THOUSAND OAKS TEEN CENTER  
HIGH SCHOOL VOLUNTEER PROGRAM  

Teen Leadership Club

PROGRAM DESCRIPTION

Thank you for your interest in volunteering at the Thousand Oaks Teen Center! This program is designed to give high school age teens the opportunity to gain experience in the field of recreation.

As a volunteer, you represent the Conejo Recreation and Park District and the Thousand Oaks Teen Center. A volunteer position at the Teen Center is a privilege. Teen volunteers are expected to possess age appropriate social skills and manners. Teens should have the ability to follow directions and interact favorably with both staff and their own peer group. Character traits, such as responsibility, dependability, good communication skills, cooperation, leadership, and a strong work ethic are highly desirable.

All volunteers are expected to adhere to all Teen Center rules and serve as a role model to their peer group. Volunteer assignments are based on maturity and ability and are left to the discretion of staff. Each applicant will be screened and orientated to assure that they maintain the proper conduct. Additionally, the Teen Center staff reserves the right to deny admittance or remove existing teen volunteers due to inappropriate behavior.

This is a great opportunity to gain work experience and make new friends as well. This experience will be both enjoyable and prove valuable for your future.
TEEN VOLUNTEER:
Volunteers from the community are a valuable asset to the Conejo Recreation and Park District and the Thousand Oaks Teen Center. Volunteer services are welcome and greatly appreciated. However, it is important that volunteers have an understanding of the conditions under which their services are undertaken in order to avoid misunderstanding and situations which might diminish mutual benefits of the program. Therefore, all volunteers and their parents are requested to read and sign the following statement.

1. Volunteers are not covered under working compensation law. The district assumes no responsibility for providing or paying for medical services for volunteers.

2. Volunteers are responsible for their own welfare and must observe rules and regulations of the District with regard to safety.

3. Although volunteers are not monetarily compensated, the individuals and their services do require the time of District personnel to orient, schedule and coordinate assignments. For this reason, each prospective volunteer must realize that there is an obligation to fulfill the pledge made to offer services for a certain period of time and do so in a conscientious manner. The understanding and acceptance of these conditions will be a major factor in promoting a worthwhile experience for all.

4. The Teen Center staff reserves the right to deny admittance into the program or to remove existing teen volunteers due to inappropriate behavior.

**By my signature below I accept the terms of the agreement above.**

__________________________     __________
Volunteer Signature          Date

__________________________     __________
Parent Signature             Date

__________________________     __________
Teen Services Director        Date
THOUSAND OAKS TEEN CENTER
HIGH SCHOOL VOLUNTEER PROGRAM
Teen Leadership Club Application

A. PERSONAL INFORMATION

Date of Application ____________________

Name (first) _________________________________ (last) ____________________________

Address _______________________________________________________________________

City ________________________ Zip Code: ________________ E-mail ______________________

Contact: (cell#)___________________ (home#)___________________

(email)________________________________________________________________________

Emergency Contact Number ______________________________ Relationship _____________

B. INTERESTS

Please choose the type of event that you would be interested in volunteering.

_____ Theme dances

_____ New Years Eve dance

_____ Sports Tournaments

_____ Fundraising

_____ Concerts

_____ Special Interest Classes

_____ Office/Desk work
Please check any skills/talents you have that would be beneficial:

_____ Art/Advertising - Create posters, etc. for community advertising.
_____ Technology
_____ Sports - run scoreboard, help referee, etc.
_____ Dances/Concerts - planning and decorating.
_____ Fundraising - develop and conduct fundraisers.
_____ Other – Please explain: ____________________________________________

__________________________________________________________________________________________

C. EDUCATION

High School name ____________________________________________
Grade _________
Year Graduating ___________

D. BIRTHDATE

Date of birth: (month) _______________________ (day) ___________ (year) ______________
Age: __________