

**CONEJO RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING
July 16, 2026
6:00 PM
HILLCREST CENTER
M I N U T E S**

1. CALL TO ORDER AND FLAG SALUTE

Cusworth called the meeting to order at 6:00 p.m., and she led the flag salute.

2. ROLL CALL

Directors Present: Cusworth, Huffer, Nickles, and Orozco

Directors Absent: Buss

Staff Present: Friedl, General Manager; Mooney, Parks and Planning Director;
Smith, Management Services Director; Callis, Recreation and
Community Services Director; and Humes, Administrative
Assistant

Staff Absent: Broeker, Executive Assistant

3. SPECIAL PRESENTATIONS

A. Walking Tour of 401 West Hillcrest Building

B. Conejo Valley Botanic Garden

4. ITEMS FROM THE PUBLIC

George Lange provided the Mountains Recreation and Conservation Authority report.

Kevin Mitchell spoke in opposition of the Conejo Creek West Master Plan.

Kevin Michaels spoke in opposition of the Conejo Creek West Master Plan.

Diana Merville, Thousand Oaks, spoke in opposition of the Conejo Creek West Master Plan. Also requested to transplant trees from City Center project to Conejo Creek West Equestrian Park to provide shade for the park and preserve the oak trees.

Lisa Baca, via Zoom, spoke in opposition of the Conejo Creek West Master Plan.

5. APPROVAL OF THE AGENDA

It was moved by Nickles, seconded by Orozco, and carried 4-0 to approve the agenda as presented.

6. CONSENT CALENDAR

A. Approval of Minutes of June 18, 2026, Regular Board Meeting

B. Approval of Warrants
Accounts Payable Check Registers \$2,503,636.05
Payroll \$1,298.365.58

It was moved by Huffer, seconded by Orozco, and carried 4-0 to approve the consent calendar as presented.

7. DEFERRED MATTERS

8. ITEMS FOR DISCUSSION

A. Potential Uses of Newly Acquired 401 West Hillcrest Drive Building

Callis provided an overview of the process used to determine potential uses for 401 along with potential costs associated with remodeling the spaces to make them functional. Mooney presented Capital Improvement Plans for 401. Callis and Mooney answered questions from the Board.

9. NEW ITEMS

A. Amendment #3 to the Contract for Drought Response and Irrigation Improvement Services at Various Park Facilities

It was moved by Huffer, seconded by Orozco, and carried 4-0 to Authorize the General Manager to enter Amendment #3 to the Contract for Drought Response and Irrigation Improvement Services with FS Contractors, Inc.

10. REPORTS AND ANNOUNCEMENTS

- A. Investment Report – April 2026**
- B. 2026 Goals and Objectives – 2nd Quarter Update**
- C. Park Dedication Fees**

D. Recreation Highlights

11. DEPARTMENT REPORTS

A. Parks Division Report

Mooney gave an update on the annual refurbishments on various parks including drainage and walkway improvements. Skate Park construction is moving along; light poles were installed this week. Mooney answered questions from the Board.

B. Recreation Division Report

Callis presented a certificate from the American Red Cross for appreciation to the Aquatics department for Top Training Provider for 2025. Awarded for providing CPR, first aid, water safety and lifeguard training to our staff and the staff of our sister neighborhoods. Callis answered questions from the Board.

C. Management Services Division Report

No Report.

D. General Manager's Report

Friedl presented the Board with plaques commemorating the purchase of the Hillcrest Center property. Friedl notified the Board that the CAPRI safety visit is on July 20. There is a possibility of the Crowley house being utilized as a library in partnership with the City. Nomination period for elections is open until August 7, 2026. Friedl answered questions from the Board.

E. Director's Reports and Follow-up Reports Meetings/Conferences Attended

Director Orozco attended Touch-a-Truck, attended the Pancake Breakfast, attended Fireworks Hill Fourth of July event, and attended the Safe Passage food distribution event; Director Nickles attended Touch-a-Truck, attended the California Association of Recreation & Park Districts legislative meeting, attended the Concerts in the Park; Director Huffer attended Touch-a-Truck, attended the Fourth of July Pancake Breakfast, attended the Concerts in the Park, and attended Fireworks Hill Fourth of July event; Director Cusworth attended the Concerts in the Park, attended the City Council meeting, attended the Conejo Valley Botanic Garden meeting, and attended the Calleguas Municipal Water District event.

12. REQUEST FOR STATUS REPORTS AND ITEMS FOR SUBSEQUENT AGENDAS

13. ITEMS FROM THE PUBLIC

14. EXECUTIVE CLOSED SESSION

15. ADJOURN

Cusworth adjourned the meeting in honor of Dennis Gillette at 9:03 p.m. to the next regular meeting on September 3, 2026.

Date: 9/3/26

Attest:


Raquel Broeker, Executive Assistant

Approved by:


Nellie Cusworth, Chair

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