and Park District and a volunteer is an "at will" arrangement, and that it may be terminated at any time without cause by either the volunteer or the Conejo Recreation and Park District. Further, I understand that as a volunteer, I am offering my services of my own free will without any expectation of compensation, health or life insurance, or other employee benefits of any kind.

Photographic Release

I understand that photographs may be taken during this activity and hereby grant the Conejo Recreation and Park District permission to use any such photo(s), my likeness, voice, and words in television, radio, film, or in any form to promote activities of the Conejo Recreation and Park District.

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Parental Consent (Required if Volunteer is Under 18 Years of Age)

I hereby consent that my child, _____, participate as a volunteer with the Conejo Recreation and Park District in the above referenced activity, and I hereby execute the preceding Agreement, Waiver, and Release on my child's behalf.

Authorization for Medical Treatment

As the participant or the parent, legal guardian, or appointed conservator of the participant of this program, I hereby give consent to the Conejo Recreation & Park District to obtain all medical or dental care for myself or my dependent as prescribed by a duly licensed medical professional. This care may be given for whatever conditions are necessary to preserve the life, limb, and well-being of myself or my dependent.

I have carefully read this agreement, waiver, and release and fully understand its contents. I am aware that this is a release of my liability and a contract between myself and the district, and I sign it of my free will.

Volunteer or Parent/Guardian Signature

Full Name (Printed)

Date