Dear Candidate,

The Conejo Recreation & Park District Aquatics Program is recruiting applicants for the 2019 summer season for the Community Pool at CLU, Newbury Park, and Thousand Oaks High School Pools. The Community Pool at CLU is a year-round facility and the high school pools are open during the summer season only. Working at the high school pools will not limit an employee’s ability to work during the off-season at the CLU Community Pool. We are seeking qualified candidates for the following hourly positions:

- Pool Manager
- Assistant Pool Manager
- Senior Guard (WSI)
- Instructor/Guard (WSI)
- Lifeguard

**Step One** – **Applications are available starting January 7, 2019** at the Aquatics Office, Community Pool at CLU - 100 Overton Court, Thousand Oaks, CA 91360 or online at [www.crpd.org/aquatics](http://www.crpd.org/aquatics). Management applications are due by **March 7, 2019**. Returning candidate applications are due by **March 8, 2019**. New candidate applications are due by **April 5, 2019**.

**Step Two** – Those submitting applications will have one tryout; no alternate dates will be scheduled. Saturday, April 6 or Sunday, April 14 at 9am at the Community Pool at CLU. Visit [www.crpd.org/aquatics](http://www.crpd.org/aquatics) for try-out details. **NEW APPLICANTS** – if your try-out is successful, an interview will be scheduled for that afternoon. Successful candidates will be sent a letter inviting them to Rookie School.

**Step Three** – **Lifeguard Rookie School; Saturday, April 27, 2018; 11:00am-3:00pm**. The Lifeguard Rookie School will challenge the candidate’s knowledge of American Red Cross lifeguard skills in a fast paced and competitive environment. The candidates demonstrating the best understanding of lifeguarding skills may receive a conditional job offer. You will need to pre-register for Rookie School after passing the try-out/interview process.

First year lifeguards will report to the Hillcrest Center on **Saturday, May 18, 2019, 9:00am-12:00pm** for a MANDATORY training. Returning staff will report to the Newbury Park Pool on **Saturday, June 15, 2019 from 9:00-11:00am** for a lifeguard skills check.

Aquatics Section
Conejo Recreation & Park District
AQUATICS EMPLOYMENT APPLICATION

PERSONAL

Position(s) Applying For:
(Look All That Apply)
Lifeguard/Instructor ___ Senior Guard ___ Management ___

Preferred Pool Location:
(Rank 1-3)
Community Pool (CLU) ___ Newbury Park (NPP) ___ Thousand Oaks (TOP) ___

First Name | Last Name
Primary Address
City, State, Zip
Personal E-mail Address
Cell (Work related messages may be sent to this number) | Emergency (Parent/Guardian Contact)
How did you hear about this position?

EDUCATION

<table>
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<tr>
<th>Name of School/College</th>
<th>Major/Subject</th>
<th>Degree Received</th>
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CERTIFICATIONS

<table>
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<tr>
<th>Certification</th>
<th>Date Issued</th>
<th>Expiration Date</th>
<th>Agency Acquired</th>
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<tbody>
<tr>
<td>Lifeguard Training</td>
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<td>Water Safety Instructor</td>
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<td>EMT</td>
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<td>Other</td>
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Copies of certificates or proof/receipt of future course dates are mandatory before starting work.
Certifications that are on-going must be completed before the **April 27, 2019** Rookie School.

WORK EXPERIENCE

Most recent work experience should be first. Please use back of page for any additional information.

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<thead>
<tr>
<th>Title</th>
<th>Agency/Company</th>
<th>Dates Worked</th>
<th>Supervisor’s Name</th>
<th>May We Contact?</th>
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Hours Worked Weekly
Reason for Leaving
Job Duties:
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<th>Title</th>
<th>Dates Worked to</th>
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Job Duties:

Please list any other recreation, community service, leadership, teaching skills, specialty skills or aquatic experience you may have.

This position is seasonal from June 1, 2019–August 16, 2019. Would the date you start and end be any different from the dates above? If so, please list:

First Available Date: | Last Available Date:

All vacations must be submitted on this application prior to submission. Do you have any vacations planned? If so, please list:

Date Leaving: | Date Returning:

Will you be holding any other jobs this summer? Yes____________ No ______________

CONFIRMATION

I certify that all the statements are true and complete to the best of my knowledge. I understand that any false statements will disqualify me from further consideration or result in my contract being terminated in the event the Conejo Recreation & Park District contracts for my services.

Signature ______________________ Date ________________

APPLICATIONS DUE BY 5:00PM ON:
Management Applications: March 7, 2019 - Returning Applications: March 8, 2019 - New Applications: April 5, 2019