

**CONEJO RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS
SPECIAL MEETING
McCrea Ranch Visitors Center
4500 Moorpark Road, Thousand Oaks
February 2, 2023
4:30 PM
HILLCREST CENTER
M I N U T E S**

1. CALL TO ORDER AND FLAG SALUTE

Huffer called the meeting to order at 4:34pm and Reynders led the flag salute.

2. ROLL CALL

Directors Present: Buss, Cusworth, Huffer, Lange and Nickles

Directors Absent:

Staff Present: General Manager Friedl, Administrators Callis, Mooney and Smith, and Executive Assistant Reynders

3. ITEMS FROM THE PUBLIC

4. APPROVAL OF AGENDA

It was moved by Cusworth, seconded by Lange, and carried 5-0 to approve the agenda as presented.

5. TEAM BUILDING EXERCISE

Friedl led a team building exercise involving questions that allowed Board members and staff to get to know each other better.

6. ITEMS FOR DISCUSSION

Review CRPD Board Norms, Guidelines and Processes

Friedl reported this document is annually reviewed; he solicited feedback from Board members for any changes. Discussion ensued and two edits were suggested. These will be reflected in the document when it is brought to the next Board meeting for adoption.

The meeting was suspended temporarily at 6:00 pm for dinner.

Huffer called the meeting back to order at 6:29pm.

Discussion of Conejo Recreation and Park District and its organizational mission, vision, and Strategic Plan focusing on upcoming challenges and opportunities for 2023 and beyond.

Friedl set the stage for the evening by referring to CRPD's Five Year Strategic Plan 2019-2023 with the goal for the evening of doing some high-level brainstorming; there will be one or two more opportunities over the year to review the plan in anticipation of having a new plan in place by January 2024.

Friedl shared select sections of the plan and a discussion ensued, including some wordsmithing and sharing of ideas on the mission and vision, and adding clarity to certain elements. Notes were taken and will be incorporated into a new draft plan based on these discussions.

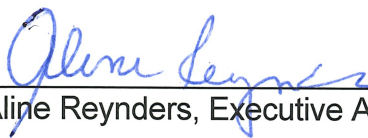
A SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis was then performed regarding Programs, Facilities, and Finances. This analysis included looking at the big picture regarding the five-year window ahead. Notes were taken to review as this process continues; they will be used to assist in the development of future plans for the direction of the District and any changes to the Strategic Plan.

- 7. **ITEMS FROM THE PUBLIC**
- 8. **ADJOURN**

Huffer adjourned the meeting at 9:21pm to the next meeting on February 16, 2023.

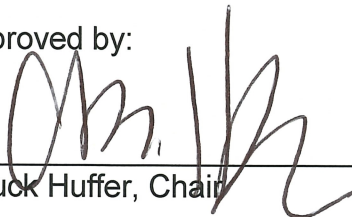
Date: FEBRUARY 16, 2023

Attest:



Aline Reynders, Executive Assistant

Approved by:



Chuck Huffer, Chair