

**CONEJO RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING  
May 21, 2026  
6:00 PM  
HILLCREST CENTER  
M I N U T E S**

**1. CALL TO ORDER AND FLAG SALUTE**

Cusworth called the meeting to order at 6:04 p.m. and Andy Fox, former City of Thousand Oaks Mayor, led the flag salute.

**2. ROLL CALL**

Directors Present: Cusworth, Huffer, Buss, and Orozco

Directors Absent: Nickles

Staff Present: Friedl, General Manager; Mooney, Parks and Planning Director; Smith, Management Services Director; Callis, Recreation and Community Services Director; Broeker, Executive Assistant and Humes, Recreation and Community Services Administrative Assistant II

Staff Absent:

**3. SPECIAL PRESENTATIONS**

**Conejo Open Space Trail Education Days Writing Contest Grand Prize  
Winners – Dorothy Sullivan**

Sullivan gave a brief background of the 35-year Trails Education Days program, which has welcomed over 45,000 CVUSD students during its time. Sullivan introduced the winners.

Chelsea Feng, Lang Ranch Elementary School. Teacher: Renee Mele  
Avery McKay, Lang Ranch Elementary School. Teacher: Lisa Cain  
Tamjid Ahmed, Westlake Hills Elementary School. Teacher: Sandra Rowlett  
Isla Fox-Hudak, Wildwood Elementary School. Teacher: Joelle Soliz  
Chloe Imel, Wildwood Elementary School. Teacher: Jennifer Bouchard

Directors commended the winners on their achievements and thanked them for their attendance.

### **Young Athlete Award**

Lily Johnson & Sophia Grant

Director Huffer shared that the Young Athlete Award has established two separate awards intended to recognize outstanding performance in athletics. This is awarded to athletes who have shown exceptional leadership, sportsmanship and displaying a team first mentality.

Director Huffer introduced Lily Johnson, Newbury Park High School, and shared her achievements in softball, wrestling, flag football and volleyball. Johnson thanked the Directors for their comments and thanked her friends and family.

Director Orozco introduced Sophia Grant, Newbury Park High School, and shared her achievements in distance running. Grant thanked the Directors for their comments and thanked her friends and family.

#### **4. ITEMS FROM THE PUBLIC**

George Lange, Mountains Recreation and Conservation Authority (MRCA), shared the MRCA report from May 18, 2026.

Jeanette Welling spoke in opposition of the updates to the Conejo Creek West Master Plan.

Allan Linderman, Thousand Oaks, spoke in support of the updates to the Conejo Creek West Master Plan.

Elaine Boydston spoke in opposition of the updates to the Conejo Creek West Master Plan.

Alison Rollins, spoke in opposition of the updates to the Conejo Creek West Master Plan.

Jon (no last name given), spoke in opposition of the updates to the Conejo Creek West Master Plan.

Mac McLaughlin, spoke in opposition of the updates to the Conejo Creek West Master Plan.

David Kwong, spoke in support of the updates to the Conejo Creek West Master Plan.

Alison Roelke, spoke in opposition of the updates to the Conejo Creek West Master Plan.

Eulcalia Ortiz, Oxnard, spoke in opposition of the updates to the Conejo Creek West Master Plan.

Kathrin Nolan, Thousand Oaks, spoke in support of the updates to the Conejo Creek West Master Plan.

Kathy Ramos, Thousand Oaks, spoke in opposition of the updates to the Conejo Creek West Master Plan.

Kevin Mitchell, Thousand Oaks, spoke in opposition of the updates to the Conejo Creek West Master Plan.

Jasmine Ghent, Thousand Oaks, spoke in opposition of the updates to the Conejo Creek West Master Plan.

Diana Merville, spoke in opposition of the updates to the Conejo Creek West Master Plan.

Rebecca Zucca, via written statement card, spoke in opposition of the updates to the Conejo Creek West Master Plan.

Georgia Dunlop via written statement card, spoke in opposition of the updates to the Conejo Creek West Master Plan.

Pat Ramsed, via written statement card, spoke in opposition of the updates to the Conejo Creek West Master Plan.

Gia Michaels spoke in opposition of the updates to Conejo Creek West Master Plan as recently proposed.

Tina Frugoli, via written statement card, spoke in opposition of the updates to Conejo Creek West Master Plan.

Rudy Ramos, Thousand Oaks, spoke in opposition of the updates to Conejo Creek West Master Plan as recently proposed.

Lisa Baca, Thousand Oaks, spoke in opposition of the updates to Conejo Creek Master Plan as recently proposed.

## **5. APPROVAL OF THE AGENDA**

**It was moved by Buss seconded by Orozco and carried 4-0 to approve the agenda as presented.**

**6. CONSENT CALENDAR**

**A. Approval of Minutes of May 7, 2026, Special Board Meeting**

It was moved by, Huffer seconded by Buss, and carried 4-0 to approve the consent calendar.

**B. Approval of Warrants**

**Accounts Payable Check Registers \$671,123.36**

**Payroll \$676,000**

**C. Resolution No. 052126-C Appropriation Amount Subject to Limitation, Fiscal Year 2026-2027**

**7. DEFERRED MATTERS**

**A. Public Hearing – Preliminary Budget Fiscal Years 2026-27**

Proposed Capital Improvement Budget for Fiscal Year 2025-2026 and 2026-27

Cusworth opened the Public Hearing.

Mooney explained the process and history of the Capital Improvement Program. Mooney shared the monetary changes which include an increase in assessment revenue and Capital Improvement Program grant awards. Mooney and Smith walked the Board through the various ways that the requested funds will be used. Mooney and Smith answered questions from the Board.

Cusworth closed the Public Hearing.

**8. ITEMS FOR DISCUSSION**

**9. NEW ITEMS**

**A. Consideration of Resolution No. 052126-A - Facility Rental Fees & Deposits and Photography & Filming Fees**

Callis, Recreation and Community Service Director, explained the facility rental fees and the process used to determine the new pricing. Changes to the fees included rental group adjustments, on-site staffing and park ranger fees for filming. Callis answered questions from the Board.

**It was moved by Buss, seconded by Orozco, and carried 4-0 to adopt Resolution 052126-A setting the Facility Rental Fees & Deposits and Photography & Filming Fees for the Conejo Recreation & Park District effective July 1, 2026.**

**B. Consideration of Resolution No. 052126-B Requesting Consolidation of CRPD Election with November 3, 2026, General Election**

Friedl explained the history of the by divisions elections. This consolidation shares costs and avoids a separate election. This election year will be for Divisions 2,3, and 4. Friedl answered questions from the Board.

**It was moved by Huffer, seconded by Buss, and carried 4-0 to adopt Resolution 052126-B requesting consolidation of the Conejo Recreation & Park District election with statewide general election on November 3, 2026.**

**C. Youth Outreach Professional Services Agreement Between Conejo Valley Unified School District (CVUSD) and CRPD**

Callis shared that the Youth Outreach Program was founded in 1978, originally by the City of Thousand Oaks and the District. This is now funded between CVUSD and the District, equally sharing the \$200,000 budget. This program provides mentoring, referrals and support for the students. Callis answered questions from the Board.

**It was moved by Huffer, seconded by Buss and carried 4-0 to Authorize the General Manager to sign the Professional Services Agreement between Conejo Recreation & Park District and the Conejo Valley Unified School District regarding funding for the Youth Outreach Program.**

**10. REPORTS AND ANNOUNCEMENTS**

- A. Youth Outreach Report – Winter 2026**
- B. Budget Performance Report – April 2026**
- C. Park Dedication Fees**
- D. Recreation Highlights**

**11. DEPARTMENT REPORTS**

**A. Parks Division Report**

Mooney reported that the Conejo Creek South parking lot was used as a fire camp for the ongoing Sandy Fire in Simi Valley. Rancho Potrero was also used as an evacuation center for animals.

**B. Recreation Division Report**

Callis reported that the Safe Passage end of school year events will be happening at the Thousand Oaks Community Center and the Conejo Community Center. Callis also shared various happenings such as the Special Olympics, Memorial Day Concert and the RecVan event.

**C. Management Services Division Report**

Smith shared that the District will be conducting their interim audit in the coming week.

**D. General Manager's Report**

Friedl reported that the next Board meeting will include a Debt Policy, Lease/Lease-Back with the MRCA, as well as other actions necessary to acquire 401/403 Hillcrest/Fireworks Hill. Friedl will be attending the CARPD conference and presenting on Thursday.

**E. Director's Reports and Follow-up Reports Meetings/Conferences Attended**

Director Huffer attended the Grayson Wolpert Dance, and the All-District Music Festival; Buss attended the Gratitude Circle, the Finance and Audit Meeting, and the Gymkhana event; Director Orozco attended the All-District Music Festival; Director Cusworth attended a Chamber meeting, the All-District Music Festival and the Stagecoach Inn Board meeting.

**12. REQUEST FOR STATUS REPORTS AND ITEMS FOR SUBSEQUENT AGENDAS**

**13. ITEMS FROM THE PUBLIC**

Terry Scaret, Thousand Oaks, spoke on their opposition, via written statement card, for the proposed Conejo Creek West Master Plan.

**14. EXECUTIVE CLOSED SESSION**

Friedl announced the need for a closed session with no announcement expected.

Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to Government Code § 54956.9(d)(2)

District Representatives: General Manager Friedl, Management Services Director Smith, Gabriella Kamran, Esq. LCW Number of Cases: One.

**15. ADJOURN**

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Cusworth adjourned the meeting at 8:32p.m. to the next regular meeting on June 4, 2026.

Date: 6/4/2026

Attest:

  
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Raquel Broeker, Executive Assistant

Approved by:

  
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Nellie Cusworth, Chair