

Application Fee \$15.00 (Non-Refundable)

Application Fee and refundable Deposit are due at time of rental permit application submission; any remaining balance must be paid at least 30 days prior to the event.

Custodial Fee (Varies by Location; See Below)

Required for rentals with more than 150 people running past 3pm at Conejo Creek North Park, or for rentals of any size past 5pm on weekends at all other locations.

Rentals past 7pm or held on holidays may be subject to additional fees.

Hourly Rates for In-District User Groups

A minimum booking of four (4) hours, including time for set-up and clean-up, is required for all picnic site rentals.

All rentals include shade and access to park restrooms. Other amenities vary; see "Picnic Site Reservation Guide."

Location / Picnic Site	Max Capacity	Refundable Deposit	Weekends & Holidays	Weekdays (Half-Off)
Conejo Creek North Park 1379 E. Janss Road, Thousand Oaks, CA 91362			Custodial Fee: \$73 / hour (if applicable)	
Lakeside Pavilion	400	\$200	\$152 / hour	\$76 / hour
+ The Lawn at Lakeside (Add-On Only)	+ 100	+ \$100	+ \$56 / hour	+ \$28 / hour
Lakeside Pavilion – Section A Only *	125	\$100	\$72 / hour	\$36 / hour
Lakeside Pavilion – Section B Only *	125	\$100	\$64 / hour	\$32 / hour
Creekside Pavilion	200	\$100	\$80 / hour	\$40 / hour
Willowbend Pavilion	75	\$50	\$48 / hour	\$24 / hour
Borchard Community Park 190 Reino Road, Newbury Park, CA 91320			Custodial Fee: \$25 / hour (if applicable)	
Borchard Pavilion	100	\$100	\$28 / hour	\$14 / hour
Borchard Gazebo	30	\$50	\$20 / hour	\$10 / hour
Conejo Community Park 1175 Hendrix Avenue, Thousand Oaks, CA 91360			Custodial Fee: \$25 / hour (if applicable)	
Conejo Pavilion	150	\$100	\$36 / hour	\$18 / hour
Conejo Gazebo	40	\$50	\$24 / hour	\$12 / hour
Wisterias A & B (Seating for 14, plus Grass Area)	30	\$50	\$16 / hour	\$8 / hour
Wisteria C (Seating for 8, plus Grass Area)	20	\$50	\$8 / hour	\$4 / hour
Dos Vientos Community Park 4801 Borchard Road, Newbury Park, CA 91320			Custodial Fee: \$25 / hour (if applicable)	
Dos Vientos Park Pavilion	125	\$100	\$32 / hour	\$16 / hour
Dos Vientos Sports Pavilion	125	\$100	\$32 / hour	\$16 / hour
Thousand Oaks Community Park 2525 N. Moorpark Road, T.O., CA 91360			Custodial Fee: \$25 / hour (if applicable)	
Thousand Oaks Pavilion	125	\$100	\$32 / hour	\$16 / hour
Thousand Oaks Gazebo	40	\$50	\$24 / hour	\$12 / hour

* Lakeside Pavilion Sections A and B may only be reserved within four weeks of the event date. See "Picnic Site Reservation Guide" for details.

In-District Non-Profit user groups pay 75% of fees listed above.

Out-of-District user groups pay 150% of fees. Out-of-District Non-Profit user groups pay 100% of fees.

The In-District Rate is available to residents of Thousand Oaks, Newbury Park, and the Ventura County portion of Westlake Village.

The Non-Profit Rate is available to 501(c)(3) organizations. Proof of non-profit status or tax identification number may be requested.