



Conejo Recreation & Park District

GENERAL MANAGER
Jim Friedl

BOARD OF DIRECTORS
Doug Nickles, Chair
Nellie Cusworth, Vice-Chair
Chuck Huffer, Director
Marissa Buss, Director
Ashley Orozco, Director

DATE: December 18, 2025
TO: Board of Directors
FROM: Jim Friedl, General Manager
SUBJECT: Adopt Resolution 121825-A Determining Need for More than Five Meetings per Month

RECOMMENDATION

Adopt Resolution 121825-A Adopting Findings and Determining a Need for More than Five (5) Meetings per month.

DISCUSSION

In 2006, the Board updated and adopted policies regarding compensation for meetings and performance of other compensable official duties and activities and also updated their expense reimbursement policies. These updates were related to a state law (known as AB 1234) which established additional guidelines affecting local government board compensation and expense reimbursement, as well as a requirement for local government official ethics training every two years.

In 2018, the Legislature passed and the Governor signed AB 2329 which enables special districts to increase the number of compensable meetings and activities which constitute official duties from a maximum of five (5) per month to six (6) per month, provided the legislative body "annually adopts a written policy, based on a finding supported by substantial evidence, why more than five meetings per month are necessary for the effective operation of the District."

Staff believes that given the breadth of CRPD programming and activities offered, diverse programming areas, numerous facilities, number of residents served, and active and engaged partner agencies, institutions and non-profits that deliver public recreation amenities, it is in the District's and public's interest to have Board members active and engaged in more than five (5) meetings per month. Therefore, staff has prepared the attached Resolution with findings for the Board's consideration which establishes that more than five meetings per month are necessary for the effective operation of the District.

ADMINISTRATIVE OFFICES

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STRATEGIC PLAN COMPLIANCE

7.5 Encourage Board member and staff involvement with public committees and non-profit boards and community organizations.

7.6 Encourage Board and staff participation in appropriate regional, state and national professional, educational and advocacy organizations. . . .

Attachments: Resolution 121825-A

RESOLUTION 121825-A

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CONEJO RECREATION AND PARK DISTRICT ADOPTING FINDINGS AND DETERMINING NEED FOR MORE THAN FIVE (5) MEETINGS PER MONTH

Pursuant to California Public Resources Code section 5784.15, the Board of Directors of the Conejo Recreation and Park District may annually adopt a written policy, based on a finding supported by substantial evidence, as to why six (6) rather than five (5) meetings per month are necessary for the effective operation of the district.

The Board of Directors of the Conejo Recreation and Park District hereby FINDS:

1. The Conejo Recreation and Park District has more than 60 parks and facilities, hundreds of recreation programs and classes, hosts dozens of special events, co-manages nearly 15,000 acres of open space including nearly 150 miles of multi-use trails and works closely and cooperatively with dozens of non-profits and community groups to deliver a wide array of park and recreation amenities and experiences to enrich the quality of life in the community; and
2. The District offers services such as youth recreational and enrichment classes, senior meals, volunteer programs, teen activities, at-risk youth services, a community arts and cultural program, a therapeutic recreation program and inclusion services, adult sports leagues, community aquatics, outdoor, hiking and environmental programming, and more plus partners with non-profits which provide public access to museums, ranches, equestrian facilities, community gardens, botanic gardens and more; and
3. While overseeing a large and diverse recreation and park district, a Board member has the opportunity and invitation to attend many meetings, conferences, seminars, ceremonial events, special events and activities; to increase their awareness and understanding of the District, its patrons, staff, facilities, operations, and its partner organizations; including, but not limited to, regional, state and national organizations focused on recreation, parks and open space; and
4. The definition of "meeting" should be broad and inclusive and allow maximum exposure to and involvement with the activities of the District, the people residing within the District and the government, non-profit organizations and community groups who help expand the availability of recreation programs and community facilities available for the public; and
5. A member of the Board of Directors increases their understanding of and appreciation for the many varied aspects of the District by having exposure to and involvement with a wide array of meetings and activities related to the District which leads to more-informed decision-making; and

6. Given the breadth of programming and activities offered, diverse programming areas, numerous facilities, number of residents served, active and engaged partner agencies, institutions and non-profit organizations that deliver public recreation amenities, it is in the District's and public's interest to have Board members active and engaged in more than five (5) meetings/month.

NOW, THEREFORE, BE IT RESOLVED the Board of Directors of the Conejo Recreation and Park District hereby FINDS and DETERMINES that more than five meetings per month are necessary for the effective operation of the District.

BE IT FURTHER RESOLVED that this Resolution shall be considered annually by the Conejo Recreation and Park District.

PASS AND ADOPTED this 18th day of December 2025.

AYES: BUSS, CUSWORTH, HUFFER, NICKLES, OROZCO
NOES: Ø
ABSENT: Ø
ABSTAIN: Ø



Doug Nickles, Chair

ATTEST:



JIM FRIEDL, GENERAL MANAGER
DEC. 18, 2025