

SATURDAY
March 2nd, 2024
10:00am-4:00pm



37th ANNUAL
**SPRING
ART &
CRAFTS
FESTIVAL**

Borchard Community Center
190 Reino Road
Newbury Park, CA 91320

Phone: (805)381-2791 • Email: boc@crpd.org



CRPD.ORG/SACF





FESTIVAL PROCEDURE & GUIDELINES

You are cordially invited to submit your application for the ANNUAL SPRING ART & CRAFTS FESTIVAL. This one day event includes a children's activity area, a variety of refreshments for purchase and over one hundred artisans in a highly visible park setting. The festival takes place from 10:00 a.m. to 4:00 p.m., March 2nd at Borchard Community Park located at 190 Reino Road in Newbury Park, CA. This event is sponsored by the Conejo Recreation and Park District. The first round of the jury phase will take place December 1 - January 15. During this time, your application will either:

- 1) be accepted;
- 2) be declined because your item's category is full;
- 3) be declined due to not meeting the requirement of being "handmade";
- 4) be declined because your products aren't a good fit for our show.

Returning Vendors: Please apply prior to December 1 if you wish to remain in your same location. We will try to keep you in the same spot or general location if possible. No guarantees.

To increase your chances of your application being accepted for the 2024 Spring Art & Crafts Festival, it is recommended that your application be submitted before December 1st. There is no guarantee that you will be accepted during the first jury phase. Applications are put in order of acceptance based on diversity, presentation, creativity, and quality of the item. Applications that are received after December 15 will be juried on a first come-first serve basis until such time that the category for said item is filled. Popular and "full" categories can change from year to year based on the volume of applications. (Note that many categories and indoor booth spaces are full by this time)

THE DECISION OF THE JURY IS FINAL.

- 1) All items displayed must be original, unique, creative works handmade and sold by the Artist/Craftsperson.
- 2) Food vendors exclusively serving food are also accepted and must be self-contained and adhere to all Ventura County Health Division rules and regulations regarding mobile food facility standards. MFF's ONLY.
- 3) No manufactured, imported, production line works or kits will be considered.
- 4) Each exhibitor shall exhibit: ONE MEDIUM WITH COMPLEMENTARY ITEMS RELATED TO THAT MEDIUM. EVERY MEDIUM WILL BE LIMITED TO ENSURE A WELL-BALANCED SHOW.
- 5) PHOTOS MUST REPRESENT ALL ITEMS TO BE SOLD AS WELL AS DISPLAY OVERALL BOOTH SET-UP. PHOTOS BECOME THE PROPERTY OF THE SPRING ART & CRAFTS FESTIVAL.
- 6) Each display will be carefully screened on the days of the event. Vendors will be asked to leave show if items being displayed and sold are proven to not be handmade.
- 7) All artists/craftpersons applying must submit NEW PICTURES
- 8) It is mandatory that each artist staff his/her booth from 10:00 am. to 4:00 pm.
- 9) You will have an assigned arrival time. Please be prompt.
- 10) Booths are 10'x10' unless special arrangements have been made with event organizers.
- 11) Smoking in or around booths is not permitted.
- 12) Pets in or around booths is not permitted.
- 13) All vendors must be cooperative and attentive when they are approached by the event organizer with a concern regarding exhibitor's booth, product and/or behavior.
- 14) Subletting of booths is not permitted. Vendors sharing a booth must be granted permission by the organizer and all names must be on the application.
- 15) Understand that participation in CRPD's Spring Arts and Crafts Show is a privilege, not a right.
- 16) Outdoor canopies must be staked into the ground on all corners in grass areas or heavily weighted on concrete. You are financially liable for any damage your canopy causes to any other artists' displays or product.
- 17) All vendors are required to comply with all State, County and Federal health and safety guidelines.
- 18) No space assignments will be given out until the day of the event.
- 19) No Refunds will be given once application is processed.
- 20) Be mindful that other vendors may be similar items.
- 21) Spots with electricity are limited (only inside)

I understand and agree to be responsible for my booth at all times and agree to adhere to the above Guidelines. I understand and accept that violation of any of the above guidelines can result in not being invited to apply to next year's show.

Signature

Name (Printed)

Date



2024 EXHIBITOR APPLICATION

Name of Exhibitor: _____

Business Name: _____

Address: _____

City: _____ Zip: _____

Day Phone: _____ Cell Phone: _____

Email Address: _____

Description and price range of all exhibit items: _____

Time needed to set up display: _____ Returning Vendor _____

Comments/Suggestions _____

How many publicity postcards (4.25 x 5.5) would you like? _____

Please include a self addressed envelope and stamp.

NOTE NUMBER OF SPACES NEEDED: _____ Credit Card _____

_____ \$105 Inside 10 x 10 (No Canopies) _____ Exp. _____

_____ \$35 Electricity (Inside / Based on availability) Visa, MC or American Express

_____ \$80 Outside 10 x 10 space Make checks payable to CRPD

_____ \$50 Late Fee (after February 9, 2024) MAILING ADDRESS:

_____ TOTAL Borchard Community Center

Attn: BOC Festival, Conejo Recreation & Park District,
190 Reino Road, Newbury Park, CA 91320.

AGREEMENT, WAIVER, AND RELEASE

In consideration for being permitted by the Conejo Recreation & Park District to participate in the above activities, I hereby waive, release, and discharge any and all claims for damages for personal injury, death, or property damage which I may have, or which may here after accrue to me, as a result of participation in said activities. This release is intended to discharge in advance the Conejo Recreation & Park District (its officers, employees, and agents) from any and all liability arising out of or connected in any way with my participation in said activities, even though that liability may arise out of negligence or carelessness on the part of the persons or entities mentioned above. It is understood that these activities involve an element of risk and danger of accidents and knowing those risks I hereby assume those risks. It is further agreed that this waiver, release, and assumption of risk is to be binding on my heirs and assigns. I agree to indemnify and to hold the above person or entities free and harmless from any loss, liability, damage, cost, or expense which they may incur as the result of my death or any injury or property damage that I may sustain while participating in said activities.

I HAVE CAREFULLY READ THIS AGREEMENT, WAIVER, AND RELEASE AND FULLY UNDERSTAND ITS CONTENTS.

I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN MYSELF AND THE CONEJO RECREATION & PARK DISTRICT AND I SIGN IT OF MY FREE WILL.

Signature

Name (Printed)

Date

(NOTE: Signature required to complete registration)

PLEASE NOTE: Conejo Recreation & Park District staff often take photos of participants during classes and special programs, as well as other activities both scheduled and unscheduled. These photos may be used for publicity purposes in the District's printed materials, as well as online at the District's website: www.crpdpd.org, on other District sites such as www.thousandsoaksteencenter.com, and on related Facebook or other social media locations.