33rd Annual Spring Art & Crafts Festival

Saturday & Sunday, March 7 & 8, 2020
10:00am – 4:00pm

Borchard Community Center
190 Reino Road, Newbury Park
805-381-2791
e-mail: boc@crpd.org
You are cordially invited to submit your application for the 33rd ANNUAL SPRING ART & CRAFTS FESTIVAL.

This two-day event includes a children’s activity area, a variety of refreshments for purchase and over one hundred artisans in a highly visible park setting.

The festival will take place from 10:00 a.m. to 4:00 p.m., March 7 and 8 at Borchard Community Park located at 190 Reino Road in Newbury Park, CA. This lovely community is located on the western edge of the Conejo Valley nestled up against the Santa Monica Mountains in Ventura County.

This event is sponsored by the Conejo Recreation and Park District. The first round of the jury phase will take place December 1-December 15. During this time, your application will either:

1) Be accepted
2) Be rejected because your item's category is full
3) Be rejected due to not meeting the requirement of being “handmade”
4) Be rejected because your products aren't a good fit for our show.

To increase your chances of your application being accepted for the 2020 Spring Art & Crafts Festival, it is recommended that your application be submitted before December 1st. There is no guarantee that you will be accepted during the first jury phase. Applications are put in order of acceptance based on diversity, presentation, creativity, and quality of the item. Applications that are received after December 15 will be juried on a first come-first serve basis until such time that the category for said item is filled. Popular and “full” categories can change from year to year based on the volume of applications. (Note that many categories and indoor booth spaces are full by this time)

THE DECISION OF THE JURY IS FINAL.

FESTIVAL GUIDELINES

1) All items displayed must be original, unique, creative works handmade and sold by the Artist/Craftsmen.
2) Food vendors exclusively serving food are also accepted and must be self-contained and adhere to all Ventura County Health Division rules and regulations regarding mobile food facility standards. MFF's ONLY.
3) No manufactured, imported, production line works or kits will be considered.
4) Each exhibitor shall exhibit:
   ONE MEDIUM WITH COMPLEMENTARY ITEMS RELATED TO THAT MEDIUM. EVERY MEDIUM WILL BE LIMITED TO ENSURE A WELL-BALANCED SHOW.
5) PHOTOS MUST REPRESENT ALL ITEMS TO BE SOLD AS WELL AS DISPLAY OVERALL BOOTH SET-UP. PHOTOS BECOME THE PROPERTY OF THE SPRING ART & CRAFTS FESTIVAL.
6) Each display will be carefully screened on the days of the event. Vendors will be asked to leave show if items being displayed and sold are proven to not be handmade.
7) All artists/craftpersons applying must submit NEW PICTURES (even if they have participated in our show in the past). Please label all photos with your name, address and phone number on the back.
8) It is mandatory that each artist man his/her booth from 10:00 a.m. to 4:00 p.m. on both show days.
9) You will have an assigned arrival time. This ensures smooth set-up for all artists. Please allow ample time for travel.
10) Booths are 10'x10' (unless special arrangements have been made with event organizers). Encroachment into other vendors' area(s) and/or aisles is prohibited.
11) Smoking in or around booths is not permitted.
12) Pets in or around booths are not permitted.
13) All vendors must be cooperative and attentive when they are approached by the event organizer with a concern regarding exhibitor's booth, product and/or behavior.
14) Subletting of booths is not permitted. Vendors sharing a booth must be granted permission by the organizer and all names must be on the application.
15) Understand that participation in CRPD's Spring Art and Crafts Show is a privilege, not a right.
16) Outdoor canopies must be staked into the ground on all corners in grass areas or heavily weighted if on concrete. You are financially liable for any damage your canopy causes to any other artists' displays or product.
APPLICATION PROCEDURES

All applicants will be notified by mail. As an applicant you will receive one of two packets in your self addressed, stamped 5 x 7" envelope
1) A confirmation letter, festival details, assigned arrival time, publicity postcards.
2) A rejection letter, photographs and space fee returned.

It is important to be aware that past participation is not a guarantee for acceptance. Certain categories fill up quickly, so it is recommended to submit your application by Dec. 1st to increase your chances of acceptance (for the more popular items, e.g. jewelry, clothing, etc.). Vendors will receive their space assignments the day of the event.
Acceptance is not transferable to another vendor. Jury’s decisions are final.

SPACE: Inside booths are in a large gymnasium. Outside booths will be placed on gently rolling lawns or a large flat area.

SECURITY: We hire a local security company for the overnight watch. The security of your booth and items is NOT GUARANTEED.

REFUND POLICY: No refunds are granted once application is accepted. Refunds are only granted for rejected applications.

INCLEMENT WEATHER: Rain or shine; the show will take place.

Submit this form
2020 Exhibitor Application

Name of Exhibitor ____________________________
Business Name ______________________________
Address ______________________________________
City _________________________________________ Zip _______
Phone Day (  ) _____________ Evening (  ) _____________
E-Mail Address _______________________________________
Description and price range of all exhibit items __________________________
_________________________________________________________
Time needed to set up display ___________________________
Comments/Suggestions ___________________________________
How many publicity postcards (4.25 x 5.5”) would you like? _________
Please include a self addressed envelope and stamp.

NOTE NUMBER OF SPACES NEEDED:

________________ $130 Inside 10 x 10 space (no canopies)
If an inside space is not available would you like to be considered for outside? ___Yes ___No
________________ $20 Electricity (inside only)
________________ $90 Outside 10 x 10 space (MFF Food Vendors) $25 Late Fee (after February 10, 2020)
________________ TOTAL

CHECKS PAYABLE TO CRPD
Credit Card ___________________ Exp. _______
Visa, MC or American Express

MAILING ADDRESS:
Borchard Community Center
Attn: BOC Festival, Conejo Recreation & Park District,
190 Reino Road, Newbury Park, CA 91320.
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Fax: 805-498-1055 • e-mail: boc@crpd.org

I understand and agree to be responsible for my booth at all times as well as agree to adhere to the above guidelines. I understand and accept that violation of any of the above guidelines can result in not being invited to apply to next year's show.

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**AGREEMENT, WAIVER, AND RELEASE**

In consideration for being permitted by the Conejo Recreation & Park District to participate in the above activities, I hereby waive, release, and discharge any and all claims for damages for personal injury, death, or property damage which I may have, or which may hereafter accrue to me, as a result of participation in said activities. This release is intended to discharge in advance the Conejo Recreation & Park District (its officers, employees, and agents) from any and all liability arising out of or connected in any way with my participation in said activities, even though that liability may arise out of negligence or carelessness on the part of the persons or entities mentioned above. It is understood that these activities involve an element of risk and danger of accidents and knowing those risks I hereby assume those risks. It is further agreed that this waiver, release, and assumption of risk is to be binding on my heirs and assigns. I agree to indemnify and to hold the above person or entities free and harmless from any loss, liability, damage, cost, or expense which they may incur as the result of my death or any injury or property damage that I may sustain while participating in said activities.

**CONSENT FOR EMERGENCY MEDICAL TREATMENT:** As the participant or the parent, legal guardian, or appointed conservator of the participant of this program, I hereby give consent to the Conejo Recreation & Park District to obtain all medical or dental care for myself or my dependent as prescribed by a duly licensed medical professional. This care may be given for whatever conditions are necessary to preserve the life, limb, and well-being of myself or my dependent.

I HAVE CAREFULLY READ THIS AGREEMENT, WAIVER, AND RELEASE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN MYSELF AND THE CONEJO RECREATION & PARK DISTRICT AND I SIGN IT OF MY FREE WILL.

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Signature  Name (Printed)  Date

( NOTE: Signature required to complete registration)

PLEASE NOTE: CRPD staff often takes photos and/or videos of participants during classes and special programs, as well as other activities both scheduled and unscheduled. These photos may be used for publicity purposes in the District's printed materials, on the District's website, and on our social media platforms.