



Conejo Recreation & Park District

March 1, 2021

The Conejo Recreation & Park District Aquatics Program is recruiting applicants for the 2021 summer season for the Community Pool at CLU, Newbury Park, and Thousand Oaks High School Pools. The Community Pool at CLU is a year-round facility and the high school pools are open during the summer season only. We are seeking qualified candidates for the following hourly positions:

Assistant Pool Manager
Senior Guard
Lifeguard/Instructor

The Application Process

- Step One -** Applications are available starting **Monday, March 1, 2021**, at the Aquatics Office located at the Community Pool at CLU or online at crpd.org/aquatics.
- Step Two -** Those submitting applications will have one tryout; no alternate dates will be scheduled. Try-outs start promptly at 11:00am on **Saturday, April 17** or **Saturday, April 24** at the Community Pool at CLU. If your try-out is successful, an interview will be scheduled for that afternoon. Successful candidates will be sent a letter inviting them to Rookie School. Visit www.crpdp.org/aquatics for try-out details.
- Step Three -** Lifeguard Rookie School will be held on **Saturday, May 1, 2021**. The Lifeguard Rookie School will challenge the candidate's knowledge of American Red Cross lifeguard skills in a fast paced and competitive environment. The candidates demonstrating the best understanding of lifeguarding skills may receive a conditional job offer.
- Step Four -** After a successful completion of the Lifeguard Rookie School, all new candidates will be required to attend a Mandatory Orientation and Training on **Saturday, May 15, 2021** (403 W. Hillcrest Drive, Thousand Oaks, 91360).

Applications must be submitted in-person to the Community Pool at CLU by the applying candidate. Applications submitted by parents, guardians, or friends will not be accepted. Aquatics office hours of operations are Monday-Friday from 9:00-5:00pm and Saturday/Sunday from 9:00-12noon.

Important Dates

Monday, March 1	2021 Aquatics Employment Application Available
Friday, April 2	Returning Staff, Manager, and Senior Guard Application Deadline
Saturday, April 17	Try-out and Interview #1 – 9:00am
Friday, April 23	New Candidate Application Deadline
Saturday, April 24	Try-out and Interview #2 – 9:00am
Saturday, May 1	Lifeguard Rookie School – 11:00am-2:00pm
Saturday, May 15	New Candidate Orientation – 9:00am-12noon

Community Pool at CLU
100 Overton Court, Thousand Oaks, CA, 91360
805-241-0894 | aquatics@crpd.org | www.crpdp.org/aquatics



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AQUATICS EMPLOYMENT APPLICATION

Position(s) Applying For: Lifeguard Swim Instructor Senior Guard Management

First Name	Last Name
Primary Address	
City, State, Zip	
Personal E-mail Address	
Cell (<i>Work related messages will be sent to this number</i>)	Emergency (<i>Parent/Guardian Contact</i>)
How were you referred to this job? If by a current employee, who?	

EDUCATION

Name of School/College	Major/Subject	Completed

CERTIFICATIONS

Certification	Date Issued	Expiration Date	Agency Acquired
Lifeguard Training			
Water Safety Instructor			
Other			

*Copies of certificates or proof/receipt of future course dates are mandatory before starting work.
Certifications must be acquired prior to June 14, 2021.*

WORK EXPERIENCE

Work experience should include unpaid and volunteer opportunities as well.

Title	Dates Worked	to
Agency/Company		
Supervisor's Name	Phone	
Job Duties:		

Applications due by 5:00pm on:

Returning Staff – Managers - Senior Guards: **April 2, 2021**

New Applications: **April 23, 2021**

Title	Dates Worked	to
Agency/Company		
Supervisor's Name	Phone	
Job Duties:		

Title	Dates Worked	to
Agency/Company		
Supervisor's Name	Phone	
Job Duties:		

REFERENCES

Please list any references that we can contact to learn more about you.

Name	Relation	Phone
Name	Relation	Phone
Name	Relation	Phone

SUPPLEMENTAL INFORMATION

If offered a position, what dates are you available to work?

First Available Date:	Last Available Date:
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All tentative vacations dates must be written on this application prior to submission.
Do you have any tentative vacations planned? If so, please list:

Date Leaving:	Date Returning:
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Do you speak any other languages? If so, please list:

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Returning Staff – Managers - Senior Guards: **April 2, 2021**

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We take pride in providing programs to members of our community that require special accommodations. Do you have any experience working with individuals with disabilities? If so, please list:

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Do you have any commitments that will affect your ability to keep an open schedule?

Commitment	Days	Times
Commitment	Days	Times
Commitment	Days	Times

Please list your ideal work schedule below with times in each of the 7 days.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

CONFIRMATION

I certify that all the statements are true and complete to the best of my knowledge. I understand that any false statements will disqualify me from further consideration or result in my contract being terminated in the event the Conejo Recreation & Park District contracts for my services.

Signature

Date

Applications must be submitted in-person to the Aquatics Office by the applying candidate.
Applications submitted by parents, guardians, or friends will not be accepted.
Applications are accepted Monday-Friday 9:00-5:00pm and Saturday-Sunday 9:00-12noon.

Office Staff Beyond This Point

Date Application Received: _____	Staff Accepting Application: _____
Information Verified: <input type="checkbox"/> Email <input type="checkbox"/> Phone <input type="checkbox"/> Vacations <input type="checkbox"/> Commitments <input type="checkbox"/> Important Dates	

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