



2023 VENDOR APPLICATION

Name of Vendor: _____

Business Name: _____

Address: _____

City: _____ Zip: _____

Day Phone: _____ Cell Phone: _____

Email Address: _____

Description and price range of vendor items: _____

Time needed to set up display: _____

NOTE NUMBER OF SPACES NEEDED:

_____ \$25 Outside 10 x 10 space

_____ TOTAL

Cardholder Name _____

Credit Card _____

Exp. _____

Visa, MC or American Express

Make checks payable to CRPD

MAILING ADDRESS:

Borchard Community Center

Attn: Muertos Festival, Conejo Recreation & Park District,

190 Reino Road, Newbury Park, CA 91320.

AGREEMENT, WAIVER, AND RELEASE

In consideration for being permitted by the Conejo Recreation & Park District to participate in the above activities, I hereby waive, release, and discharge any and all claims for damages for personal injury, death, or property damage which I may have, or which may here after accrue to me, as a result of participation in said activities. This release is intended to discharge in advance the Conejo Recreation & Park District (its officers, employees, and agents) from any and all liability arising out of or connected in any way with my participation in said activities, even though that liability may arise out of negligence or carelessness on the part of the persons or entities mentioned above. It is understood that these activities involve an element of risk and danger of accidents and knowing those risks I hereby assume those risks. It is further agreed that this waiver, release, and assumption of risk is to be binding on my heirs and assigns. I agree to indemnify and to hold the above person or entities free and harmless from any loss, liability, damage, cost, or expense which they may incur as the result of my death or any injury or property damage that I may sustain while participating in said activities.

I HAVE CAREFULLY READ THIS AGREEMENT, WAIVER, AND RELEASE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN MYSELF AND THE CONEJO RECREATION & PARK DISTRICT AND I SIGN IT OF MY FREE WILL.

Signature _____

Name (Printed) _____

Date _____

(NOTE: Signature required to complete registration)

PLEASE NOTE: Conejo Recreation & Park District staff often take photos of participants during classes and special programs, as well as other activities both scheduled and unscheduled. These photos maybe used for publicity purposes in the District's printed materials, as well as online at the District's website: www.crpdpd.org, on other District sites such as www.thousandsoaksteencenter.com, and on related Facebook or other social media locations.



FESTIVAL PROCEDURE & GUIDELINES



You are cordially invited to submit your application for the Festival De Los Muertos event taking place November 4 at the Borchard Community Center from 4-8pm. This event is sponsored by the Conejo Recreation and Park District. Please note that submitting an application does not guarantee you a spot at the event. Once your application has been submitted you will be notified if you have been:

1)Accepted;

2)Rejected because your item's category is full;

3)Rejected because your products aren't a good fit for our event.

To increase your chances of your application being accepted, it is recommended that your application be submitted as soon as possible. Applications are processed "first come, first served" and will be selected based on diversity, presentation, creativity, and quality of the items sold. Attaching photographs of your product and/or setup are encouraged. All decisions are final.

1. It is mandatory that each vendor staff their booth from 4:00pm-8:00pm.
2. All booths selling food products must have a MFF Permit through Ventura County Health.
3. All food vendors must have their application is by September 29.
4. Water, electricity, and wifi are not available.
5. Booths must remain setup until 8:00pm, vendors may not start packing up until 8:00pm.
6. You will have an assigned arrival time. Please be prompt.
7. Booths are 10'x10' (unless special arrangements have been made with event organizers).
8. Smoking in or around booths is not permitted.
9. Pets in or around booths is not permitted.
10. All vendors must be cooperative and attentive when they are approached by the event organizer with a concern regarding exhibitor's booth, product and/or behavior.
11. Subletting of booths is not permitted. Vendors sharing a booth must be granted permission by the organizer and all names must be on the application.
12. Outdoor canopies must be staked into the ground on all corners in grass areas or heavily weighted on concrete. You are financially liable for any damage your canopy causes to any other artists' displays or product.
13. All vendors are required to comply with all State, County and Federal health and safety guidelines.
14. All booths must be setup and ready no later than 3:30pm.

I understand and agree to be responsible for my booth at all times and agree to adhere to the above Guidelines. I understand and accept that violation of any of the above guidelines can result in not being invited to apply to next year's show.

Signature

Name (Printed)

Date