



Borchard Community Center
190 Reino Rd. Newbury
Park , CA 91320



**Saturday & Sunday,
March 13 & 14, 2021
10:00a.m. - 4:00p.m.**

**Borchard Community Center
190 Reino Road Newbury Park, CA 91320
(805) 381-2791
e-mail: boc@crpd.org**

34th ANNUAL SPRING ART & CRAFTS FESTIVAL

You are cordially invited to submit your application for the
ANNUAL SPRING ART & CRAFTS FESTIVAL.

This two day event includes a children's activity area, a variety of refreshments for purchase and over one hundred artisans in a highly visible park setting.

The festival will take place from 10:00 a.m. to 4:00 p.m., March 13th and 14th at Borchard Community Park located at 190 Reino Road in Newbury Park, CA. This lovely community is located on the western edge of the Conejo Valley nestled up against the Santa Monica Mountains in Ventura County.

This event is sponsored by the Conejo Recreation and Park District. The first round of the jury phase will take place December 1-December 15. During this time, your application will either:

- 1) be accepted;
- 2) be rejected because your item's category is full;
- 3) be rejected due to not meeting the requirement of being "handmade";
- 4) be rejected because your products aren't a good fit for our show.

To increase your chances of your application being accepted for the 2021 Spring Art & Crafts Festival, it is recommended that your application be submitted before December 1st. There is no guarantee that you will be accepted during the first jury phase. Applications are put in order of acceptance based on diversity, presentation, creativity, and quality of the item. Applications that are received after December 15 will be juried on a first come-first serve basis until such time that the category for said item is filled. Popular and "full" categories can change from year to year based on the volume of applications. (Note that many categories and indoor booth spaces are full by this time)

THE DECISION OF THE JURY IS FINAL.

FESTIVAL GUIDELINES

- 1) All items displayed must be original, unique, creative works handmade and sold by the Artist/Craftsperson.
- 2) Food vendors exclusively serving food are also accepted and must be self-contained and adhere to all Ventura County Health Division rules and regulations regarding mobile food facility standards. MFF's ONLY.
- 3) No manufactured, imported, production line works or kits will be considered.
- 4) Each exhibitor shall exhibit:
ONE MEDIUM WITH COMPLEMENTARY ITEMS RELATED TO THAT MEDIUM. EVERY MEDIUM WILL BE LIMITED TO ENSURE A WELL-BALANCED SHOW.
- 5) PHOTOS MUST REPRESENT ALL ITEMS TO BE SOLD AS WELL AS DISPLAY OVERALL BOOTH SET-UP. PHOTOS BECOME THE PROPERTY OF THE SPRING ART & CRAFTS FESTIVAL.
- 6) Each display will be carefully screened on the days of the event. Vendors will be asked to leave show if items being displayed and sold are proven to not be hand made.
- 7) All artists/craftpersons applying must submit NEW PICTURES
- 8) It is mandatory that each artist man his/her booth from 10:00 a.m. to 4:00 p.m. on both show days.
- 9) You will have an assigned arrival time. Please be prompt.
- 10) Booths are 10'x10' (unless special arrangements have been made with event organizers).
- 11) Smoking in or around booths is not permitted.
- 12) Pets in or around booths is not permitted.
- 13) All vendors must be cooperative and attentive when they are approached by the event organizer with a concern regarding exhibitor's booth, product and/or behavior.
- 14) Subletting of booths is not permitted. Vendors sharing a booth must be granted permission by the organizer and all names must be on the application.
- 15) Understand that participation in CRPD's Spring Arts and Crafts Show is a privilege, not a right.
- 16) Outdoor canopies must be staked into the ground on all corners in grass areas or **heavily weighted** on concrete. You are financially liable for any damage your canopy causes to any other artists' displays or product.
- 17) All vendors are required to comply with all State, County and Federal health and safety guidelines in regards to COVID19

APPLICATION PROCEDURES

All applicants will be notified by mail. As an applicant you will receive one of two packets in your self addressed, stamped 5 x 7" envelope

- 1) A confirmation letter, festival details, assigned arrival time, publicity postcards.
- 2) A rejection letter, photographs and space fee returned.

It is important to be aware that past participation is not a guarantee for acceptance.

Certain categories fill up quickly, so it is recommended to submit your application by Dec.

1st to increase your chances of acceptance (for the more popular items, e.g. jewelery, clothing, etc.). Vendors will receive their space assignments the day of the event.

Acceptance is not transferable to another vendor. Jury's decisions are final.

SPACE: Inside booths are in a large gymnasium. Outside booths will be placed on gently rolling lawns or a large flat area.

SECURITY: We hire a local security company for the overnight watch. The security of your booth and items is NOT GUARANTEED.

REFUND POLICY: No refunds are granted once application is accepted. Refunds are only granted for rejected applications.

INCLEMENT WEATHER: Rain or shine; the show takes place.

COVID19 INFORMATION AND GUIDLINES: Vendor and patron safety is our utmost concern. Registration starts far enough in advance of the event that we don't know what the current regulations will be at the time of the event. The Spring Arts and Crafts Show and it's vendors will need to comply with all County, State and Federal Guidelines in regards to COVID19. Regulations, standards and guidelines may have to be modified as the event approaches based on current events. In the event that indoor vendors need to be moved outside to maintain safety and spacing, the price difference between indoor and outdoor fee's will be refunded.

Submit this form 2021 Exhibitor Application

Name of Exhibitor _____

Business Name _____

Address _____

City _____ Zip _____

Phone Day () _____ Evening () _____

E-Mail Address _____

Description and price range of all exhibit items _____

Time needed to set up display _____

Comments/Suggestions _____

How many publicity postcards (4.25 x 5.5") would you like? _____

Please include a self addressed envelope and stamp.

NOTE NUMBER OF SPACES NEEDED:

_____ \$130 Inside 10 x 10 space (no canopies)
If an inside space is not available would you like to
be considered for outside? ___ Yes ___ No
_____ \$20 Electricity (inside / based on availability)
_____ \$85 Outside 10 x 10 space (MFF Food Vendors)
_____ \$25 Late Fee (after February 10, 2021)
_____ TOTAL

CHECKS PAYABLE TO C.R.P.D.

Credit Card _____ Exp. _____

Visa, MC or American Express

MAILING ADDRESS:

Borchard Community Center

Attn: BOC Festival, Conejo Recreation & Park District,
190 Reino Road, Newbury Park, CA 91320.

Remove and return this page to apply FESTIVAL GUIDELINES AGREEMENT, WAIVER, AND RELEASE

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I understand and agree to be responsible for my booth at all times and agree to adhere to the above Guidelines. I understand and accept that violation of any of the above guidelines can result in not being invited to apply to next year's show.

Signature _____ Date _____

In consideration for being permitted by the Conejo Recreation & Park District to participate in the above activities, I hereby waive, release, and discharge any and all claims for damages for personal injury, death, or property damage which I may have, or which may here after accrue to me, as a result of participation in said activities. This release is intended to discharge in advance the Conejo Recreation & Park District (its officers, employees, and agents) from any and all liability arising out of or connected in any way with my participation in said activities, even though that liability may arise out of negligence or carelessness on the part of the persons or entities mentioned above. It is understood that these activities involve an element of risk and danger of accidents and knowing those risks I hereby assume those risks. It is further agreed that this waiver, release, and assumption of risk is to be binding on my heirs and assigns. I agree to indemnify and to hold the above person or entities free and harmless from any loss, liability, damage, cost, or expense which they may incur as the result of my death or any injury or property damage that I may sustain while participating in said activities.

I HAVE CAREFULLY READ THIS AGREEMENT, WAIVER,
AND RELEASE AND FULLY UNDERSTAND ITS CONTENTS.
I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND
A CONTRACT BETWEEN MYSELF AND THE **CONEJO
RECREATION & PARK DISTRICT** AND I SIGN IT OF MY
FREE WILL.

Signature _____ Name (Printed) _____ Date _____

(NOTE: Signature required to complete registration)

PLEASE NOTE: Conejo Recreation & Park District staff often take photos of participants during classes and special programs, as well as other activities both scheduled and unscheduled. These photos maybe used for publicity purposes in the District's printed materials, as well as online at the District's website: www.crpd.org, on other District sites such as www.thousandoaksteencenter.com, and on related Facebook or other social media locations.