



# Conejo Recreation & Park District

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**GENERAL MANAGER**  
Jim Friedl

**BOARD OF DIRECTORS**  
Nellie Cusworth, Chair  
Marissa Buss, Vice Chair  
Chuck Huffer, Director  
Doug Nickles, Director  
Ashley Orozco, Director

**DATE:** January 15, 2026  
**TO:** Board of Directors  
**FROM:** Jim Friedl, General Manager   
**SUBJECT:** **Confirmation of Board Appointments and Assignments**

## **RECOMMENDATION**

Confirm, modify, add or delete committee assignments as appropriate.

## **DISCUSSION**

Board appointments and assignments are reviewed by the Board annually at a CRPD Board meeting, although the majority of the Board may amend the appointments and assignments at any time.

The latest review was held at the January 23, 2025, Board meeting, resulting in the attached revised list of Appointments and Assignments. Substantive changes proposed this year are to eliminate the ad hoc Rancho Potrero Community Equestrian Center Committee because the Rancho Potrero Community Equestrian Center is now an established facility in CRPD's portfolio of parks and add the General Manager Review Committee.

## **STRATEGIC PLAN COMPLIANCE**

6.0 "...assure that the organization has clear direction for successful operations in an open, honest and ethical manner."

### **ADMINISTRATIVE OFFICES**

403 West Hillcrest Drive, Thousand Oaks, CA 91360-4223  
805-495-6471 | 805-497-3199 | parks@crpd.org | www.crpdp.org

**CONEJO RECREATION AND PARK DISTRICT BOARD OF DIRECTORS  
COMMITTEE APPOINTMENTS AND ASSIGNMENTS  
2026 DRAFT**

**FIXED TERM APPOINTMENTS**

<b>Conejo Open Space Conservation Agency</b> Chuck Huffer Doug Nickles	<b>Four Year Term Expires</b> December 1, 2025 December 1, 2026
<b>California Association of Recreation and Park Districts (CARPD)</b> Doug Nickles, <del>Past President</del> <b>Secretary</b>	<b>May 2026</b>
<b>Mountains Recreation and Conservation Authority (MRCA)</b> George Lange	December 2026
<b>Santa Monica Mountains Conservancy Advisory Committee</b> George Lange	December 2026

**APPOINTMENTS AND ASSIGNMENTS AT THE PLEASURE OF THE BOARD**

**STANDING COMMITTEES**

<b>Art, Education and History</b> (added 2/20/20) Marissa Buss Nellie Cusworth	<b>Property Acquisition Committee</b> (added 11/19/20) Marissa Buss Ashley Orozco
<b>Recognition Program</b> Chuck Huffer Ashley Orozco	<b>Ventura County Special Districts Association</b> Nellie Cusworth, President Doug Nickles, Alternate
<b>Conejo Coalition for Youth and Families</b> Marissa Buss	<b>General Manager Review Committee</b> (Added 01/15/26) <b>Chair</b> <b>Vice Chair</b>
<b>Finance and Audit Committee</b> Chuck Huffer Ashley Orozco	<b><u>AD HOC COMMITTEES</u></b>
<b>Goebel Senior Center Commission Applicant Review Committee</b> Chuck Huffer	<b>Ad Hoc Revenue Measure Committee</b> (added 6/20/19) Nellie Cusworth Chuck Huffer
<b>Museum Liaison (Chumash, McCrea, Stagecoach)</b> Nellie Cusworth	<del><b>Ad Hoc Rancho Potrero Community Equestrian Center Committee</b></del> (added 3/5/20) <del>Doug Nickles</del> <del>Ashley Orozco</del>
<b>Park Facility Naming Committee</b> Nellie Cusworth Ashley Orozco	<b>Ad Hoc Large Community Events Policies and Procedures Review Committee</b> (added 7/20/23) Chuck Huffer Nellie Cusworth

**AD HOC COMMITTEES (Cont.)**

**Ad Hoc Conejo Creek Master Plan  
(1999) Review Committee**

(added 7/20/23)

Marissa Buss

Doug Nickles

**Ad Hoc Quimby Review**

(added 9/21/23)

Marissa Buss

Doug Nickles

# **Conejo Recreation and Park District Board of Directors Appointments and Committee Assignments**

## **Committee Descriptions**

### **Art, Education and History Committee (est. 2/20/20)**

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Art, history and education are building blocks for a rich culture and flourishing society. The purpose of this committee is to consider art, history and education in relationship to CRPD's programs and facilities.

### **Conejo Coalition for Youth and Families (est. 2005)**

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This is a successor committee to CSAPA (Conejo Substance Abuse Prevention Authority) which started in 1980. CCYF is established by an agreement between the City of Thousand Oaks, Conejo Valley Unified School District and Conejo Recreation and Park District. The committee serves as a resource to assist in the discussion and review of available services that provide a safe, secure and healthy environment in support of youth and families in the Conejo Valley, including substance abuse and mental health education. (Meets approximately 4x/year.)

### **Conejo Creek Master Plan (1999) Review Committee (ad hoc) (added 7/20/23)**

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The 1999 Master Plan for the Conejo Creek Park complex has served as a template for park improvements over the past 25 years. The purpose of this committee is to consider potential updates to the Master Plan – focusing on Conejo Creek West and Northwest, and provide recommendations, if any, to the full Board.

### **Conejo Open Space Conservation Agency (est. 1977)**

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COSCA was created in 1977 by a joint powers agreement between the City of TO and CRPD in order to coordinate land use planning and policy decisions, and facilitate open space acquisition, management, and conservation according to the goals identified in the City's General Plan. The Mission of COSCA is to acquire, conserve and manage open space within the surrounding Conejo Valley for future generations, sustainably balancing public use with ecosystem protection. The City and Park District each appoint 2 members of their respective boards to 4-year terms, who in turn appoint the 5<sup>th</sup> public member of the COSCA Board. (COSCA generally meets 4-6 times/year.)

### **Finance & Audit Committee (est. 2011)**

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This Committee meets the District's Management Services Administrator and outside financial auditor to consider matters pertaining to the financial management of the District including audit reports, investments and reserve funds. (Meets as needed – generally 2-4 x/year.)

### **Goebel Senior Center Commission Applicant Review Committee (est. 2011)**

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This individual observes the Goebel Senior Center Commission (an independent 501(c)(3) non-profit organization) applicant review process. Applicants to the Commission are recommended for appointment by the Commission to the full CRPD Board which then confirms or rejects the appointments. (Candidate interviews are generally held 1-2 times/year.)

### **Large Community Events Policies and Procedures Review Committee (ad hoc) (est. 7/20/23)**

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An existing board-level policy guides the number and nature of large community events that may occur on park property (especially at the Conejo Creek Park complex). The purpose of this committee is to review CRPD's policies and practices with respect to large community events and provide recommendations, if any, to the full Board regarding such events.

### **Mountains Recreation and Conservation Authority (est. 1985)**

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The MRCA is a joint powers authority dedicated to the preservation and management of local open space and parkland, wildlife habitat, watershed lands, and trails in both wilderness and urban settings, and to ensuring public access to public parkland. Per the JPA, the SMMC, CRPD and RSRPD Boards each appoint one person to sit on the MRCA Board. The MRCA Board, in turn, selects a member of the public to serve as its fourth member. The MRCA generally meets monthly. The CRPD Board chooses a Board member to serve on this committee.

### **Museum Liaison (est. 1/18/24)**

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This individual serves as a liaison to the Chumash Museum Board, the Conejo Valley Historical Society and the McCrea Ranch.

### **Park and Facility Naming Committee (est. pre-1996)**

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This committee meets as needed to consider the naming of parks and facilities.

### **Property Acquisition Committee (est. 11/19/20)**

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The purpose of this committee is to work with staff to identify potential properties that may be a suitable future park site based on the future planned growth within the City wherever it may occur. This committee should analyze future land use and residential development, targeted property characteristics as well as potential acquisition methods.

### **Quimby Review Committee (ad hoc) (est. 9/21/23)**

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"Quimby" and Park Impact Fees are related in that they are both fees placed on new development in order to off-set the impacts that the additional people associated with the new development will place on the existing park system. The goal is to maintain a sufficient amount of improved parks per population. The purpose of this committee is to investigate whether the existing fee structure is meeting the District's future needs and whether possible changes should be considered. The committee will work with staff and stakeholders and return with recommendations, if any, to the full CRPD Board.

### **~~Rancho Potrero Community Equestrian Center Committee (ad hoc) (est. 3/5/20)~~**

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~~The purpose of this committee is to consider the Rancho Potrero Community Equestrian Center as a public amenity and how to effectively manage its ongoing operations to provide public value. The committee should be comprised of 1 COSCA representative from CRPD and 1 non-COSCA representative from CRPD and will work with CRPD staff as well as a similarly established committee from the City of Thousand Oaks.~~

### **Recognition Program (est. pre-1996)**

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The purpose of the Recognition Program expanded in 2023 so that it includes the Athlete Recognition Program and the Gratitude Circle. The existing Athlete Recognition Program recognizes extraordinary and remarkable athletic achievement by those living in the Conejo Valley. Nominations for the Athlete Award are primarily forwarded upon the recommendation of the Sports Advisory Council. (More than a few prior Athlete Award recipients have gone on to professional sports careers). The Gratitude Circle was created in 2013 to honor individuals who have made a significant contribution to recreation and parks in the Conejo Valley. Using Board established criteria, the Recognition Program committee will select nominees to be inducted into the Gratitude Circle. (Meets as needed.)

### **Revenue Measure (ad hoc) (est. 2019)**

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The purpose of the committee is to consider a variety of possible revenue sources available to recreation and park districts; to make recommendations regarding the appropriate type(s) of new revenue to consider; and to work with staff and consultants to obtain the information necessary to make informed recommendations and decisions regarding a potential future revenue measure (Meets as needed)

### **Santa Monica Mountains Conservancy Advisory Committee – SMMCAC (est. 1980)**

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The Santa Monica Mountains Conservancy (and Advisory Committee) were established by the California State Legislature in 1980. Through direct action, alliances, partnerships, and joint powers authorities, the SMMC's mission is to buy back, preserve, protect, restore, and enhance treasured pieces of Southern California to form an interlinking system of urban, rural and river parks, open spaces, trails and wildlife habitats that are easily accessible to the general public. This 26-member advisory committee meets jointly with the SMMC offering citizens and the agencies which appoint them an even greater opportunity to participate in the preservation and management of more than 75,000 acres of public parkland throughout Southern California. This committee generally meets monthly about 10/year in conjunction with the SMMC Board meeting. The CRPD Board chooses a Board member to serve on this committee.

### **Ventura County Special Districts Association (est. pre-1996)**

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VCSDA's purpose is to promote the efficient, economical and responsive public services offered by the independent special districts of Ventura County. Each District selects a primary (voting) member and alternate. (VCSDA generally meets 6x/year.)

### **General Manager Review Committee (est. 2026)**

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This committee was created to facilitate Board of Directors' performance evaluations of the General Manager.