



Conejo Recreation & Park District

Financial Assistance for Recreation Programs

The Conejo Recreation & Park District's mission is to enrich the quality of life for our community by preserving and enhancing recreational opportunities, parks, and open space. Our financial assistance program was created to ensure all children in the Conejo Valley have the opportunity to participate in recreational programs. Financial assistance is available to residents who live within the Conejo Recreation & Park District's boundaries (Thousand Oaks, Newbury Park, and the Ventura County portion of Westlake Village). Qualification, as well as the amount of assistance awarded, is based on total family gross income and the number of dependents. The Conejo Recreation & Park District reserves the right to accept or reject any application.

HOW TO APPLY

- ☐ Complete the CRPD Confidential Request for Financial Assistance form
- ☐ Complete the CRPD Programs Registration form
- ☐ Write a brief letter explaining the current need for financial assistance and how it would benefit your family
- ☐ Provide proof of residency within District (submit a copy of your state-issued California ID or Driver's License)
We will also accept documents such as a rental or lease agreement, mortgage bill, utility bill, vehicle registration, etc.
- ☐ Provide proof of total family gross income (submit a copy of your most recent Form 1040 Income Tax Return)
Form must show the number of dependents within the household as well as the total gross income of the filing adult(s)
- ☐ Block out all Social Security numbers listed on all documents submitted for Proof of Residency and/or Income
- ☐ Submit all completed paperwork to the recreation facility or office overseeing your preferred program(s)

GENERAL GUIDELINES

- Financial assistance is available for youth and Therapeutic Recreation participants only.
- Financial assistance requests are limited to two (2) programs per child per program guide session.
- Lab fees and non-refundable registration fees are not covered by financial assistance and must be paid in full.
- Requests will be held until a class meets minimum enrollment. Not all classes are eligible for financial assistance.
- Applying for financial assistance does not guarantee approval. Participant may not attend class prior to approval.
- If you have additional questions, please call or visit your nearest recreation facility, or e-mail recreation@crpd.org.

Guidelines Specific to Foster Children

- Full assistance will be given for one program per child per program guide session, not including lab fees or other registration fees as stated above.
- A statement of foster care reimbursement payments must be submitted as proof of income (no Form 1040 Income Tax Return is necessary).
- If associated with CASA of Ventura County, a personal letter, proof of residency, and proof of income are not required; CASA of Ventura County will instead provide applicants with a letter fulfilling these requirements.

Financial assistance is provided in part by Play Conejo, a 501(c)(3) charitable non-profit organization supporting a Conejo Valley where everyone has the opportunity to play, recreate, socialize, connect, and pursue health in high-quality traditional and non-traditional facilities, outdoor spaces, and programs.





Conejo Recreation & Park District

Confidential Request for Financial Assistance

Parent/Guardian Name: _____

Name(s) of Recipient(s): _____

Location(s) of Preferred Program(s): _____

Total Annual Household Income: _____ Number of Household Members: _____

Address: _____ City: _____ Zip: _____

Phone: _____ E-mail: _____

Have you received Financial Assistance from the Conejo Recreation & Park District before?

Yes Enclose a brief Reflection Letter regarding how the previous assistance was beneficial to your family.

No Enclose a brief Letter of Need explaining how receiving assistance would be beneficial to your family.

MAXIMUM HOUSEHOLD INCOME GUIDELINES

U.S. Department of Housing & Urban Development – Income Limits for Ventura County (2023)

<u>1 Person</u> *	<u>2 Persons</u>	<u>3 Persons</u>	<u>4 Persons</u>	<u>5 Persons</u>	<u>6 Persons</u>	<u>7 Persons</u>	<u>8 Persons</u>
\$74,400	\$85,000	\$95,650	\$106,250	\$114,750	\$123,250	\$131,750	\$140,250

* Applicable for Therapeutic Recreation applicants only.

APPLICATION AGREEMENT

Please allow up to two weeks for processing. CRPD staff will contact you once your application has been processed.

I hereby certify that all the above information is true and correct, and that all income of each adult within the household is reported. I understand that this information is given for the receipt of Conejo Recreation & Park District funds, and that the District staff will verify the information on the application. I understand that any deliberate misrepresentation on this application will result in the immediate cancellation of any fee waivers I have received, and I will be responsible for total fee of the associated program(s). I understand that applying for financial assistance does not guarantee approval.

Full Name of Applicant (Please Print)

Signature of Applicant

Date