



Conejo Recreation & Park District

GENERAL MANAGER
Jim Friedl

BOARD OF DIRECTORS
George M. Lange, Chair
Doug Nickles, Vice-Chair
Chuck Huffer, Director
Nellie Cusworth, Director
Marissa Buss, Director

DATE: June 6, 2024

TO: Board of Directors

FROM: Jim Friedl, General Manager 

SUBJECT: CRPD Salary Schedules

GENERAL MANAGER EMERITUS
Tex Ward

RECOMMENDATION

Approve and adopt the attached CRPD salary schedules.

DISCUSSION

California Code of Regulations Section 570.5 provides that public agency salary schedules be publicly available. A requirement to be “publicly available” is that the salary schedule has been duly approved and adopted by the employer’s governing body in accordance with requirements of applicable public meeting laws.

The attached schedules have been updated to reflect recent changes, including updates per the Side Letter to the Memorandum of Understanding with SEIU, adjustments for unrepresented full-time employees, and select part-time positions following the Classification and Compensation Study. Also included are changes previously agreed in the Memorandum of Understanding and adjustments for unrepresented full-time employees which become effective with the pay period including July 1, 2024.

STRATEGIC PLAN COMPLIANCE

5.0: Recruit and retain a high quality and motivated workforce.

Respectfully submitted,



Melissa Smith
Director, Management Services

Attachments

ADMINISTRATIVE OFFICES

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CONEJO RECREATION AND PARK DISTRICT
Salary Schedule effective 4/20/24
Full-Time Positions

POSITIONS	Range	Hourly	
		Low	High
Accounting Technician	183	29.15	35.43
Administrative Assistant I	181	26.43	32.12
Administrative Assistant II	184	30.61	37.21
Conejo Senior Volunteer Program (CSVP) Director	187	35.45	43.09
Custodian (Facilities Maintenance)	180	25.20	30.63
Director, Management Services	198	94.13	114.41
Director, Parks & Planning	198	94.13	114.41
Director, Recreation & Community Services	198	94.13	114.41
Equipment Operator	185	32.15	39.08
Executive Assistant	188	37.22	45.24
Facilities Maintenance Crew Leader	187	35.45	43.09
Facilities Maintenance Supervisor	191	45.13	54.86
Facilities Maintenance Technician	185	32.15	39.08
Finance Manager	194	58.77	71.43
Fleet Technician	183	29.15	35.43
Fleet Technician Assistant	181	26.43	32.12
General Manager	199	105.90	128.72
Grounds Crew Leader	186	33.14	40.28
Grounds Supervisor	191	45.13	54.86
Groundskeeper I	181	26.43	32.12
Groundskeeper II	183	29.15	35.43
Groundskeeper III	185	32.15	39.08
Human Resources Analyst	190	42.02	51.08
Human Resources Manager	194	58.77	71.43
Human Resources Technician	183	29.15	35.43
Information Technology Analyst	190	42.02	51.08
Information Technology Manager	194	58.77	71.43
Information Technology Technician	184	30.61	37.21
Irrigation Technician	185	32.15	39.08
Lead Ranger	187	35.45	43.09
Management Analyst	190	42.02	51.08
Marketing & Communications Supervisor	191	45.13	54.86
Marketing Coordinator	181	26.43	32.12
Open Space Technician	181	26.43	32.12
Park Planner	191	45.13	54.86
Park Ranger I	183	29.15	35.43
Park Ranger II	186	33.14	40.28
Park Superintendent	194	58.77	71.43
Pest Control Operator	185	32.15	39.08
Project/Contracts Supervisor	191	45.13	54.86

Revised 4/20/24

CONEJO RECREATION AND PARK DISTRICT
Salary Schedule effective 4/20/24
Full-Time Positions

POSITIONS	Range	Hourly	
		Low	High
Recreation & Community Services Manager	194	58.77	71.43
Recreation Coordinator	187	35.45	43.09
Recreation Supervisor	191	45.13	54.86
Reservations Coordinator	183	29.15	35.43
Senior Accounting Technician	184	30.61	37.21
Senior Fleet Technician	188	37.22	45.24
Senior Outreach Specialist	187	35.45	43.09
Senior Park Planner	194	58.77	71.43
Supervising Park Ranger	191	45.13	54.86
Revised 4/20/24			

CONEJO RECREATION AND PARK DISTRICT
Salary Schedule effective 4/20/24
Part-Time and other limited positions

POSITIONS	Hourly	
	Low	High
Activity Instructor	18.37	20.67
Assistant Pool Manager	18.37	20.67
Café Manager/Chef	23.86	29.00
Camp Counselor	17.10	19.24
Camp Director	19.04	21.42
Chief Sports Official	18.37	20.67
Clerical Assistant	17.10	19.24
Courier	17.10	19.24
Custodian (Facilities Maintenance seasonal)	16.50	21.00
Custodian (Recreation Permit Groups)*	19.24	19.24
Facility Attendant	17.10	19.24
Grounds Worker (seasonal)	16.50	20.50
Lead Preschool Teacher	23.86	29.00
Lead Preschool Teacher II*	30.07	30.07
Lifeguard	16.50	18.56
Lifeguard II	17.10	19.24
Open Space (seasonal)	16.50	19.50
Outreach Specialist	23.86	29.00
Park Aide (seasonal)	16.50	20.50
Park Ranger (seasonal)	20.00	21.00
Pool Maintenance Worker	19.04	21.42
Pool Manager	19.04	21.42
Preschool Aide	16.50	18.56
Preschool Teacher	18.37	20.67
Recreation Aide	16.50	18.56
Recreation Leader	17.72	19.94
Recreation Specialist	23.86	29.00
Senior Camp Counselor	17.72	19.94
Senior Lifeguard	17.72	19.94
Senior Recreation Leader	20.30	24.67
Sports Monitor	16.50	18.56
Stage Worker	17.72	19.94
Stage Worker II*	24.67	24.67
Volunteer Coordinator	19.04	21.42
Revised 4/20/24		

* Grandfathered position-no new incumbents beginning 1/1/21

CONEJO RECREATION AND PARK DISTRICT
Salary Schedule effective 6/29/24
Full-Time Positions

POSITIONS	Range	Hourly	
		Low	High
Accounting Technician	183	30.31	36.85
Administrative Assistant I	181	27.48	33.40
Administrative Assistant II	184	31.84	38.70
Conejo Senior Volunteer Program (CSVP) Director	187	36.87	44.81
Custodian (Facilities Maintenance)	180	26.21	31.86
Director, Management Services	198	97.89	118.99
Director, Parks & Planning	198	97.89	118.99
Director, Recreation & Community Services	198	97.89	118.99
Equipment Operator	185	33.44	40.64
Executive Assistant	188	38.71	47.05
Facilities Maintenance Crew Leader	187	36.87	44.81
Facilities Maintenance Supervisor	191	46.94	57.05
Facilities Maintenance Technician	185	33.44	40.64
Finance Manager	194	61.12	74.29
Fleet Technician	183	30.31	36.85
Fleet Technician Assistant	181	27.48	33.40
General Manager	199	110.13	133.87
Grounds Crew Leader	186	34.46	41.89
Grounds Supervisor	191	46.94	57.05
Groundskeeper I	181	27.48	33.40
Groundskeeper II	183	30.31	36.85
Groundskeeper III	185	33.44	40.64
Human Resources Analyst	190	43.70	53.12
Human Resources Manager	194	61.12	74.29
Human Resources Technician	183	30.31	36.85
Information Technology Analyst	190	43.70	53.12
Information Technology Manager	194	61.12	74.29
Information Technology Technician	184	31.84	38.70
Irrigation Technician	185	33.44	40.64
Lead Ranger	187	36.87	44.81
Management Analyst	190	43.70	53.12
Marketing & Communications Supervisor	191	46.94	57.05
Marketing Coordinator	181	27.48	33.40
Open Space Technician	181	27.48	33.40
Park Planner	191	46.94	57.05
Park Ranger I	183	30.31	36.85
Park Ranger II	186	34.46	41.89
Park Superintendent	194	61.12	74.29
Pest Control Operator	185	33.44	40.64
Project/Contracts Supervisor	191	46.94	57.05

Revised 5/30/24

CONEJO RECREATION AND PARK DISTRICT
Salary Schedule effective 6/29/24
Full-Time Positions

POSITIONS	Range	Hourly	
		Low	High
Recreation & Community Services Manager	194	61.12	74.29
Recreation Coordinator	187	36.87	44.81
Recreation Supervisor	191	46.94	57.05
Reservations Coordinator	183	30.31	36.85
Senior Accounting Technician	184	31.84	38.70
Senior Fleet Technician	188	38.71	47.05
Senior Outreach Specialist	187	36.87	44.81
Senior Park Planner	194	61.12	74.29
Supervising Park Ranger	191	46.94	57.05
Revised 5/30/24			