



# Conejo Recreation & Park District

The Conejo Recreation & Park District Aquatics Program is recruiting applicants for the 2023 spring and summer season for the Community Pool at CLU, Newbury Park, and Thousand Oaks High School Pools. The Community Pool at CLU is a year-round facility and the high school pools are open during the summer season only.

## The Application Process

**Step 1** Applications will be available starting **Wednesday, March 1, 2023**. Applications must be submitted to the Community Pool at CLU in-person by the applying candidate. Applications submitted by parents, guardians, or friends will not be accepted.

**Spring Hires vs Summer Hires** – Applicants who are 16 years of age by May 1 with open availability can request to work during the Spring season. Qualified candidates may be hired on to Lifeguard and assist with Swim Instruction.

**Step 2** Those submitting applications will have one tryout and interview; no alternate dates will be scheduled. Try-outs start promptly at 9:00am at the Community Pool at CLU. If your try-out is successful, an interview will be scheduled for that afternoon. Visit [www.crpd.org/aquatics](http://www.crpd.org/aquatics) for try-out details.

**Step 3** After a successful completion of your try-out or interview, all new candidates will be required to attend a Lifeguard Orientation Training. Orientations will be held at the Conejo Recreation & Park District's Administrative Offices (403 W. Hillcrest Drive, Thousand Oaks, CA, 91360).

## Important Dates

<b>Sat, Mar 18</b>	<b>Spring Hires</b> – Try-Outs & Interviews – 9:00am
<b>Fri, Apr 7</b>	Returning Staff Paperwork Deadline
<b>Sat, Apr 8</b>	<b>Spring Hires</b> – Try-Outs & Interviews – 9:00am
<b>Sun, Apr 23</b>	<b>Spring Hires</b> - Lifeguard Orientation Training – 1:00pm
<b>Fri, May 12</b>	New Candidate Application Deadline
<b>Sat, May 13</b>	<b>Summer Hires</b> – Try-Outs & Interviews – 9:00am
<b>Fri, May 26</b>	Senior Guard and Manager Application Deadline
<b>Sun, Jun 4</b>	<b>Summer Hires</b> - Lifeguard Orientation Training – 1:00pm
<b>Sat, Jun 17</b>	Official First Day of Summer 2023

### Community Pool at CLU

100 Overton Court, Thousand Oaks, CA, 91360  
805-241-0894 | [aquatics@crpd.org](mailto:aquatics@crpd.org) | [www.crpd.org/aquatics](http://www.crpd.org/aquatics)



# Conejo Recreation & Park District

## AQUATICS EMPLOYMENT APPLICATION

POSITION(S)

Lifeguard

Swim Instructor

Senior Guard

Management

First Name	Last Name
Primary Address	
City, State, Zip	
E-mail	
Cell (Personal Contact)	Emergency (Parent/Guardian Contact)
Will you be 16 or older by your anticipated start date?	
How were you referred to this job?	

### EDUCATION

High School	Graduation Year
College	Graduation Year

### CERTIFICATIONS

Lifeguard Training	Expiration Date:
Water Safety Instructor	Expiration Date:

*Copies of certificate or proof/receipt of future course dates are mandatory before applying.  
Lifeguard Certifications must be acquired prior to **June 17, 2023**.*

### WORK AND VOLUNTEER EXPERIENCE

Title	Month/Year Worked	to
Employer		
Supervisor's Name	Phone	
Job Duties:		

**Applications due by 5:00pm on:**

Returning Applicants – 4/7/2023

New Applications – 5/12/2023

Title	Month/Year Worked	to
Employer		
Supervisor's Name	Phone	
Job Duties:		

Title	Month/Year Worked	to
Employer		
Supervisor's Name	Phone	
Job Duties:		

### REFERENCES

Name	Relation	Phone
Name	Relation	Phone

### WORK AVAILABILITY

**Do you have any tentative vacations planned?**

Date Leaving:	Date Returning:
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**Do you have any commitments that will affect your availability (athletics, school, job, etc.)?**

Commitment	Days	Times
Commitment	Days	Times
Commitment	Days	Times

**If offered a position, when is the first available date you can work?**

Start Date:	End Date:
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**Applications due by 5:00pm on:**  
*Returning Applicants – 4/7/2023*  
*New Applications – 5/12/2023*

Please list the times you are available to work in each of the days below.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

### SUPPLEMENTAL INFORMATION

Do you have any experience working with individuals with disabilities?

Are you bilingual? If so, please list any additional languages you speak.

### CONFIRMATION

*I certify that all the statements are true and complete to the best of my knowledge. I understand that any false statements will disqualify me from further consideration or result in my contract being terminated in the event the Conejo Recreation & Park District contracts for my services.*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

Applications must be submitted in-person by the applying candidate.  
Applications submitted by parents, guardians, or friends will not be accepted.  
Aquatics Office hours are weekdays 9:00-6:00pm and weekends from 9:00-12noon.

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### OFFICE USE ONLY BEYOND THIS POINT

**Verify Info:**    Email    Phone    Vacations    Commitments    Availability

Date Received: \_\_\_\_\_

Staff Initial: \_\_\_\_\_

**Applications due by 5:00pm on:**  
Returning Applicants – 4/7/2023  
New Applications – 5/12/2023