

## MEETING MINUTES

Wednesday, October 14, 2020, 10:00am  
Meeting Held via Zoom Video Conference

### Public Access for Zoom Video Conference:

Meeting Link: <https://us02web.zoom.us/j/89368324373?pwd=YVkyUVRLdzNodW5ld0hzVVUwRXMxZz09>

Meeting Passcode: 918173

### 1. CALL TO ORDER

The meeting was called to order at 10:07am by Chair Holt.

### 2. ROLL CALL & INTRODUCTIONS

#### Present

Susan Holt, Board Member, Conejo Recreation & Park District  
Claudia Bill-de la Peña, Councilmember, City of Thousand Oaks  
Cindy Goldberg, Board Vice President, Conejo Valley Unified School District

Rochelle Callis, Administrator, Conejo Recreation & Park District  
Francine Sprigel, Community Services Coordinator, Thousand Oaks Library  
Rebecca Cook, Counselor, Conejo Valley Unified School District  
Robin Britt, Executive Director, Community Conscience

Dr. Lisa Miller, Assistant Superintendent, CVUSD Student Services  
Jennifer Wissusik, Director of Operations, Boys & Girls Club of Greater Conejo Valley

### 3. PUBLIC COMMENTS

### 4. ITEMS FOR DISCUSSION

#### A. Update: Meeting the Needs of Youth and Families During COVID-19

##### i. What has changed in the last two months?

*Conejo Valley Unified School District* Dr. Miller explained that although Ventura County has progressed from the Widespread Risk Level (“Purple Tier”) to the Substantial Risk Level (“Red Tier”) and schools are permitted to reopen, the process for doing so is highly involved and will take time. Agreements with many labor groups must be made prior to reopening. The earliest CVUSD schools could open is October 26, but there is no agreement to do so at this time. In order to determine if systems are successful, it may be that select grade levels or groupings of students return to campus in stages. The greatest challenge is keeping children socially distanced from one another. The school district did have the opportunity to welcome back a very small group of its most vulnerable learners, specifically those with significant levels of disability. The next group will be English Language Learners who have been in the American education system for less than 18 months, as well as McKinney-Vento students (those experiencing homelessness). Some school sites have been hosting Child Care, and no transmissions have occurred within those programs.

*The Boys & Girls Club of Greater Conejo Valley* All four sites are open, with about 50 kids per club and a focus on supporting the distance learning model. A large percentage of participants are on scholarship, and many families were not equipped to handle online learning. The plan moving forward would be to hold afternoon activities meant to reinforce learning if children were to return to school for a partial day schedule. Currently the Boys & Girls Club is serving about 2/3 elementary school aged participants and 1/3 middle school aged participants. The ratio is 1-2 staff per cohort of 12 students, but with the younger children it is as much as one staff per six students. There have been no transmissions at any of the clubs at this point.

*Conejo Recreation & Park District* Fall programs have begun. There has been no transmission among participants. Therapeutic Recreation is assisting with distance learning. The Youth Outreach Program will be starting activities for teens in the near future.

*Community Conscience* Roughly 2/3 of the building has been closed since March. Essential services are still running but many of them have transitioned to a virtual format. Lutheran Social Services continues to support homeless people throughout the community, but only outdoors rather than in their office space. Many people reach out to Community Conscience because they are struggling to pay their rent.

*City of Thousand Oaks* City Hall remains closed, but the Community Development Department is running. Services are also available online. Grants to assist with rent for low-income families will be processed in the coming weeks. The COVID Relief Grant also just closed. There is an official ballot drop-off outside City Hall.

ii. **What else can or should be done? Are there any gaps in providing needed services?**

Communication with youth and families to inform them these services are available is essential. How do we reach people without overloading them? There is currently a coordinator at CVUSD Student Support Services, Francisco Ramos, who is working directly with families to disseminate information. It is important to be conscientious of how many people are sending out the same information repeatedly to everyone. Providing direct links to community resources may simplify things for families. There are landing pages for various age groups (elementary, teen, and adults/seniors).

**B. Youth & Family Summit**

Rather than host yet another virtual event via Zoom, the committee would like to hold off on planning the Youth & Family Summit until a later date when in-person attendance will be possible.

**It was moved by Goldberg, seconded by Bill-de la Peña, and carried 3-0 to wait until an in-person event is permissible to plan the next Youth & Family Summit.**

**C. Grant Proposal for Annual Youth Outreach Meet & Greet**

Last year, the Conejo Coalition for Youth & Families sponsored the Youth Outreach Meet & Greet with \$250 for food and supplies. Although the event will be virtual this time, and there will therefore be no cost for food, the total funding for the Youth Outreach program has also been decreased as of this budget year. Youth Outreach is requesting \$200 in support this year to cover supplies and staff hours to prepare for the event this year.

**It was moved by Bill-de la Peña, seconded by Goldberg, and carried 3-0 to approve a \$200 sponsorship of the 2020 Youth Outreach Meet & Greet event.**

**5. CONSENT CALENDAR**

**A. Approval of August 8, 2020 Meeting Minutes**

It was moved by Goldberg, seconded by Bill-de la Peña, and carried 3-0 to approve the minutes with the discussed amendment.

**6. AGENCY REPORTS & ANNOUNCEMENTS**

BreakThrough is hosting a parent workshop on YouTube this evening with 500 people registered. The topic is "Parenting During a Pandemic."

**7. ITEMS FOR SUBSEQUENT AGENDAS**

Invite 211 to the next meeting to see what they are currently doing as an organization and how to help them distribute information. Representatives from CVUSD may also wish to hear from 211.

Sprigel will also invite Westminster Free Clinic to the next meeting.

Determine the needs of the community during the upcoming holiday season.

**8. NEXT MEETING DATE**

The next meeting will be held on Wednesday, November 12, 2020 at 10:00am via Zoom.

**9. ADJOURN**

It was moved by Bill-de la Peña, seconded by Goldberg, and carried 3-0 to adjourn the meeting at 11:21am.