

CONEJO RECREATION & PARK DISTRICT

Job Title: Grounds Worker III

Division: Parks & Planning

Summary:

Under general supervision perform a variety of specialized and complex skilled grounds maintenance, landscape and light construction tasks in accordance with District policies and procedures; works with a high degree of independent judgment and interpretative ability; ensures that daily workload is carried out through individual and cooperative efforts; organizes subordinate personnel and volunteers in performing specialized maintenance and light construction activities; organizes tasks with user groups; performs preventive maintenance of properties owned by the District.

Essential Duties and Responsibilities:

- Prunes shrubs and trees to shape and improve growth, using hand and power saws.
- Maintains turf areas by mowing, edging, weeding, fertilizing, spraying using insecticides and herbicides, aerating, and watering.
- Plants and removes trees, shrubs and plants.
- Prepares and maintains athletic fields, and play areas, and related facilities.
- Installs, repairs, and maintains sprinkler systems.
- Performs a variety of landscape and ground maintenance tasks including debris and graffiti removal, keeping park areas clean and safe.
- Operates a variety of power tools, hand tools, and motor driven equipment such as trucks and tractors.
- Prepares reports and keeps a variety of records
- Performs specialized light construction and maintenance tasks
- Patrols park area to assist general public and keep park safe.

Other Duties and Responsibilities:

- May direct activity of an assistant (lower level Grounds Workers or contractors) and volunteers.
- Seal coats parking lots and paints lines and curbs.
- All other duties as assigned.
- May be mobilized in the event of a disaster.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. *

Education/Experience:

High school diploma or general education degree (GED); and three years related experience and/or training; or equivalent combination of education and experience.

Language Ability:

Ability to read and interpret documents such as safety rules, operating and maintenance

instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to effectively present information in one-on-one and small group situations to other employees and to visitors.

Math Ability:

Ability to add and subtract two digit numbers and to multiply and divide with 10's and 100's. Ability to perform these operations using units of American money and weight measurement, volume, and distance.

Reasoning Ability:

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instruction furnished in written, oral, diagram, or schedule form.

Certificates and Licenses:

California Driver's License

Supervisory Responsibilities:

This job has no supervisory responsibilities, but may direct temporary employees or provide direction to Grounds Worker II's, Grounds Worker I's, contractors, or volunteer groups.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. *

While performing the duties of this job the employee is regularly exposed to outside weather conditions. The employee is frequently exposed to moving mechanical parts, fumes or airborne particles and vibration. The employee is occasionally exposed to wet and/or humid conditions; high, precarious places; toxic or caustic chemicals; extreme heat and risk of electrical shock. The noise level in the environment is loud.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. *

While performing the duties of this job the employee is frequently required to stand; walk over uneven terrain; use hands to finger, handle, or feel; reach with hands and arms; stoop, kneel, crouch, or crawl and talk or hear. The employee is occasionally required to sit; climb or balance and taste or smell. The employee is frequently required to up to 50 pounds, and occasionally required to lift up to 100 pounds. The vision requirements include ability to adjust focus, depth perception, peripheral vision, distance and close vision.

*Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

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(New 10/16)

Pursuant to California Government Code Section 3100, all public employees are required to serve as disaster service workers subject to such disaster service activities as may be assigned them by their supervisors or by law.