

**PLEASE PROVIDE ALL INFORMATION REQUESTED ON THIS FORM**

This information is necessary for determination of park dedication requirements under the Quimby Act for residential development in the City of Thousand Oaks, California (*see reverse for more information*).

Project Identification: \_\_\_\_\_

City of Thousand Oaks Planner: \_\_\_\_\_

Tract Number: \_\_\_\_\_ Assessor Parcel #: \_\_\_\_\_

Gross Acreage: \_\_\_\_\_ Acres

Area in Streets: \_\_\_\_\_ Acres

Area in Open Space: \_\_\_\_\_ Acres

Area in Private Recreation Areas: \_\_\_\_\_ Acres      Credit Requested?      Yes      No

Number of Dwelling Units: \_\_\_\_\_      SFD      TH      APT      MH      ADU

Zoning: \_\_\_\_\_

Amount of Public Works Street Improvement Bond: \_\_\_\_\_

*IF THE TRACT INCLUDES A PRIMARY OR SECONDARY CONTROLLED ACCESS HIGHWAY, PLEASE SEE MUNICIPAL CODE SECTION 9-4.2607 AND PROVIDE THE FOLLOWING INFORMATION:*

Excess Street Area: \_\_\_\_\_ Acres

Excess Street Improvement Costs: \$ \_\_\_\_\_

Submitted by: *(please print)* \_\_\_\_\_

Firm Name: *(if applicable)* \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone:      Office: \_\_\_\_\_      Cell: \_\_\_\_\_

Property Owner/Payer Name: *(if different than above)* \_\_\_\_\_

*WITH YOUR SIGNATURE BELOW, YOU ACKNOWLEDGE RECEIPT OF INFORMATION PERTAINING TO THE QUIMBY ORDINANCE AND UNDERSTAND THE REQUIREMENTS TO AFFECT THIS OFFICIAL PROCESS.*

Signature: \_\_\_\_\_      Date Submitted: \_\_\_\_\_

Please return completed form with copy of latest tentative tract map to:

**Conejo Recreation & Park District**  
Bill Palermo, Parks Analyst, Parks & Planning Division  
bpalermo@crpd.org  
403 W. Hillcrest Drive  
Thousand Oaks, CA 91360

**Project Identification:** Depending on project size, provide a case number, lot number, or street address.

**Gross Acreage:** The overall acreage of the proposed tract or subdivision. In small divisions or single lots, the acreage of the total project or single lot.

**Area in Open Space:** Usually for larger projects that intend to leave a quantity of open undevelopable land for either an association or public maintenance and use. Do not include open lands that are a part of residential lots.

**Private Recreation Areas:** Usually for larger projects that intend to provide a set of private recreation areas as amenities for their tract residents. Park credit might be available if the code requirements are met.

**Number of Dwelling Units:** Based on the proposed final number of units approved. Circle the correct category of single family, townhouse, apartment, and mobile home.

**Planning Department Advisement:** Zoning; Tract Number

**Public Works Advisement:** Area in Streets; Excess Street Area; Excess Street Improvement Costs; Amount of Public Works

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In order to calculate specific Quimby fees, the following must be submitted:

**Large Projects or Subdivisions** (*greater than four units*)

1. Completed tract information sheet,
2. Certified appraisal\* of the undeveloped land,
3. Latest tentative or proposed final tract map,
4. City of Thousand Oaks Public Works Department - Off-site and on-site improvement fee calculations.

**Small Projects** (*4-units and less*)

1. Completed tract information sheet,
2. A certified appraisal\*, copy of a recent escrow purchase price, letter of appraisal with comparable prices, or other agreed-upon method to establish value,
3. Tentative or a proposed final plot plan of the project,
4. For single lots with a proposed single unit, please submit a copy of the assessor's map showing the lot location identified with the assessor's number,
5. City of Thousand Oaks Public Works Department - Off-site improvement fee calculations pages 1-3.

**\*SPECIAL NOTE:** The Conejo Recreation & Park District requires that all certified appraisals be prepared by a member of the **Appraiser's Institute**.

Return all information to:

**Conejo Recreation & Park District**

Parks & Planning Division  
403 W Hillcrest Drive  
Thousand Oaks, CA 91360

For questions, please contact:

**(805) 495-6471**

**[www.crpdpd.org/quimby](http://www.crpdpd.org/quimby)**

**\*\*\*PAYMENT OF A PARK DEDICATION FEE IS AVAILABLE BY APPOINTMENT ONLY\*\*\***