

## **MEETING MINUTES**

Wednesday, January 8, 2020, 9:30am  
CRPD Administrative Offices at Hillcrest Center  
403 Hillcrest Drive, Thousand Oaks, CA 91360

### 1. CALL TO ORDER

The meeting was called to order at 9:31am by Chair Holt.

### 2. ROLL CALL & INTRODUCTIONS

#### **Present**

Susan Holt, Board Member, Conejo Recreation & Park District  
Cindy Goldberg, Board Vice President, Conejo Valley Unified School District  
Rochelle Callis, Administrator, Conejo Recreation & Park District  
Rebecca Stelmar, Counselor, Conejo Valley Unified School District  
Robin Britt, Executive Director, Community Conscience  
Kristina Medeiros, Associate Director of Children Services, Many Mansions  
Dichele Harris, Area Director, Lutheran Social Services

#### **Absent**

Claudia Bill-de la Peña, Councilmember, City of Thousand Oaks  
Francine Sprigel, Community Services Coordinator, Thousand Oaks Library

### 3. PUBLIC COMMENTS

### 4. PRESENTATION

Dichele Harris, Area Director of Lutheran Social Services

A Lutheran congregation in Southern California desired to do more for the community and incorporated the nonprofit organization in 1946. Today, the organization offers a total of 50 programs across nine locations working to meet community needs. The Lutheran values of compassion, collaboration, respect, innovation, and stewardship drive the mission of the nonprofit (“Embrace, Equip, Empower”).

The focus of Lutheran Social Services in Ventura County is homelessness:

- A daily drop-in center is available for basic hygiene supplies
- The Rapid Rehousing Program assists homeless individuals and families with low income in finding housing and offers assistance with utility bills for up to 24 months. A total of 89 individuals have been assisted in the past three years.

- Outreach connects individuals and families with local services and resources

Disaster Case Management is a new development since August. This program is specifically for Los Angeles County to support the victims of the Woolsey Fire. LSS works with the victims on appeals to FEMA and insurance claims, along with rental assistance.

When funds are available, LSS offers emergency financial assistance for vital resources including gas cards, bus passes, car registration and insurance payments, utilities, rental assistance, some medical assistance. This is a one-time assistance per individual.

The organization's hours of operation are Monday-Wednesday and Friday from 9:00am-12:30pm (closed on Thursday). Afternoon one-on-one meetings with clients are held from 1:30pm-4:30pm. Client intake is held on Wednesdays from 1:30pm-3:30pm.

To receive services, individuals or families must complete an intake assessment, show proof of residence within Ventura County or the Conejo Valley for at least six months.

The organization's goal is to break the cycle of poverty one family at a time.

Dichele says that some individuals take more time to get back on their fit, so while they work on themselves, she continues to drip kindness on them.

## 5. CONSENT CALENDAR

Approval of November 13, 2019 Meeting Minutes

It was requested to amend the minutes to include the date of the Youth and Family Summit as Wednesday, February 26, 2020.

**It was moved by Goldberg, seconded by Holt, and carried 2-0 to approve the minutes with the discussed amendment.**

## 6. ITEMS FOR DISCUSSION

### A. Youth & Family Summit 2020 – Wednesday, February 26, 2020 at 7:30am

- Planning is going well, and we are in a good position for the event
- Tables may be assigned and numbered to divide discussion questions
- Invitations need to be sent to all participants in our previous meetings
- Staff will be able to collaborate on the invite spreadsheet via Office 365
- Invite Ana Alvarez, “Parents Making a Difference” Program

### B. Future Guest Speakers

- i. Denise Cortez of Harbor House

# **CONEJO COALITION FOR YOUTH & FAMILIES**

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## 7. AGENCY REPORTS & ANNOUNCEMENTS

Conejo Valley Unified School District is hosting a workshop on Tuesday, January 14 from 6:30pm-8:30pm regarding Vaping and Cannabis. The program is for parents and students 12 years and older. Presentations will be given by speakers from Ventura County Behavioral Health, the Ventura County Sherriff Department, and Los Robles Medical Center, followed by a Question & Answers segment.

## 8. ITEMS FOR SUBSEQUENT AGENDAS

### A. Confirm Meeting Dates for 2020

The dates for the remainder of 2020 were discussed. Meetings will be held once per quarter on a Wednesday. A summer meeting is generally avoided due to scheduling conflicts.

## 9. NEXT MEETING DATE

The next meeting will be held on Wednesday, April 8, 2020 at 9:30am.

## 10. ADJOURN

**It was moved by Goldberg, seconded by Holt, and carried 2-0 to adjourn the meeting at 10:30am.**