

**CONEJO RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING
March 7, 2024
6:00 PM
HILLCREST CENTER
M I N U T E S**

1. CALL TO ORDER AND FLAG SALUTE

Lange called the meeting to order at 6:02pm and Cusworth led the flag salute.

2. ROLL CALL

Directors Present: Buss, Cusworth, Huffer, Lange and Nickles

Directors Absent:

Staff Present: General Manager Friedl, Administrators Callis, Mooney, and Smith and Executive Assistant Reynders

3. SPECIAL PRESENTATIONS

Part-Time Employee Service Awards

Jill Delaney, Activity Instructor – Thousand Oaks Community Center
Natalie De Savia, Recreation Specialist – Hillcrest Center for the Arts
Aidan Figueroa, Recreation Leader – Conejo Community Center
Collin Knapp, Senior Recreation Leader – Goebel Adult Community Center
Heidi Kroetz, Recreation Aide – Dos Vientos Community Center
Taylor Lovullo, Recreation Leader – Therapeutics Unit
Darlene Barillas Reyes, Senior Recreation Leader – Borchard Community Center

Callis introduced the recipients, presented overviews of their professional and academic accomplishments, and thanked them for their outstanding contributions to the District.

Recipients thanked the Board, co-workers and families for their support and expressed appreciation for the award.

Directors congratulated and thanked recipients for their contributions and efforts on the District's behalf.

4. ITEMS FROM THE PUBLIC

5. APPROVAL OF AGENDA

It was moved by Cusworth, seconded by Buss, and carried 5-0 to approve the agenda as presented.

6. CONSENT CALENDAR

A. Approval of Minutes of the February 15, 2024, Regular Board Meeting

B. Approval of Warrants
Accounts Payable Check Registers Total \$764,577.90
Payroll \$500,700.00

It was moved by Huffer, seconded by Buss, and carried 5-0 to approve the consent calendar as presented.

7. DEFERRED MATTERS

8. ITEMS FOR DISCUSSION

9. NEW ITEMS

A. Resolution No. 030724-A Authorizing Submittal of the Older Americans Act Grant Application to Ventura County Area Agency on Aging (VCAAA) for Project Year July 1, 2024 - June 30, 2025

Callis reported this Resolution is necessary so as to allow staff to apply for the Older Americans Act Grant, which, if awarded, will provide approximately \$124,000 to the Senior Nutrition Program, which serves lunch to about 60 patrons per day in the Goebel Café.

It was moved by Cusworth, seconded by Huffer, and carried 5-0 to approve Resolution No. 030724-A Authorizing Submittal of the Older Americans Act Grant Application, that it be read in title only, and all future readings be waived.

B. Resolution No. 030724-B Adopting a Preliminary Operating Budget Fiscal Year 2024-25

Smith said the adoption of this preliminary budget, which is the same as what the Board adopted last year, serves as a stimulus to begin the budget process; it will move forward with public hearings at each Board meeting, beginning on April 18th until the final budget is adopted on June 20, 2024, as currently scheduled.

It was moved by Huffer, seconded by Cusworth, and carried 5-0 to approve Resolution No. 030724-B, adopting a preliminary operating budget for fiscal year 2024-2025, and authorize the General Manager to publish the notice of adoption.

10. REPORTS AND ANNOUNCEMENTS

- A. Recreation Highlights**
- B. Goebel Senior Center Commission Meeting Minutes – January 2024**

11. DEPARTMENT REPORTS

A. Parks Division Report

No report.

B. Recreation Division Report

Callis reported hiring for summer staff has begun; about 80 – 100 people will be needed. She shared news on the “Marketing and Communication Award of Excellence” that was presented at the California Parks and Recreation Society (CPRS) Annual Conference recently. “Bark in the Park” is on Saturday, March 16th.

C. Management Services Division Report

No report.

D. General Manager’s Report

Friedl reported the Conejo Canyons Bridge Ribbon Cutting Ceremony date is still up in the air; Reynders will notify Board members as soon as a decision is made. Friedl attended the Kiwanis Club meeting yesterday, where he was presented with a check made out to Play Conejo for \$3,100. The next Board meeting will be a Special Meeting consisting of a field trip to various sites in the District. The tour will start and end at Hillcrest Center.

E. Directors Reports and Follow-up Reports on Meetings/Conferences Attended

Nickles and Huffer attended a Conejo Open Space Conservation Agency Board Meeting on February 21st where new Board member, Dorothy Sullivan, was seated. Nickles, Huffer, Cusworth and Buss attended the Conejo Creek North Park Playground Ribbon Cutting on February 24th. Nickles attended a California Association of Recreation and Park Districts (CARPD) Legislative Committee Meeting and a CARPD Conference Committee Meeting. He and Buss attended an Ad Hoc Conejo Creek Master Plan meeting earlier this

evening. Next week, Nickles will travel to Sacramento for a CARPD Board of Directors meeting, which will include a trip to the Capitol to visit with Legislators and key personnel from different State agencies. Buss reported on attending an instructive meeting with staff and concerned parties regarding field rental procedures. On Monday, she visited the Goebel Adult Community Center. Cusworth reported that this Sunday afternoon, Patty Coleman will be speaking on Women Homesteading at the Stagecoach Inn. She attended Safe Passage's Peace Day event on February 16th. She expressed thanks to Michael Braff, Recreation Coordinator, who was very helpful regarding hosting an art show at Borchard Community Center. Cusworth enjoyed her time at the CPRS Conference. Huffer reported the Senior Tax Program continues to be very popular; yesterday close to 50 people were served and today over 50 people were assisted. Lange attended Mountains Recreation and Conservation Authority and Santa Monica Mountains Conservancy meetings.

- 12. REQUEST STATUS REPORTS AND ITEMS FOR SUBSEQUENT AGENDAS
- 13. ITEMS FROM THE PUBLIC
- 14. EXECUTIVE CLOSED SESSION
- 15. ADJOURN

Lange adjourned the Regular Meeting at 7:39pm in honor and memory of Director Nickles' mother-in-law, Lucy Ballard, who passed away at the age of 98 on Monday. The next Board meeting will be a Special Meeting on March 21, 2024.

Date: April 4, 2024

Attest:

Aline Reynders
Aline Reynders, Executive Assistant

Approved by:

George Lange
George Lange, Chair