



Conejo Recreation & Park District

POOL PARTY RESERVATION FORM

Number of lifeguards will be determined by the age and total number of guests in attendance.

Pool parties are reserved by the hour only.

FEES

Facility - \$75.00/hour
Lifeguard - \$20.00/hour
Cleaning - \$50.00

BREAKDOWN

Facility reservation by the hour. See first bullet point.
Minimum of two lifeguards per reservation. See second bullet point.
A one-time cleaning and maintenance fee. See third bullet point.

ADDITIONAL INFORMATION

- Party reservation must include set-up and breakdown. When reserving, be mindful of the time it will take to set-up and clean-up your party.
- Management will determine if more lifeguards may be necessary depending on the age and swimming level of guests in accordance with California State Law.
- The one-time non-refundable cleaning and maintenance fee is collected at the time of the reservation. This fee covers the deep clean of our deck and restrooms after your party.
- Each reservation has the option to use the facility's blue tooth speaker, deck games, pool noodles, and refrigerator/freezer free of charge.
- Guests may request additional add-ons such as the AFLEX Inflatable Obstacle Course or BBQ Grill for an extra fee.
- Party host is responsible for food, cake, and refreshments. We will allow one shelf of space in our refrigerator; however, all other food must be stored in coolers and brought in by the party host.
- The rental package for the AFLEX Inflatable Obstacle Course is for 2 hours and includes an additional lifeguard.
- The party reservation form must be submitted in person by the party host. A facility walk through is required at the time of the reservation and deposit.
- Outside vendors (i.e. Taco trucks, Bounce Houses, etc.) can be used if they are on the Conejo Recreation and Park District's attached approved vendor list.





Conejo Recreation & Park District

RESERVATION FORM

GUEST INFORMATION

PARTY INFORMATION

LAST NAME:	DATE OF EVENT:
FIRST NAME:	TIME OF EVENT:
PHONE NUMBER:	APPROX AGE OF SWIMMERS:
E-MAIL:	APPROX NUMBER OF GUESTS:

Party reservation must include set-up and breakdown.

When reserving, be mindful of the time it will take to set-up and breakdown your party.

FEES	PRICE	HOURS	AMOUNT
Facility	\$75	_____	_____
Lifeguard	\$20	_____	_____
Cleaning	\$50	One-time Fee	\$50.00
AFLEX	\$199	2	_____
Grill	\$20	_____	_____
			TOTAL: _____

OFFICE USE BEYOND THIS POINT

LIFEGUARD	QTY	HOURS	REVISED TOTAL:
\$20/hour	_____	x _____	_____

Receipt Number:
Special Notes:

Reservation Deposit Due: _____

Remaining Balance Due: _____

Manager Initials: _____

USE OF INCLUDED ITEMS

___ Bluetooth Speaker ___ Refrigerator

___ Deck Games ___ Freezer

Remaining Balance Paid: _____

Manager Initials: _____



Conejo Recreation & Park District

RULES AND REGULATIONS

1. A 50% non-refundable deposit is due at the time of the reservation.
2. Remaining balance must be paid to the Conejo Recreation & Park District 10 days prior to the party date. No refunds for parties will be given after final deposit is paid.
3. Party reservation must include set-up and breakdown. When reserving, be mindful of the time it will take to set-up and breakdown your party.
4. Your party may not exceed the time on the reservation form. Party guests/hosts who are on deck past the agreed upon reservation time are subject to an additional \$75 charge.
5. In case of inclement weather, you may transfer your party to another available day. No refunds will be granted unless the facility is forced to close.
6. Alcohol may not be served, nor may any person appear in the facility in an intoxicated condition.
7. Smoking is not permitted in or near the facility or anywhere on the Cal Lutheran University campus.
8. At no time is glass permitted on the facility.
9. Food and drinks are prohibited in the pool at any time. Party guests must eat and drink at the designated picnic area before entering the pool.
10. No water wings allowed. Only Coast Guard approved life jackets or puddle jumpers are allowed.
11. Parents and guardians are required to provide in-water supervision for all non-swimmers.
12. At no time will music be allowed to constitute a nuisance, cause offense to the public, or be allowed to violate any noise ordinance; the renter remains fully responsible for such compliance. CRPD management reserves the right to determine if music content is appropriate for the facility.
13. Outside party materials (including decorations, pool toys and food) may be brought in by the party host; it is the responsibility of the party host to set up/remove and serve such items.
14. The parent organizing of the party may not leave the party site until all minors are accompanied by their parent or guardian. CRPD is not responsible for any children after the conclusion of the party.
15. All regular pool rules are enforced.

I have read the above information and agree to all the party rules, regulations, and reservation details. I understand that the 50% deposit is non-refundable, and no refunds will be granted after the final deposit is paid.

Signature: _____

Date: _____