

**CONEJO RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING  
April 4, 2024  
6:00 PM  
HILLCREST CENTER  
M I N U T E S**

**1. CALL TO ORDER AND FLAG SALUTE**

Lange called the meeting to order at 6:00pm and Buss led the flag salute.

**2. ROLL CALL**

Directors Present: Buss, Cusworth, Huffer, Lange and Nickles

Directors Absent:

Staff Present: General Manager Friedl, Administrators Callis, Mooney, and Smith and Executive Assistant Reynders

**3. SPECIAL PRESENTATIONS**

Goebel Adult Community Center (GACC)

Mike McAdam, Recreation Coordinator, GACC, shared a PowerPoint presentation entitled "We Live to Entertain!!" It contained information and photos of the many amazing parties hosted at the GACC, including Oktoberfest, the annual Holiday Party, parties celebrating Mardi Gras, St. Patrick's Day, Cinco de Mayo, a Summer BBQ, a Summer Luau, and a Sock Hop. There are 14 parties per year, serving a broad community. McAdam expressed appreciation to the Goebel Senior Center Commission for their support of these events.

Julie Spivack, Director, Conejo Senior Volunteer Program (CSVP) shared how adults, aged 55 and over, use their life experiences and talents to give back to the community via the CSVP program. Spivack meets with potential volunteers and assists them in matching their interests and skills with existing volunteer positions; there are 75 partner agencies for possible placement. Funding includes grants/donations from the City of Thousand Oaks Council on Aging, the Goebel Senior Center Commission, and the Camrosa Kitchen Foundation. She reviewed a variety of programs and events offered by CSVP, including the annual Wellness Fest, Charity Karaoke "Sing for a Cause", and the Free Income Tax Program.

McAdam and Spivack answered Board member's questions and were thanked for their informative presentations.

**4. ITEMS FROM THE PUBLIC**

John Brooks, City of Thousand Oaks, expressed gratitude for the District's many partnerships with the City of Thousand Oaks and encouraged involvement in the current Public Review for

the Draft Climate and Environmental Action Plan. The public comment period ends on April 23<sup>rd</sup>.

**5. APPROVAL OF AGENDA**

It was moved by Nickles, seconded by Cusworth, and carried 5-0 to approve the agenda as presented.

**6. CONSENT CALENDAR**

**A. Approval of Minutes of the March 7, 2024, Regular Board Meeting, and the March 21, 2024, Special Board Meeting**

**B. Approval of Warrants  
Accounts Payable Check Registers Total \$1,107,848.37  
Payroll \$980,922.00**

It was moved by Cusworth, seconded by Huffer, and carried 5-0 to approve the consent calendar as presented.

**7. DEFERRED MATTERS**

**8. ITEMS FOR DISCUSSION**

**9. NEW ITEMS**

**A. Conejo Valley Unified School District and Conejo Recreation and Park District Amendment No. 1 to the Lease Agreement for Newbury Park and Thousand Oaks High School Pools**

Callis reported on the recommendation to execute Amendment No. 1 for the Newbury Park and Thousand Oaks High Schools pools. The Conejo Valley Unified School District (CVUSD) agreed to this recommendation at their Board meeting on March 27<sup>th</sup>. CRPD runs these two high school pools in the summer and Callis reviewed the current payment structure. The recommended amendments will streamline the payment process and remove the need for the schools to obtain permits for pool use during specified hours. The revised payment schedule is expected to be a “wash” with regard to costs for CRPD. At the end of the year, staff from both the CVUSD and CRPD will review this amendment and determine whether or not it needs further modification.

It was moved by Huffer, seconded by Buss, and carried 5-0 to Authorize General Manager to execute Amendment No. 1 to the Lease Agreement with Conejo

**Valley Unified School District for the use of the Newbury Park and Thousand Oaks High School swimming pools.**

**B. Letter of Support Regarding H.R. 7525 Special District Grant Accessibility Act**

Friedl reported the Board's voting in support of this item will result in a letter, signed by Chair Lange, being sent to the Honorable Julia Brownley, indicating support of H.R. 7525, the Special District Grant Accessibility Act. This Act would create a definition for special districts and would require Federal agencies to recognize special districts as local government for the purpose of Federal financial assistance determinations. He reminded Board members of the lack of funds available to Special Districts during the recent COVID-19 pandemic, when federal funding allocations were made. The Bill is bipartisan and applies to all sorts of special districts.

**It was moved by Cusworth, seconded by Huffer, and carried 5-0 to support H.R. 7525.**

**C. Appointments to the Goebel Senior Center Commission**

Callis reported the Goebel Senior Center Commission (GSCC) annually holds elections in March, in compliance with their by-laws. The GSCC includes up to fifteen members, having both three-year and five-year terms. This year there were five members whose terms were due to expire on June 30<sup>th</sup> and all five members applied for reappointment. There was an additional seat up for election due to a previous open seat remaining unfilled. A total of eight applications were received. Interviews were held by the Applicant Review Ad Hoc Committee (Chair Lange observed as Board liaison) and recommendations were made to the Commission. At the GSCC meeting on March 27<sup>th</sup>, the annual election was conducted, and six applicants were recommended to serve on the Commission. Five seats are three-year terms and one seat is a one-year term, all effective July 1, 2024.

**It was moved by Huffer, seconded by Nickles, and carried 5-0 to Approve the appointment of Amelia Ammons and the reappointment of Sandy Barry, Vicki Dunbar, Chris Maccarone, Mindy Rosiejka, and Pat Schiano to the Goebel Senior Center Commission.**

**10. REPORTS AND ANNOUNCEMENTS**

- A. Recreation Highlights**
- B. 2024 Goals and Objectives --1<sup>st</sup> Quarter Update**
- C. Park Dedication Fees**

- D. Budget Performance Report – February 2024**
- E. Investment Report – January 2024**
- F. Program Enrollment Summary Reports – Fall/Winter 2023**

**11. DEPARTMENT REPORTS**

**A. Parks Division Report**

No report.

**B. Recreation Division Report**

Callis referenced the Program Participant Survey provided to Board members this evening which had over a 3% response rate and contained positive results. She noted that any comments, concerns and/or constructive criticism provided is relayed to the appropriate unit/staff for action.

**C. Management Services Division Report**

No report.

**D. General Manager's Report**

Friedl reported he recently had the opportunity to take Supervisor Jeff Gorell and Field Representative Israel Rodriguez on a District tour, which included the Goebel Adult Community Center and the site of the future Rolling Oaks Neighborhood Park. The National Park Service will soon be moving out of the building next to Hillcrest Center; Friedl will be talking to City staff about the possibility of holding Therapeutics programs/classes in that building over the summer months, as the location at the Janss Marketplace is no longer a viable option. At their last City Council meeting, a comprehensive cancer center was approved at 400 E. Rolling Oaks Drive by a vote of 4-1; a condition of the plan includes supporting a public sidewalk from the corner of the property to the future park location. At the next Board meeting, staff will be bringing a signed letter with Service Employees International Union (SEIU) accepting the final Class and Compensation study. For anyone interested, the upcoming Thousand Oaks Planning Commission meeting on April 22<sup>nd</sup> will include on their agenda 500 T.O. Boulevard.

**E. Directors Reports and Follow-up Reports on Meetings/Conferences Attended**

Huffer enjoyed the recent Board Field Trip. He continues to work at the Senior Tax Program; records are being set regarding the number of returns being completed. Cusworth met with her "Board Buddies" Bill Gorback (CVUSD) and Al Adam (CTO) and attended the Ventura County Special Districts Association (VCSDA) dinner meeting. She enjoyed an event at the Stagecoach Inn (STI) where Patty Coleman spoke on female homesteading, and she also attended an STI Board meeting. Cusworth, Buss and Lange participated in the Youth Leadership Summit. Nickles was in Sacramento on March 12<sup>th</sup> and 13<sup>th</sup> with the California Association of Recreation and Park Districts (CARPD) Board of Directors. On March 22<sup>nd</sup>, he enjoyed the Flashlight Egg Hunt at Paige Lane Park and gave kudos to Nava and her staff at Thousand Oaks Community Center. Buss attended the "Ultimate Dining Event" put on by Senior Concerns. Lange observed the Goebel Senior Center Commission interviews. He was filmed at King Gillette Ranch for a Mountains Recreation and Conservation Authority history project and was filmed at the Civic Arts Plaza for the All-District Music Festival event. He enjoyed a McCrea Ranch Movie Matinee.

- 12. **REQUEST STATUS REPORTS AND ITEMS FOR SUBSEQUENT AGENDAS**
- 13. **ITEMS FROM THE PUBLIC**
- 14. **EXECUTIVE CLOSED SESSION**
- 15. **ADJOURN**

Lange adjourned the Regular Meeting at 7:25pm to the next Regular Board meeting on April 18, 2024.

Date: April 18, 2024

Attest:

Aline Reynders  
Aline Reynders, Executive Assistant

Approved by:

George Lange  
George Lange, Chair