

○ CONEJO COALITION FOR YOUTH & FAMILIES ○

MEMBER AGENCIES

Conejo Recreation & Park District
Conejo Valley Unified School District
City of Thousand Oaks

Ashley Orozco, Conejo Recreation & Park District
Conejo Coalition for Youth & Families Chair

COMMUNITY PARTNERS

Community Conscience

MEETING MINUTES

Tuesday, February 3rd, 2026, 10:00am

The Oak Room at The Civic Arts Plaza
2100 Thousand Oaks Blvd., Thousand Oaks, CA. 91362

1. CALL TO ORDER

Meeting called to order at 10:00 a.m.

2. ROLL CALL & INTRODUCTIONS

Board Member Present:

Ashley Orozco, Conejo Recreation & Park District
Karen Sylvester, Conejo Valley Unified School District
Tie Gutierrez, City of Thousand Oaks

Staff Present:

Rochelle Callis, Conejo Recreation & Park District
Amber Bowman, Conejo Valley Unified School District
Sarah Mailes, City of Thousand Oaks

Also Present:

Marissa Buss, Conejo Recreation & Park District
Lisa Evans Powell, Conejo Valley Unified School District
Robin Britt, Community Conscience
Jamie Gonzalez, COO, Southeast Ventura County YMCA (Virtual)

3. PUBLIC COMMENTS

Robin Britt – commented on open suite space at human services center & needed building repairs

4. PRESENTATION

Thanked outgoing Board Members, Marissa Buss (CRPD) and Lisa Evans Powell (CVUSD) for their service and welcomed new Board Members Ashley Orozco and Karen Sylvester.

5. CONSENT CALENDAR

○ CONEJO COALITION FOR YOUTH & FAMILIES ○

A. Approval of Meeting Minutes from December 2, 2025. Sylvester moved to approve; Gutierrez seconded. The motion passed.

6. ITEMS FOR DISCUSSION

A. Transition of Board Member

i. Current Roles, Responsibilities, and Functions

Staff provided a brief overview of CCYF history. Past responsibilities and functions of the Coalition were discussed and reviewed based on the signed current agreement. As outlined in the agreement, staff confirmed that the representative from CRPD serves as the Chair, therefore CRPD representative Ashley Orozco will serve as Chair for 2026.

ii. Thank You to Outgoing Members

Staff and fellow Board Members thanked outgoing Board Members Lisa Evens Powell and Marissa Buss.

iii. Welcome New Members

Staff and fellow Board Members welcomed Ashley Orozco and Karen Sylvester.

B. CCYF Branding/Logo Discussion

- i. Board discussion on a new logo or branding for the CCYF. Agreement among Board Members to move forward with new logo and branding specific to CCYF. Next step is for City of Thousand Oaks to come back to the Board for further discussion and direction.

C. 2025 Recap and 2026 Planning and Direction

- i. Recap of key discussions from prior year to identify next steps for any potential updates to the agreement, functions, scope, and goals.

Gutierrez spoke about growing the voice of this Coalition and how important it is to have speakers that will provide information useful to each CCYF organization and the community. Each member spoke about their desire to ensure Coalition meetings are efficient and goal oriented as well as highlighting the need to engage the community.

ii. Discuss meeting structure and identify potential speakers for 2026

Discussion on meeting format, expectations, priorities, and measuring success followed. The CCYF Board explored what it would entail to expand representation and weighed the pros and cons of adding more voting or nonvoting members, as adding voting members would result in needing to amend the current agreement. Agreement to discuss in greater depth at the June meeting.

Agreement among Board Members to have a meeting theme for each of the meetings scheduled for April 14, October 6, and December 1. The Board will decide on and invite three organizations to give 10-minute presentations on the agreed

○ CONEJO COALITION FOR YOUTH & FAMILIES ○

topic for that respective meeting, followed by questions from Board members and the public. The agreed topic areas are housing and homelessness, mental health, and resources for the immigrant community. The theme for the April meeting will be on resources for the immigrant community.

- iii. Review and confirm the proposed 2026 meeting schedule

Agreement among the Board for the provided meeting schedule. Regular CCYF meetings will be held at 10am on the first Tuesday of the month in which the Board meets. Location will be in the Board Room at the City of Thousand Oaks City Hall.

7. PUBLIC COMMENTS

No public comments

8. AGENCY REPORTS & ANNOUNCEMENTS

- A. CVUSD: Feb 25 Black History Month Event: 5:30 p.m. – 7:00 p.m. @ 2801 Atlas Ave – University Center MPR
- B. CVUSD: Prom Dress Giveaway coming up
- C. City of TO: New bus route started January 12. Route 45 stops right outside of the Teen center. The City's Community Events Grant is open through February 26, 2026.

9. FUTURE AGENDA ITEMS

- A. Coalition logo discussion
- B. Discussion on additional members

10. NEXT MEETING DATE

- A. March 10, 2026 Special Event Meet and Greet at 2:00 p.m. – 4:00 p.m. at the Thousand Oaks Teen Center located at 1375 E. Janss Road, Thousand Oaks CA, 91362

Meet and Greet is not open to the public. Only school staff and invited guests may attend. An invitation will be sent to CVUSD Board, CRPD Board, and City Council Members. An invitation was sent to principals by CVUSD staff.
- B. April 14, 2026 regular meeting 10:00 a.m. at the City of Thousand Oaks City Hall Board Room, located at 2100 Thousand Oaks Blvd., Thousand Oaks CA, 91362

11. ADJOURN

Meeting adjourned at 11:50 am