




Conejo Recreation & Park District

GENERAL MANAGER
Jim Friedl

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DATE: June 4, 2026
TO: Board of Directors
FROM: Jim Friedl, General Manager 
SUBJECT: Capital Improvements Fund Grant

RECOMMENDATION

Information item only requiring no action by the Board of Directors.

DISCUSSION

Background

The Conejo Recreation and Park District Capital Improvement Fund Grant is a tool for community groups to turn their project concepts into reality. The District's goal is to set aside money each year to fund this program so that groups may contribute projects that will enhance our parks and facilities, benefiting the community and its members. Non-profit groups may apply for fund dollars to initiate, plan, organize, and implement a project in partnership with CRPD.

These applications are for requests that will address easily identifiable park and recreational needs, such as adding park furnishings, addressing maintenance issues, and purchasing or enhancing recreational equipment. The projects must be completed in 12 months or less.

There are two categories for requests:

NON-MATCHING - The request for funds may be up to a maximum of \$5,000 for each project.

MATCHING - The request for matching funds must be a minimum of \$5,000 and no more than the maximum of \$25,000 for each project. Raising necessary funds will be the responsibility of the individual or organization proposing the project. The District cannot assist with the funding and will match the funds of the project proposal when approved.

Since its inception (application period Fiscal Year 2009-2010 and project execution in Fiscal Year 2010-2011), approximately \$1,927,000 has been granted over sixteen grant cycles to various organizations.

ADMINISTRATIVE OFFICES

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Contemplated projects that will receive grants include:

NON-MATCHING		
Organization	Description	Grant Amount
Las Flores Community Garden	Security Camera Improvements at Las Flores Community Garden	\$ 5,000

MATCHING		
Organization	Description	Grant Amount
Amateur Baseball Development Group	Painting, Netting, and Fencing at Conejo Creek South Ballpark	\$ 14,045
Equestrian Trails Inc. Corral #37	Shaded Bleacher Repairs and Misc Improvements at Conejo Creek West Park	\$ 12,344
Conejo Valley Little League	Drinking Fountains and Shade Improvements at Conejo Community Park, Fiore Playfield, and Waverly Park	\$ 7,850
Concerned Off-Road Bicyclists Association	Bike Park Repairs, Ramp and Flow Line Improvements at Sapwi Trails Community Park	\$ 25,000
Conejo Valley Botanic Garden	Water Feature Replacement at Conejo Valley Botanic Garden	\$ 9,750
Ride On	Arena/Round Pen Renovations, Install Shade Structure at Barn, and Caretake Trailer Repairs at Walnut Grove Equestrian Centers	\$ 25,000

Fiscal Year 2024-2025 (Application) and Fiscal Year 2025-2026 (Project)

The application period of the 17th cycle of the program ended on May 1, 2026. From the applications and review by a staff committee, \$98,989 will be granted from the available budgeted \$148,000 in funds. Projects receiving grants are for information only requiring no action by the Board of Directors.

STRATEGIC PLAN COMPLIANCE

Meets 2026 Strategic Plan Goal 2.3: Maintain the 10-Year Capital Improvement Plan. Regularly update the 10-year Capital Improvement Plan to prioritize projects and effectively plan and allocate future resources. As capital funding allows, execute, implement, and develop projects each year in accordance with the plan. This Plan should include funds for accessibility improvements associated with park improvements. Update the plan every two years as part of the Capital Budget process.

Meets 2026 Strategic Plan Goal 2.5: Maintain a capital improvement fund. Provide incentives for groups to improve District facilities through a grant funding application program for District approved projects.

Meets 2026 Strategic Plan Goal 4.6: Build, maintain, and support relationships with local organizations engaged in activities consistent with the District's mission. Look for collaborative opportunities to expand services and fill unmet needs.

Respectfully submitted by,

A handwritten signature in blue ink, appearing to read "AJM", is written over the typed name.

Andrew J. Mooney, Director
Parks and Planning