

**CONEJO RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING
October 16, 2025
6:00 PM
HILLCREST CENTER
MINUTES**

1. CALL TO ORDER AND FLAG SALUTE

Nickles called the meeting to order at 6:00 pm and Jimenez led the flag salute.

2. ROLL CALL

Directors Present: Buss, Cusworth, Huffer, Nickles, and Orozco

Directors Absent:

Staff Present: Friedl, General Manager; Callis, Recreation and Community Services Director; Mooney, Parks and Planning Director; Smith, Management Services Director; and Broeker, Executive Assistant

3. SPECIAL PRESENTATIONS

Recreation Division- Summer Hiring and Events

Rochelle Callis, Recreation and Community Services Director, and James Foster, Management Analyst, gave a presentation regarding the District's Summer Camp programs. Callis discussed the summer hiring process, marketing campaigns, and timelines of the hiring process for summer camps and summer aquatics staff.

Foster presented information received from the summer participant survey, which contained responses from approximately 400 community members. Foster also shared attendance numbers for the 2025 Summer Concert Series. Callis and Foster answered questions from the Board.

4. ITEMS FROM THE PUBLIC

Alik Shulman, Thousand Oaks, gave a brief history of his life here in Thousand Oaks. Shulman received a letter to relocate his dragon fruit orchard which is on District property. He would like additional time (until January 15th) to complete his move of his orchard to Moorpark.

5. APPROVAL OF THE AGENDA

It was moved by Huffer, seconded by Cusworth, and carried 5-0 to approve the agenda as presented.

6. CONSENT CALENDAR

A. Approval of Minutes of October 2, 2025, Regular Board Meeting

- B. Approval of Warrants**
Accounts Payable Check Registers \$556,242.39
Payroll \$575,000

It was moved by Buss, seconded by Orozco, and carried 5-0 to approve the Consent Calendar.

7. DEFERRED MATTERS

8. ITEMS FOR DISCUSSION

Placer.Ai

Friedl introduced James Foster and Luis Jimenez, Management Analysts, who will be presenting on Placer.Ai.

Foster explained Placer.Ai's purpose and how the District will be utilizing its services. He explained how Placer.Ai obtains their information and the types of data that is available. Jimenez explained how the information shows different ways the parks are being utilized, what parks are most visited, and times of the year that the sites see heavier traffic. Jimenez presented an infographic regarding Conejo Creek West and Northwest with data since 2021. This information was used in conjunction with their community outreach efforts. Jimenez and Foster answered questions from the Board.

9. NEW ITEMS

- A. Purchase of Construction Tractor from Coastline Equipment in Amount of \$151,590.97.**

Mooney informed the Board that the purchase of the construction tractor would replace an existing asset which has been in possession for 12 years. The price reflects the trade-in value for the current tractor. This tractor will be used for field refurbishments, ball field grading, and hauling materials. Mooney answered questions from the Board.

It was moved by Orozco, seconded by Huffer, and carried 5-0 to:

- 1. Authorize purchase of a Construction Tractor from Coastline Equipment in the Amount of \$151,590.97**
- B. Amendment #3 to Contract with Royal Oak Tree Service for Tree Services at Various Park Facilities Not to Exceed \$400,000.**

Mooney is looking to continue a partnership with Royal Oak Tree Service. The contractor has been exceptional working with the District. The increase is due to fuel modification grants, drainage, creek clearing work, and routine tree work. The amendment will use existing funds already approved by the board. Mooney answered questions from the Board.

It was moved by Cusworth, seconded by Buss, and carried 5-0 to:

2. Authorize General Manager to Enter Amendment #3 with Royal Oak Tree Service for Tree Services at Various Park Facilities Not to Exceed \$400,000.

10. REPORTS AND ANNOUNCEMENTS

- A. Recreation Division Highlights
- B. Budget Performance Report
- C. Investment Report- June and July 2025
- B. Park Dedication Fees

11. DEPARTMENT REPORTS

- A. Parks Division Report
No Report.
- D. Recreation Division Report
Callis shared that Haunted Trail and Reign of Terror are happening this weekend. Registration for the Fall/Winter sessions begins on Monday.
- E. Management Services Division Report
No Report.
- F. General Manager's Report
Friedl informed the Board that the Governor signed SB499 amending Section 66007 of the Mitigation Fee Act which governs when local agencies can impose fees on residential development project. Friedl and Callis are meeting with representatives from the Family Justice Center to discuss a potential collaboration. A special COSCA Board meeting will be held at the end of October to discuss brush clearance and fire

preparedness practices. Friedl stated the need for an Executive Closed Session with no report expected.

E. Director's Reports and Follow-up Reports on Meetings/Conferences Attended

Huffer had no report, Buss attended the Conejo Coalition for Youth and Families meeting, on Saturday she will be attending the ETI Corral 37 Equestrian show, Orozco attended the Conejo Schools Foundation Soiree, Charity Karaoke, and Bowls for Hope for Many Mansions, Cusworth attended Plantapalooza, Conejo Schools Foundation Soiree, a volunteer thank you dinner for the Conejo Valley Botanic Garden, and the Stagecoach Inn Museum Voices of Old Conejo. Nickles attended the CARPD Conference Committee meeting, Plantapalooza, and this Saturday, he will be attending Haunted Trail.

12. REQUEST FOR STATUS REPORTS AND ITEMS FOR SUBSEQUENT AGENDAS

Nickles requested a presentation for the Board on the three District owned equestrian centers, how they are utilized and what updates and maintenance is needed for them.

13. ITEMS FROM THE PUBLIC

Shulman suggested that the District consider utilizing Placer.Ai to research how the District can best serve visitors of the 2028 Olympics.

14. EXECUTIVE CLOSED SESSION

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to California Government Code Section 54956.8

Fireworks Hill owned by City of Thousand Oaks (aka 401/403 W. Hillcrest Drive, Thousand Oaks, CA 91360) APNs: 525-0-053-11 (7.73 acres); 525-0-060-09 (5.69 acres); 525-0-060-11 (6.40 acres); 525-0-053-19 (2.40 acres); 525-0-060-08 (3.32 acres); 525-0-060-13 (4.99 acres); 525-0-060-12 (26.99 acres); 525-0-053-17 (3.11 acres) Agency Negotiator: General Manager Jim Friedl, Karl Berger, Esq. Purpose of closed session is to discuss price & terms.

B. Government Code Section 54957

Public Employee Performance Evaluation, General Manager

15. ADJOURN

Nickles adjourned the meeting at 7:57 p.m. to the next regular meeting on November 6th, 2025.

Date: 11/16/2025

Attest:



Raquel Broeker, Executive Assistant

Approved by:



Doug Nickles, Chair