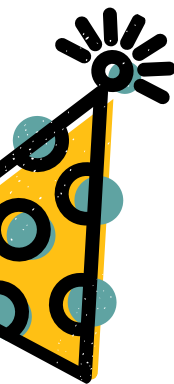




# Conejo Recreation & Park District

## Birthday Party Guidelines

1. The parent organizing the party can arrive at the location no earlier than thirty minutes prior to the start of the party.
2. All fees must be paid to Conejo Recreation and Park District (CRPD) 2 weeks prior to the party date.
3. No refunds for parties will be given if the party is canceled less than **14** days prior to the party date.
4. The parent organizing the party cannot leave the party site until all children have been picked up. CRPD is not responsible for any children after the conclusion of the party.
5. FOR OUTDOOR PARTIES: In case of inclement weather, every effort will be made to find an alternative indoor site. No refunds will be granted. Please note that if you are concerned about inclement weather, please choose an indoor facility in which you can conduct your party.
6. Party attendance must be kept to a maximum of 45 people including the 15 participating children. Additional guests will result in additional fees.
7. Alcohol is NOT permitted.
8. Outside party material (including decorations and food) may be brought in by the parent organizing the party; however, it is up to the parent to set-up/remove and/or serve such items.
9. CRPD does not provide any food add-on packages.
10. A \$50 non-refundable deposit is due at the time of booking.
11. There is a \$10 fee for any additional children over the 15 children covered in the original party price.



**I have read the above information and agree to all the party rules and regulations. I understand that no refunds will be granted if I cancel the party less than 14 days before the booked date.**

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Signature of Organizer

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Date