

CONEJO RECREATION & PARK DISTRICT

Job Title: Facilities Maintenance Worker II

Division: Parks & Planning

Summary:

Under general supervision, performs a variety of semi-skilled and skilled maintenance and limited construction of the District's buildings, park amenities, playgrounds, and community pool.

Essential Duties and Responsibilities:

- Inspects assigned facilities for deficiencies and safety related issues
- Performs rough and finish carpentry such as installation and repair of fascia, siding, roof and wall members, cabinetry and office furniture, doors, jambs, and hardware
- Performs repair and installation of plumbing systems which may include copper, galvanized steel, plastic or cast iron
- Installs, repairs, maintains, and adjusts commercial plumbing fixtures
- Performs electrical installation, repairs, and maintenance such as indoor and outdoor light fixtures; new circuitry, contactors, ballasts/drivers, lighting control and fixture upgrades, sub-panels, sport lighting controls and facility lighting timers
- From drawings, sketches, or oral instructions, alters, repairs and/or constructs improvements in materials such as wood, metal, plastics, concrete, and masonry
- Designs and fabricates various parts from a variety of construction materials
- Operates torch, plasma cutter, grinder, and welding equipment to cut or join metal parts such as fences, gates, bollards, and benches
- Evaluates performance, performs preventive maintenance, repairs, and installs heating ventilation and air conditioning (HVAC) systems and equipment
- Painting of interior and exterior surfaces
- Repairs and installs various flooring materials
- Performs minor to moderate roofing repair using underlayment, sheet metal, tile, and composite materials
- Inspects, repairs, and maintains a variety of aquatic equipment including pool circulating and boost pumps, sensors, controllers, filters, boilers, chemical feed pumps and feed lines
- Installs and repairs play structures, swings, electronic features, and related equipment
- Operates trucks, tractors, and other special equipment, including but not limited to aerial lift to heights of sixty feet

Other Duties and Responsibilities:

- Corrects damage from graffiti and vandalism
- Cleans, maintains, and repairs tools used in performing work
- Purchases necessary materials for assigned tasks
- Performs related duties as assigned
- May be mobilized in the event of a disaster

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. This is a journey-level class responsible for the full range of assigned duties. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education/Experience:

High school diploma or equivalent GED; four years of related work experience performing building, facility and pool maintenance and repair, with a specialty in at least one building trade preferred; or equivalent combination of education and experience.

Language Ability:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively with other District employees, patrons, and vendors.

Math Ability:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

Reasoning Ability:

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Certificates and Licenses:

California Driver's License
Certified Pool Operator

Supervisory Responsibilities:

This job has no supervisory responsibilities.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. *

While performing the duties of this job the employee is frequently exposed to outside weather conditions. The employee is occasionally exposed to wet and/or humid conditions; moving mechanical parts; high, precarious places; fumes or airborne particles; toxic or caustic chemicals; extreme heat; risk of electrical shock and vibration. The noise level in the environment is loud.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. *

While performing the duties of this job the employee is regularly required to use hands to finger, handle, or feel and reach with hands and arms. The employee is frequently required to walk; stoop, kneel, crouch, or crawl and talk or hear. The employee is occasionally required to stand; sit; climb or balance and taste or smell. The employee is regularly required to lift from 25 to 50 pounds, and occasionally required to lift up to 100 pounds. The employee is occasionally exposed to outdoor weather conditions; wet or humid conditions, moving mechanical parts, high precarious places, chemicals, fumes or airborne particles, and risk of electrical shock. The vision requirements include ability to adjust focus, depth perception, distance vision and close vision.

*Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

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Pursuant to California Government Code Section 3100, all public employees are required to serve as disaster service workers subject to such disaster service activities as may be assigned them by their supervisors or by law.