Conejo Recreation & Park District

GENERAL MANAGER
Jim Friedl

BOARD OF DIRECTORS
Doug Nickles, Chair
Nellie Cusworth, Vice Chair
George M. Lange, Director
Susan L. Holt, Director
Chuck Huffer, Director

GENERAL MANAGER EMERITUS
Tex Ward

DATE: June 17, 2021

TO: Board of Directors

FROM: Jim Friedl, General Manager

SUBJECT: Adoption of Fiscal Year (FY) 2021-22 and 2022-23 Budgets

RECOMMENDATION

Adopt Resolution 061721-A adopting the Fiscal Year (FY) 2021-22 and 2022-23 budgets for all funds as attached and policy matter contained in the body of this memorandum.

DISCUSSION

Operating Budget

For fiscal years (FY) 2021-22 and 2022-23, the District adopts budgets for the following funds: General Fund, Districtwide Assessment District Fund, Dos Vientos Assessment District Fund, Rancho Conejo Assessment District Fund, Capital Improvement Projects and Equipment Replacement Fund.

The operating budget was presented and discussed at the June 3, 2021 Board meeting. The proposed budget has been revised to incorporate the tentative Memorandum of Understanding (MOU) with Service Employees International Union (SEIU) Local 721 to be presented and discussed at the June 17, 2021 Board meeting. In addition, the Management Services – Administration professional services appropriation has been adjusted pursuant to the Board discussion on June 3 regarding grant writing services and potential election expenses.

Also, additional revenues and appropriations are included each year for revenues and expenses previously associated with Arts Council programs ($745,000 year 1 and $770,250 year 2). These revenues and appropriations are balanced and do not impact the District's net position.

Revised Proposed Ten-Year Capital Improvement Plan

On May 20, 2021, staff presented the Board with a proposed Ten-Year Capital Improvement Plan, which included the proposed Capital Improvement Projects (CIP) for the upcoming two fiscal years.

Year One and Two of the Plan and proposed CIP budget has been revised for carryover projects and appropriations highlighted in orange on the attached Revised Proposed Ten-Year Capital Improvement Plan. Adjustments include increased matching grant program, ($575,000), Walnut Grove ($30,000), Kimber Park ($30,000) and Consulting Services for the General Plan/CRPD Master Plan Update ($60,000). In addition, on June 8th, the City of Thousand Oaks approved its capital budget which includes $1.5 million to be used to help construct Conejo Creek Southwest. This anticipated grant appears in the "notes" section of the Year 1 Capital Budget.

Changes to Budget Sheet

Rancho Conejo and Dos Vientos Assessment District Funds

Changes to these funds include adjustments for the tentative MOU.

Districtwide Assessment District Fund

Changes to this fund also include adjustments for the tentative MOU as well as minor changes included in the proposed CIP spreadsheets (highlighted in orange).

Policy Matter

In the event that the FY 2020-2021 capital projects expected to be completed by June 30 are in fact, incomplete, staff requests the authority to spend as necessary, not to exceed the 2020-2021 budget, with a report to the Board for ratification.

CONCLUSION

Overall, the FY 2021-22 and 2022-23 budgets are balanced, and staff recommends their adoption.

STRATEGIC PLAN ELEMENT,

Strategic Plan Vision Statement: To serve our community and be recognized as a top recreation and park district in the nation we must be financially stable.

Strategic Plan Element 2.3: Maintain the 10-Year Capital Improvement Plan. Regularly update the 10-Year Capital Improvement Plan to prioritize projects and effectively plan and allocate future resources. Update plan every two years as part of the budget process.

Strategic Plan Element 2.5: Maintain capital improvement fund. Incentivize groups to improve District facilities through a grant funding application program for District approved projects.

Strategic Plan Element 4.6: Local non-profit organization. Maintain and build relationships with local non-profit organizations engaged in activities consistent with the District's mission. Look for collaborative opportunities to expand services and fill unmet needs.

Respectfully submitted by,

TP Hare /AM

T.P. Hare
Administrator, Parks& Planning

Respectfully submitted by,

Melissa Smith
Administrator, Management Services

Attachments

RESOLUTION NUMBER 061721-A
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CONEJO RECREATION AND PARK DISTRICT ADOPTING THE FISCAL YEAR 2021-22 & 2022-23 BUDGETS FOR THE DISTRICT

WHEREAS, Conejo Recreation and Park District is duly organized and existing under the provisions of Section 5700 et seq., of the Public Resources Code of the State of California, and

WHEREAS, Section 5784 of the Public Resources Code stipulates that after the budget hearing the District shall adopt a final budget.

NOW, THEREFORE, the Board of Directors of the Conejo Recreation and Park District does hereby adopt the 2021–22 & 2022–2023 Fiscal Year Budgets as presented in Attachments, and including policy item addressed in the budget cover letter.

PASSED AND ADOPTED this _____ day of _____, 2021.

_____
Jim Friedl, General Manager and
Secretary to the Board of Directors

_____
Doug Nickles, Chair
Board of Directors

AYES:
NOES:
ABSENT:

ATTEST:

_____
Aline Reynders, Executive Assistant

Conejo Recreation & Park District

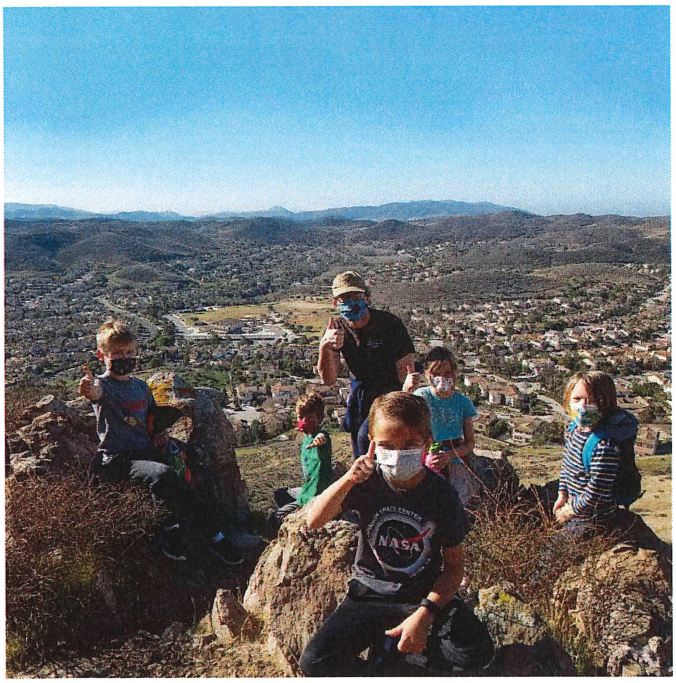
Proposed Two-Year Budget
FY 2021-2022 & 2022-2023



General Fund



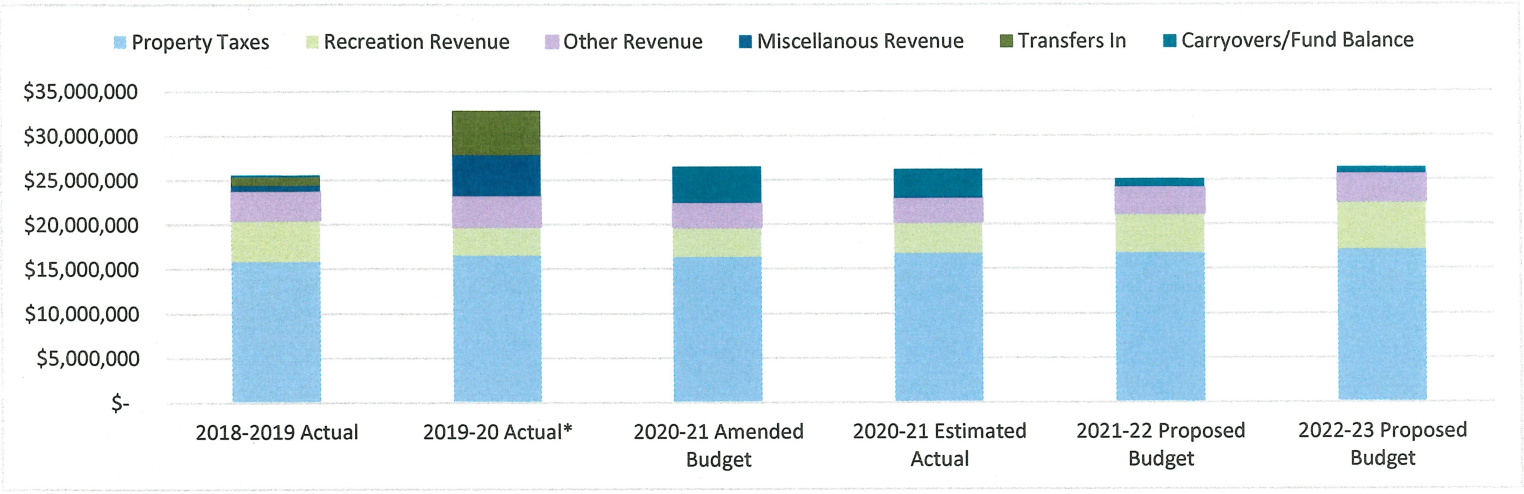






General Fund Budget Summary

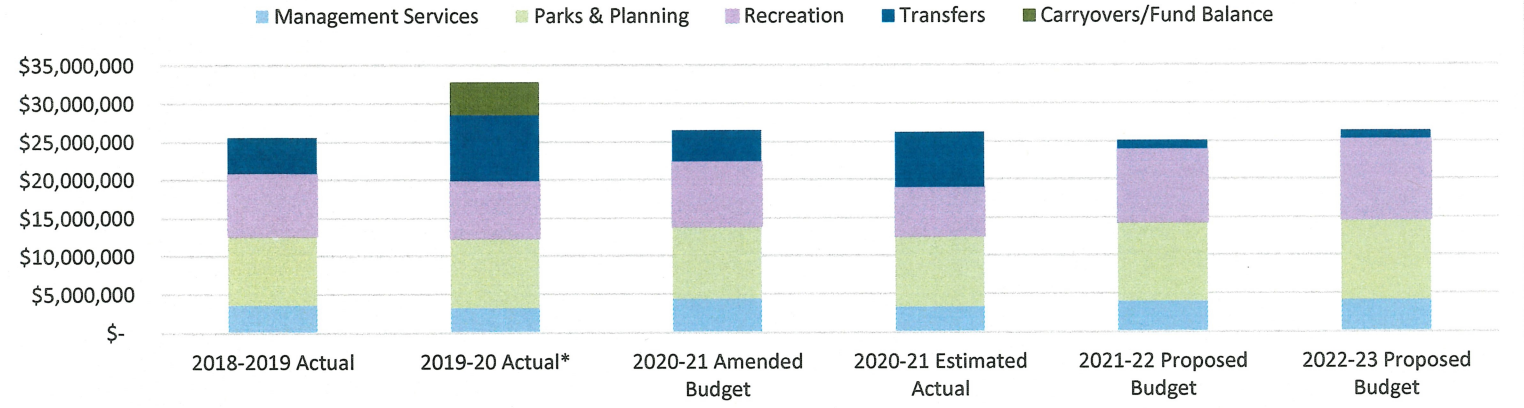
REVENUES



REVENUE	2018-2019 Actual	2019-20 Actual*	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
Property Taxes	$ 15,810,923	$ 16,528,474	$ 16,315,000	$ 16,703,650	$ 16,769,000	$ 17,094,280
Recreation Revenue	$ 4,680,399	$ 3,207,958	$ 3,357,405	$ 3,526,676	$ 4,370,714	$ 5,345,990
Other Revenue	$ 3,266,844	$ 3,451,613	$ 2,744,224	$ 2,697,247	$ 3,061,461	$ 3,221,581
Miscellanous Revenue	$ 618,002	$ 4,624,148	$ 27,000	$ 116,117	$ 27,000	$ 27,000
Transfers In	$ 924,562	$ 5,000,000	$ -	$ -	$ -	$ -
Carryovers/Fund Balance	$ 251,973		$ 4,038,702	$ 3,159,599	$ 857,195	$ 667,064
Total Revenue	$ 25,552,703	$ 32,812,193	$ 26,482,331	$ 26,203,289	$ 25,085,370	$ 26,355,915

*reflects SCE settlement and cash transfer from pension reserve to PARS

EXPENDITURES



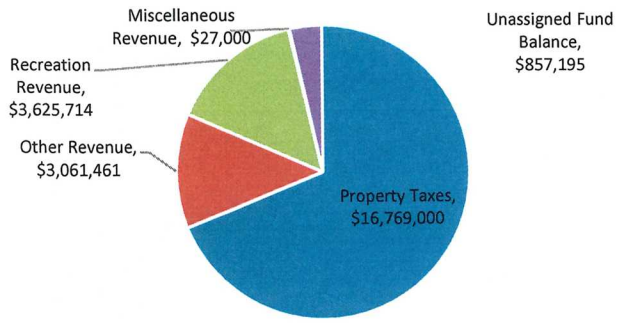
EXPENDITURES	2018-2019 Actual	2019-20 Actual*	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
Management Services	$ 3,576,346	$ 3,177,973	$ 4,373,244	$ 3,289,824	$ 3,938,313	$ 4,124,124
Parks & Planning	$ 9,117,303	$ 9,165,518	$ 9,513,638	$ 9,292,539	$ 10,421,421	$ 10,535,443
Recreation	$ 8,161,444	$ 7,530,779	$ 8,557,202	$ 6,409,366	$ 9,626,736	$ 10,655,848
Transfers	$ 4,697,610	$ 8,579,683	$ 4,038,247	$ 7,211,560	$ 1,098,900	$ 1,040,500
Carryovers/Fund Balance		$ 4,358,240				
Total Expenditures	$ 25,552,703	$ 32,812,193	$ 26,482,331	$ 26,203,289	$ 25,085,370	$ 26,355,915

*reflects SCE settlement in fund balance for use in next fiscal year

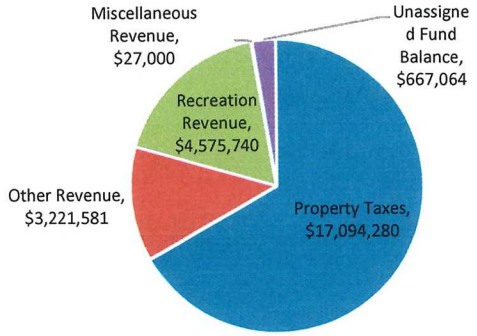
GENERAL FUND

Revenue Summary

FY 2021-22 REVENUE
$25,085,370



FY 2022-23 REVENUE
$26,355,915



Property Taxes	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
Property Tax - Current Secured	$ 14,986,004	$ 15,661,665	$ 15,700,000	$ 15,827,276	$ 16,014,000	$ 16,334,280
Property Tax - Current Unsecured	$ 379,457	$ 427,961	$ 360,000	$ 429,415	$ 375,000	$ 380,000
Property Tax - Prior Year Unsecured	$ 8,682	$ 16,657	$ 15,000	$ 15,843	$ 15,000	$ 15,000
Homeowners Property Tax Relief	$ 117,413	$ 114,624	$ 115,000	$ 112,756	$ 115,000	$ 115,000
Supplemental Property Tax	$ 319,367	$ 307,567	$ 125,000	$ 318,360	$ 250,000	$ 250,000
Subtotal - Property Taxes	$ 15,810,923	$ 16,528,474	$ 16,315,000	$ 16,703,650	$ 16,769,000	$ 17,094,280

Other Revenue	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
Licenses & Permits	$ 7,479	$ 3,922	$ 5,000	$ 5,387	$ 5,000	$ 5,000
Forfeitures & Penalties	$ 662	$ 620	$ 1,000	$ 2,062	$ 1,000	$ 1,000
Interest Earnings	$ 227,725	$ 370,795	$ 100,000	$ 134,335	$ 100,000	$ 100,000
Rents and Concessions	$ 590,053	$ 431,939	$ 380,900	$ 216,278	$ 465,461	$ 615,581
RPTTF (RDA) Allocation	$ 1,758,514	$ 1,824,580	$ 1,700,000	$ 1,795,554	$ 1,700,000	$ 1,700,000
COSCA	$ 319,759	$ 432,541	$ 175,000	$ 158,467	$ 400,000	$ 400,000
MRCA	$ 362,652	$ 387,216	$ 382,324	$ 385,164	$ 390,000	$ 400,000
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Subtotal - Other Revenue	$ 3,266,844	$ 3,451,613	$ 2,744,224	$ 2,697,247	$ 3,061,461	$ 3,221,581

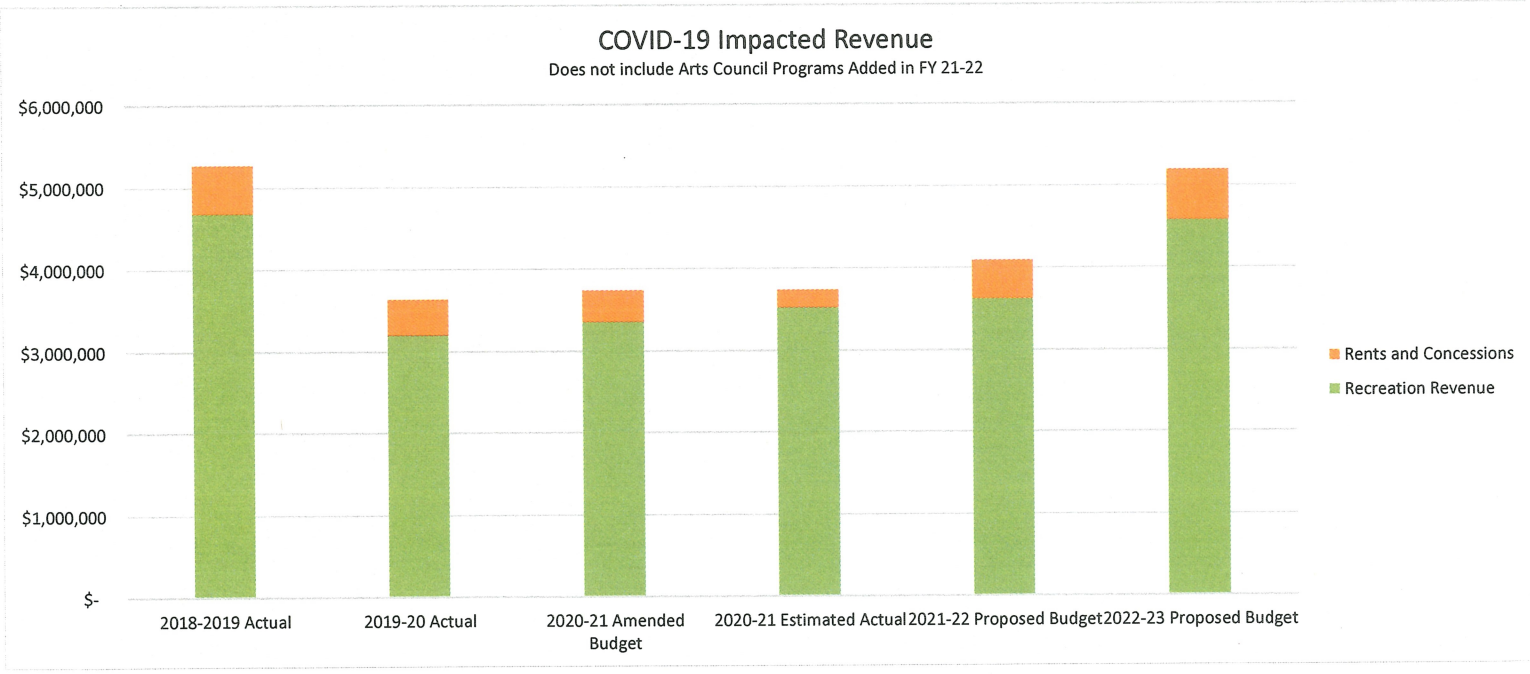
Recreation Revenue	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
Youth Outreach	$ 97,413	$ 83,299	$ 114,000	$ -	$ 75,000	$ 75,000
Teen Center	$ 509,418	$ 494,300	$ 549,300	$ 377,119	$ 573,437	$ 648,773
Therapeutic Program	$ 103,988	$ 88,466	$ 61,750	$ 189,382	$ 97,500	$ 106,500
GACC Activities/Program	$ 182,352	$ 123,153	$ 321,555	$ 179,140	$ 243,978	$ 332,173
CSVP - Program	$ 57,199	$ 55,956	$ 57,000	$ 47,831	$ 55,000	$ 55,000
CSVP - Nutrition Grant	$ 77,564	$ 142,697	$ 84,500	$ 169,805	$ 101,000	$ 101,000
CSVP - Breakfast Program	$ 17,509	$ 12,282	$ 16,800	$ 2,500	$ 7,000	$ 16,000
Cultural Activities	$ 178,633	$ 140,150	$ 120,900	$ 42,869	$ 127,100	$ 179,450
Theater Activities	$ -	$ -	$ -	$ -	$ 305,000	$ 320,250
Elementary Music	$ -	$ -	$ -	$ -	$ 450,000	$ 450,000
Special Activities	$ 26,600	$ 33,946	$ 37,700	$ 33,648	$ 35,000	$ 40,000
Summer Day Camp	$ 372,464	$ 284,051	$ 227,500	$ 236,125	$ 284,000	$ 372,464
White Oak	$ 163,978	$ 45,810	$ 58,500	$ 36,955	$ 45,809	$ 59,552
Borchard Center Activities	$ 501,886	$ 297,164	$ 312,000	$ 335,424	$ 378,780	$ 504,286
Racquetball/Handball	$ 19,170	$ 11,828	$ 14,300	$ 42	$ 8,000	$ 14,300
Conejo Center Activities	$ 323,359	$ 213,342	$ 213,200	$ 271,366	$ 245,709	$ 326,549
Outdoor Activities	$ 10,040	$ 2,004	$ 11,700	$ 865	$ 7,530	$ 10,040

Recreation Revenue	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
McCrea Ranch Activities	$ 31,991	$ 11,340	$ 11,700	$ (360)	$ 10,000	$ 13,000
Tennis	$ 146,307	$ 90,637	$ 94,250	$ 104,590	$ 96,000	$ 144,000
Sports Leagues & Tournaments	$ 171,033	$ 103,724	$ 84,500	$ 16,481	$ 85,500	$ 127,500
Sports Classes & Instruction	$ 132,905	$ 71,557	$ 81,250	$ 176,630	$ 99,680	$ 132,905
Thousand Oaks Center Activities	$ 397,037	$ 227,543	$ 272,350	$ 217,680	$ 196,400	$ 300,900
Dos Vientos Center Activities	$ 393,149	$ 256,591	$ 263,250	$ 246,529	$ 256,591	$ 393,148
Community Pool at CLU	$ 493,237	$ 343,677	$ 284,050	$ 730,132	$ 444,250	$ 462,250
Newbury Park Pool	$ 112,605	$ 23,739	$ 15,150	$ 69,548	$ 68,000	$ 71,000
Thousand Oaks Pool	$ 90,905	$ 21,365	$ 13,800	$ 27,826	$ 43,000	$ 43,000
Other Recreation Charges	$ 69,657	$ 29,337	$ 36,400	$ 14,549	$ 31,450	$ 46,950
Subtotal - Recreation Revenue	$ 4,680,399	$ 3,207,958	$ 3,357,405	$ 3,526,676	$ 4,370,714	$ 5,345,990

Miscellaneous Revenue	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
Miscellaneous Revenue	$ 614,288	$ 4,511,539	$ 25,000	$ 115,797	$ 25,000	$ 25,000
Donations	$ 1,605	$ 110,627	$ -	$ 320		
Vending Receipts	$ 2,109	$ 1,982	$ 2,000	$ -	$ 2,000	$ 2,000
	$ -					
Subtotal - Miscellaneous Revenue	$ 618,002	$ 4,624,148	$ 27,000	$ 116,117	$ 27,000	$ 27,000

Other Sources	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
Transfers In	$ 924,562	$ 5,000,000				
Fund Balance	$ 251,973		$ 4,038,702	$ 3,159,599	$ 857,195	$ 667,064
	$ -					
Subtotal - Other Sources	$ 1,176,535	$ 5,000,000	$ 4,038,702	$ 3,159,599	$ 857,195	$ 667,064

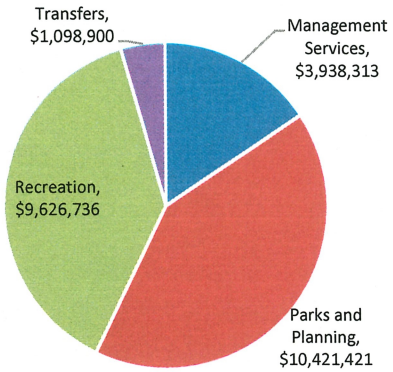
Total - ALL REVENUE	$ 25,552,703	$ 32,812,193	$ 26,482,331	$ 26,203,289	$ 25,085,370	$ 26,355,915



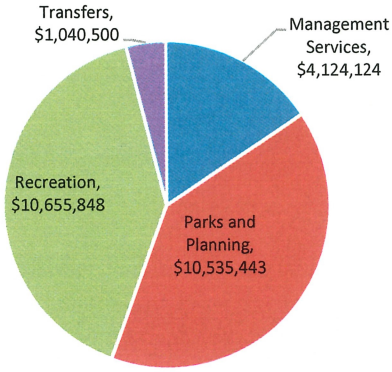
GENERAL FUND

Expenditure Summary

FY 2021-22 EXPENDITURES
$25,085,370



FY 2022-23 EXPENDITURES
$26,355,915



Management Services	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
Administration	$ 529,763	$ 545,483	$ 697,529	$ 616,653	$ 817,261	$ 883,543
Finance	$ 514,423	$ 516,075	$ 569,366	$ 531,496	$ 556,469	$ 583,519
Information Technology	$ 428,301	$ 477,163	$ 544,746	$ 443,472	$ 571,989	$ 552,288
Human Resources	$ 493,444	$ 562,171	$ 667,542	$ 344,857	$ 675,539	$ 686,062
Risk Management	$ 1,061,535	$ 483,386	$ 1,286,889	$ 793,722	$ 712,694	$ 788,831
MRCA	$ 349,681	$ 396,997	$ 382,324	$ 357,374	$ 396,760	$ 419,980
Hillcrest Center	$ 199,198	$ 196,698	$ 224,848	$ 202,250	$ 207,601	$ 209,901
Subtotal - Management Services	$ 3,576,345	$ 3,177,973	$ 4,373,244	$ 3,289,824	$ 3,938,313	$ 4,124,124

Parks and Planning	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
Administration	$ 358,964	$ 342,059	$ 388,485	$ 357,262	$ 397,450	$ 411,016
Planning & Development	$ 220,114	$ 218,930	$ 253,052	$ 231,506	$ 270,103	$ 280,264
Grounds Maintenance	$ 5,814,487	$ 5,695,942	$ 5,797,107	$ 5,627,681	$ 6,164,040	$ 6,115,700
Building Maintenance	$ 1,274,246	$ 1,309,518	$ 1,509,392	$ 1,410,245	$ 1,620,382	$ 1,675,354
Fleet Maintenance	$ 395,440	$ 383,792	$ 422,096	$ 376,453	$ 429,607	$ 438,502
COSCA	$ 1,054,053	$ 1,215,277	$ 1,143,506	$ 1,289,391	$ 1,539,839	$ 1,614,607
Subtotal - Parks and Planning	$ 9,117,304	$ 9,165,518	$ 9,513,638	$ 9,292,539	$ 10,421,421	$ 10,535,443

Recreation	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
Administration	$ 295,911	$ 343,524	$ 389,468	$ 351,589	$ 401,303	$ 418,274
Community Engagement	$ 441,940	$ 415,182	$ 510,434	$ 426,521	$ 528,223	$ 556,318
Sycamore Team Management	$ 335,734	$ 267,062	$ 415,203	$ 252,121	$ 343,731	$ 351,941
Borchard Center Activities	$ 771,145	$ 668,347	$ 673,880	$ 559,375	$ 716,031	$ 786,561
Conejo Center Activities	$ 485,176	$ 422,680	$ 454,640	$ 333,851	$ 476,987	$ 573,714
Thousand Oaks Center Activities	$ 631,308	$ 521,474	$ 585,680	$ 323,640	$ 577,325	$ 697,705
Dos Vientos Activities	$ 732,876	$ 577,609	$ 640,153	$ 418,217	$ 624,165	$ 783,234
Oak Team Management	$ 246,634	$ 141,954	$ 180,043	$ 148,601	$ 249,181	$ 293,224
Cultural Activities	$ 599,383	$ 591,385	$ 581,500	$ 458,191	$ 1,391,338	$ 1,475,052
Sports	$ 627,651	$ 630,207	$ 701,982	$ 445,608	$ 750,217	$ 829,110
Aquatics	$ 694,352	$ 603,392	$ 615,575	$ 637,667	$ 766,605	$ 782,137
Outdoor Activities	$ 370,980	$ 381,704	$ 441,254	$ 305,959	$ 468,055	$ 502,963
Goebel Adult Community Center	$ 559,657	$ 643,498	$ 732,901	$ 553,897	$ 737,732	$ 840,588
Conejo Senior Volunteer Program	$ 238,453	$ 258,186	$ 295,578	$ 271,242	$ 320,492	$ 333,872

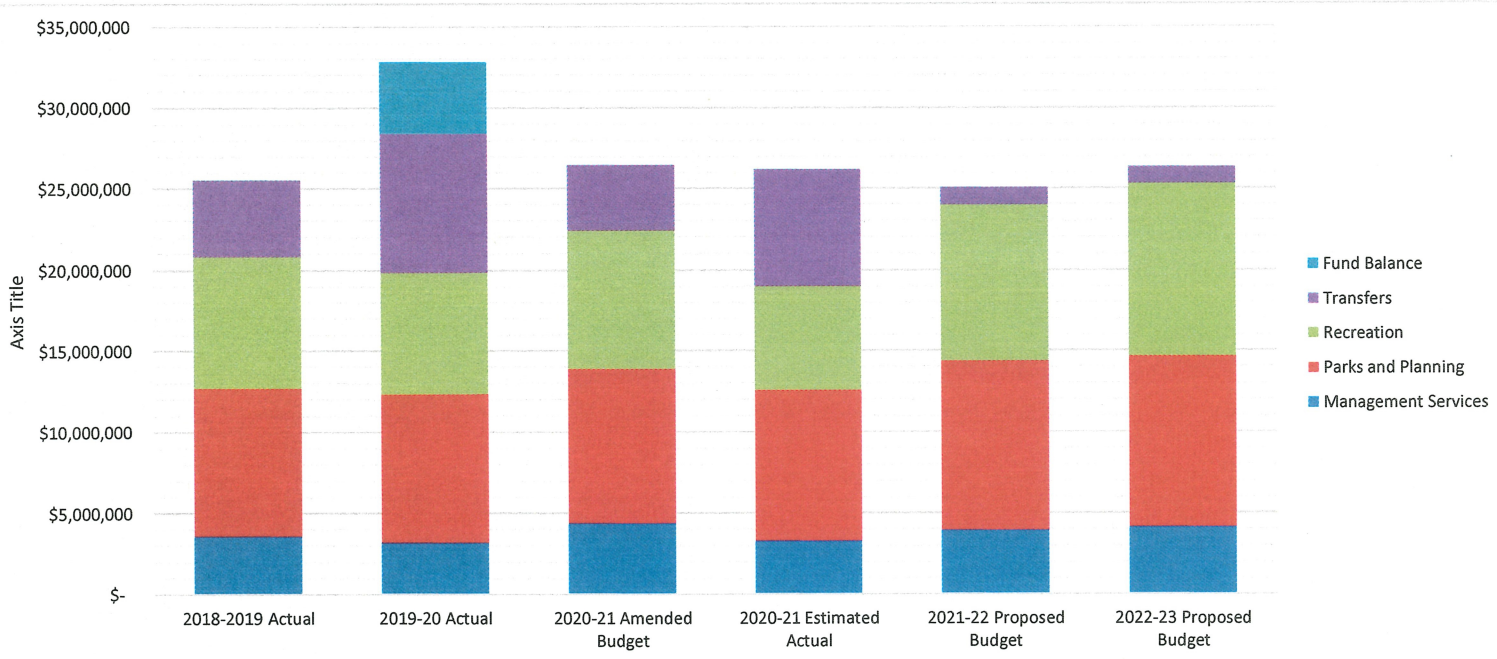
Recreation	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
Teen Center Activities	$ 493,191	$ 529,098	$ 618,161	$ 393,050	$ 587,980	$ 668,855
Youth Outreach	$ 195,893	$ 185,875	$ 238,390	$ 154,358	$ 181,822	$ 219,615
Therapeutic Program	$ 387,783	$ 293,141	$ 382,344	$ 313,334	$ 410,807	$ 441,801
Inclusion	$ 53,377	$ 56,461	$ 100,016	$ 62,144	$ 94,742	$ 100,884
Subtotal - Recreation	$ 8,161,444	$ 7,530,779	$ 8,557,202	$ 6,409,366	$ 9,626,736	$ 10,655,848

Transfers	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
Transfers Out	$ 3,947,610	$ 3,579,683	$ 4,038,247	$ 4,211,560	$ 1,098,900	$ 1,040,500
Other						
$3M interfund loan				$ 3,000,000		
transfer to PARS	$ 750,000	$ 5,000,000				
Subtotal - Miscellaneous Revenue	$ 4,697,610	$ 8,579,683	$ 4,038,247	$ 7,211,560	$ 1,098,900	$ 1,040,500

Fund Balance	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
Fund Balance/SCE		$ 4,358,240				
Subtotal - Other Sources	$ -	$ 4,358,240	$ -	$ -	$ -	$ -

Total - ALL EXPENDITURES	**$ 25,552,703**	**$ 32,812,193**	**$ 26,482,331**	**$ 26,203,289**	**$ 25,085,370**	**$ 26,355,915**
Full Time Employees:	**94.00**	**94.00**	**94.00**	**94.00**	**99.00**	**99.00**

TOTAL EXPENDITURES



Management Services



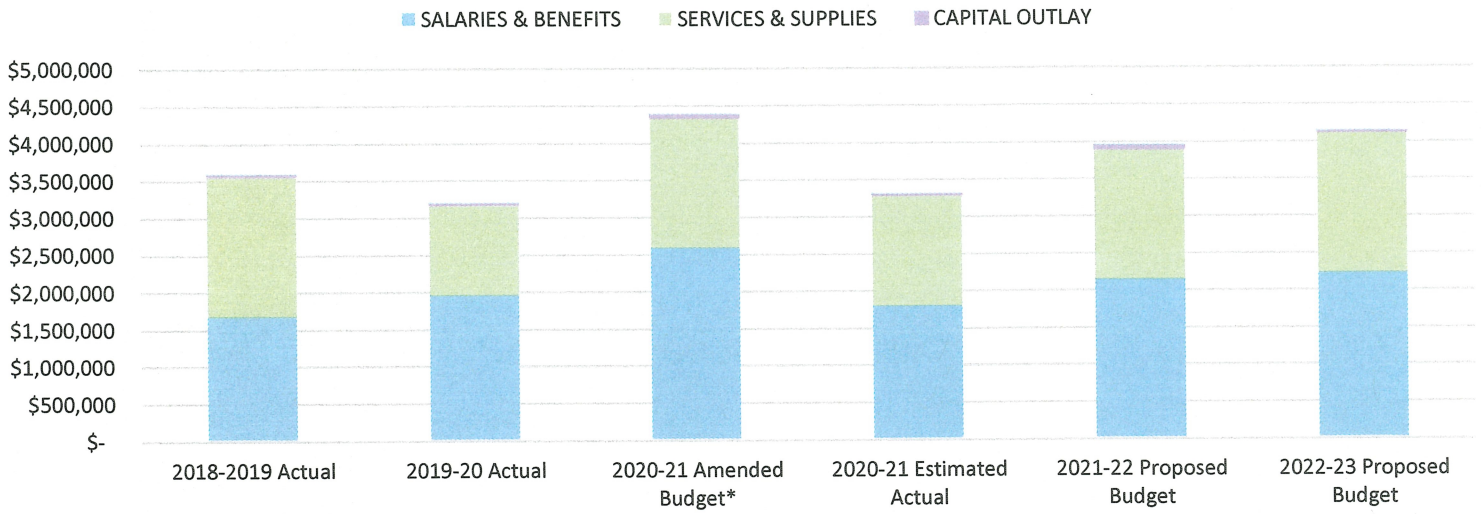






DIVISION BUDGET SUMMARY

DIVISION: **Management Services**

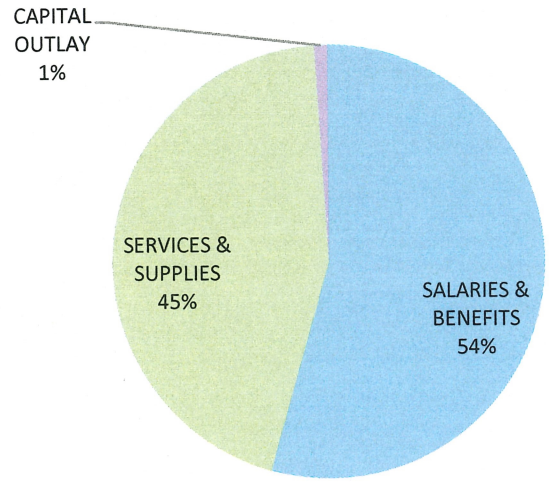


EXPENDITURE CATEGORY	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget*	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 1,677,560	$ 1,953,133	$ 2,581,896	$ 1,796,332	$ 2,141,330	$ 2,221,641
SERVICES & SUPPLIES	$ 1,889,860	$ 1,223,905	$ 1,756,348	$ 1,492,169	$ 1,757,983	$ 1,897,483
CAPITAL OUTLAY	$ 8,925	$ 935	$ 35,000	$ 1,323	$ 39,000	$ 5,000
TOTAL BUDGET	$ 3,576,345	$ 3,177,973	$ 4,373,244	$ 3,289,824	$ 3,938,313	$ 4,124,124

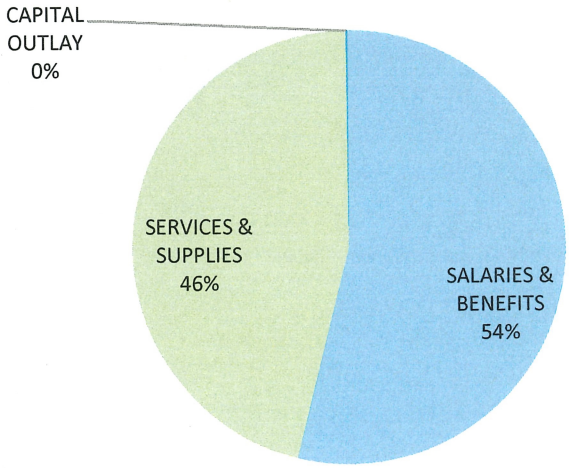
*2020-21 Amended Budget included anticipated increase in Unemployment Insurance payments due to COVID-19.

Full Time Employees	**10.00**	**10.00**	**10.00**

2021-22 Proposed Budget

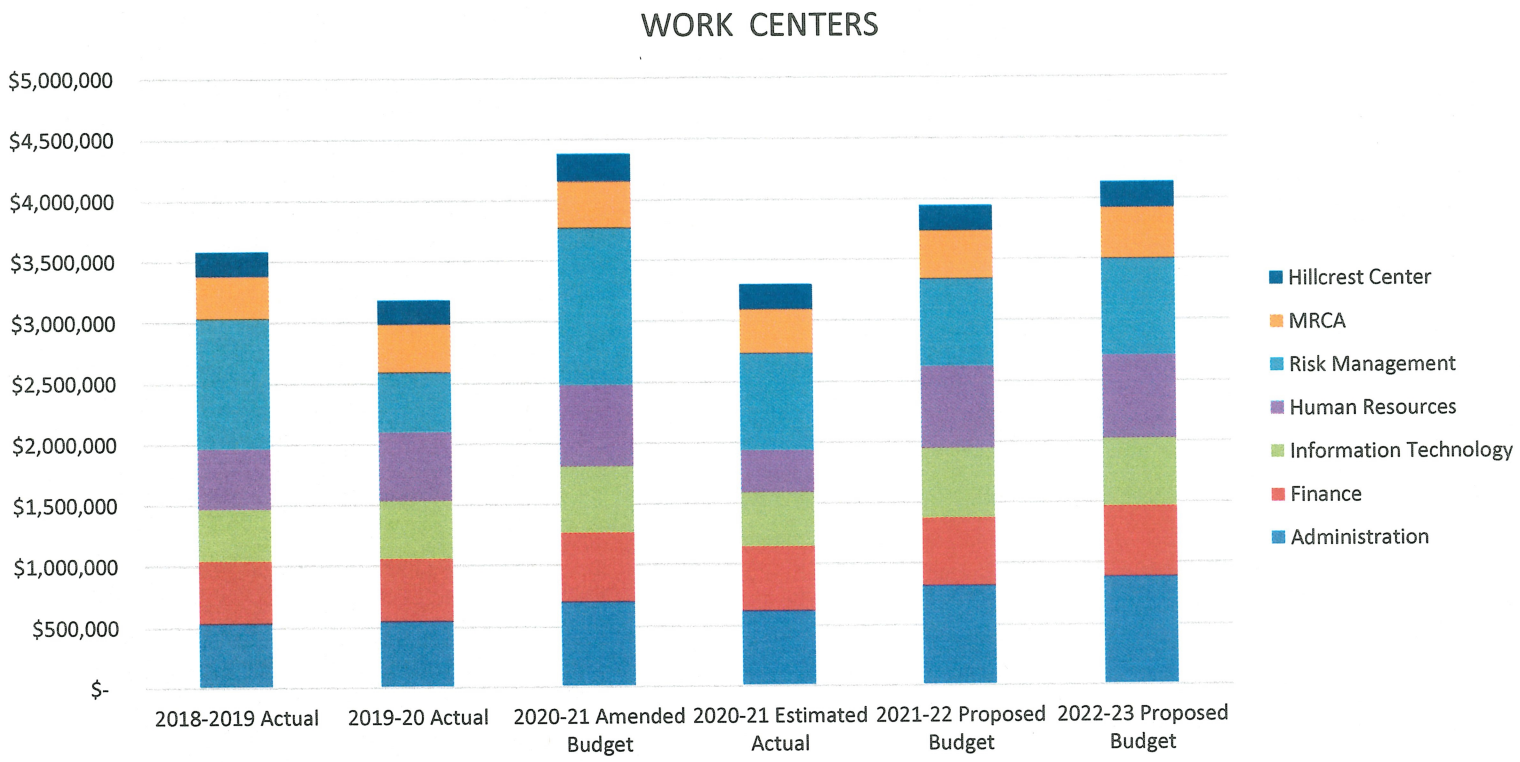


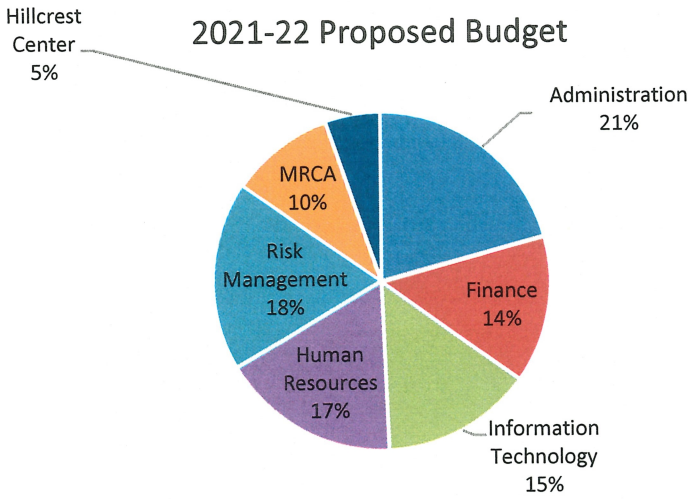
2022-23 Proposed Budget

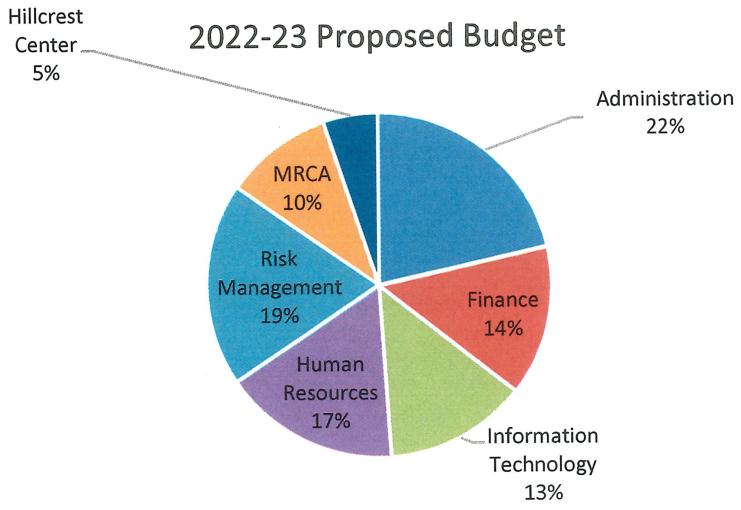


DIVISION BUDGET SUMMARY

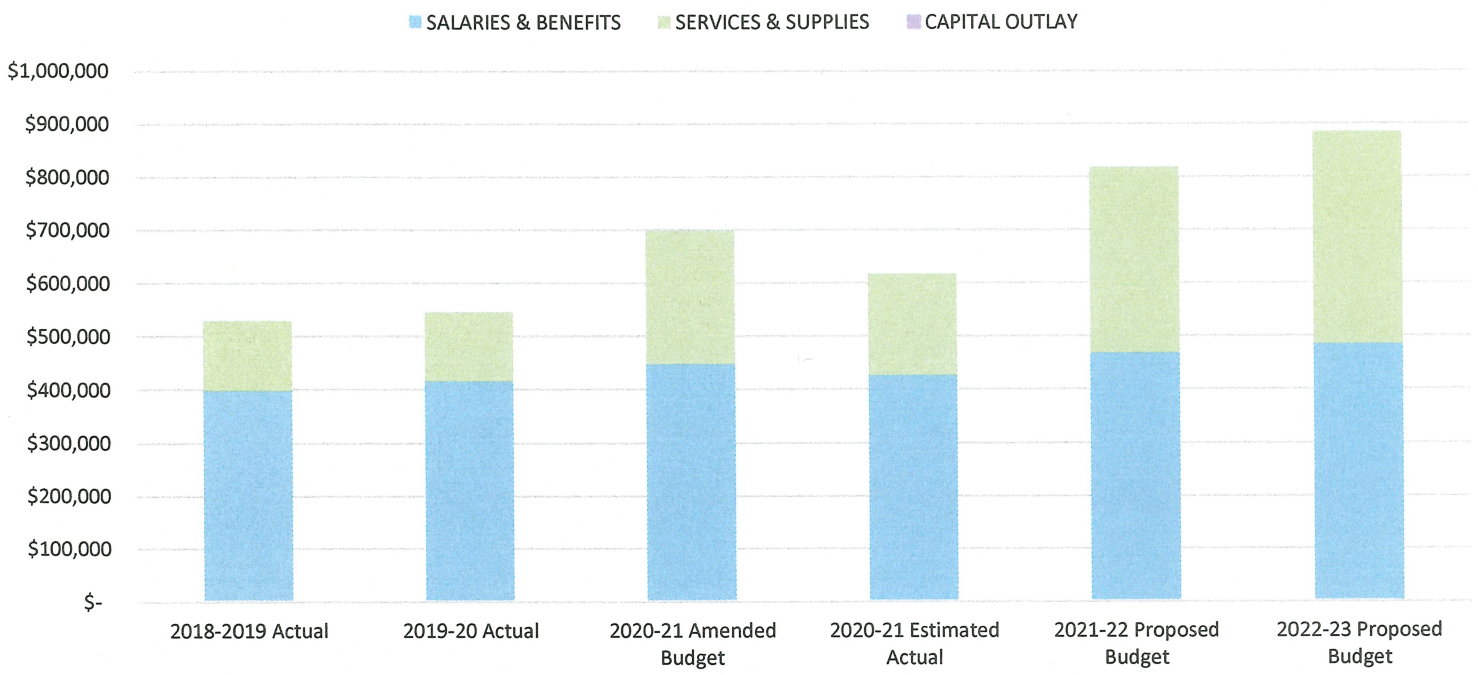
DIVISION: **Management Services**







DIVISION: **Management Services** **WORK CENTER:** **Administration**

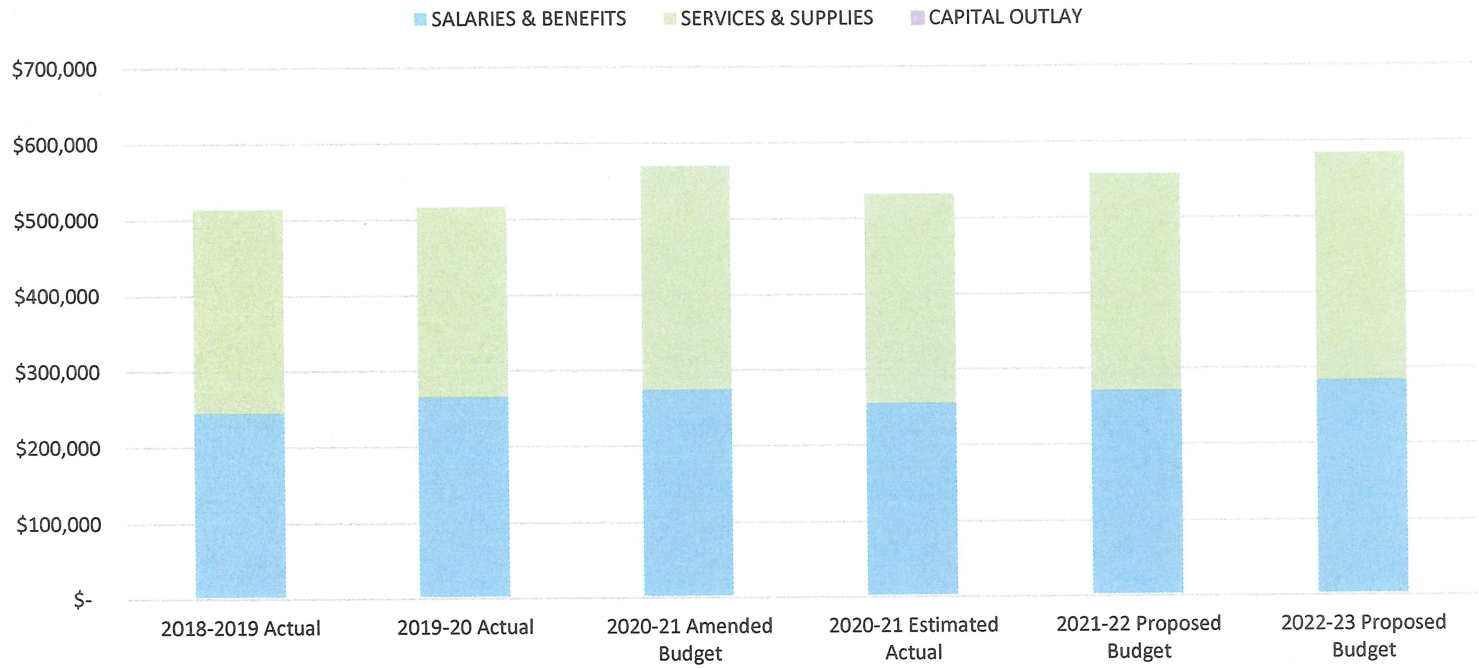


EXPENDITURE CATEGORY	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 397,127	$ 414,816	$ 446,649	$ 424,825	$ 467,381	$ 483,663
SERVICES & SUPPLIES	$ 132,636	$ 130,667	$ 250,880	$ 191,828	$ 349,880	$ 399,880
CAPITAL OUTLAY						
TOTAL BUDGET	$ 529,763	$ 545,483	$ 697,529	$ 616,653	$ 817,261	$ 883,543
Full Time Employees	**1.95**	**1.95**	**1.95**	**1.95**	**1.95**	**1.95**

This work center provides for District administration, including the costs associated with the Board of Directors and General Manager's office.

WORK CENTER BUDGET SUMMARY

DIVISION: **Management Services** **WORK CENTER:** **Finance**

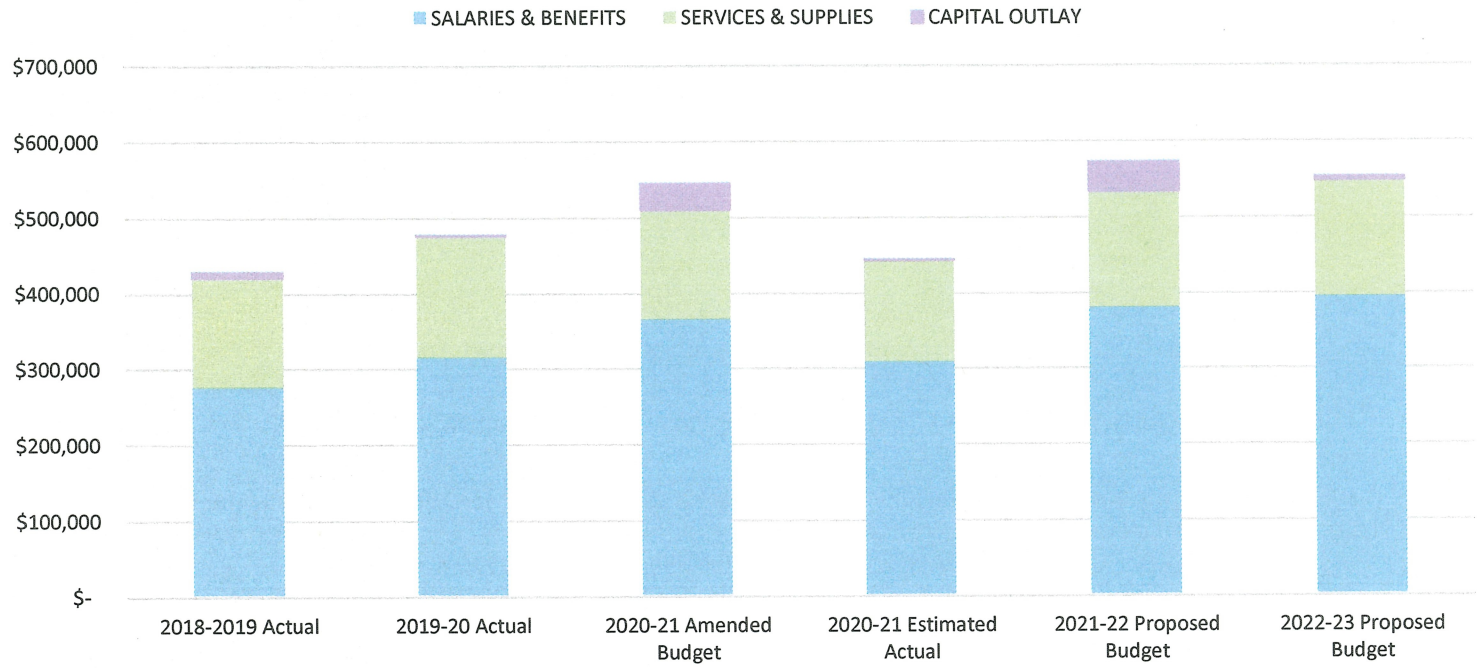


EXPENDITURE CATEGORY	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 244,180	$ 265,161	$ 273,166	$ 254,311	$ 270,169	$ 282,719
SERVICES & SUPPLIES	$ 270,243	$ 250,914	$ 296,200	$ 277,185	$ 286,300	$ 300,800
CAPITAL OUTLAY						
TOTAL BUDGET	$ 514,423	$ 516,075	$ 569,366	$ 531,496	$ 556,469	$ 583,519
Full Time Employees	2.25	2.25	2.25	2.25	2.25	2.25

This work center provides budget, accounting, cash management, payroll, financial reporting, audit and other financial oversight activities.

WORK CENTER BUDGET SUMMARY

DIVISION: **Management Services** **WORK CENTER:** **Information Technology**



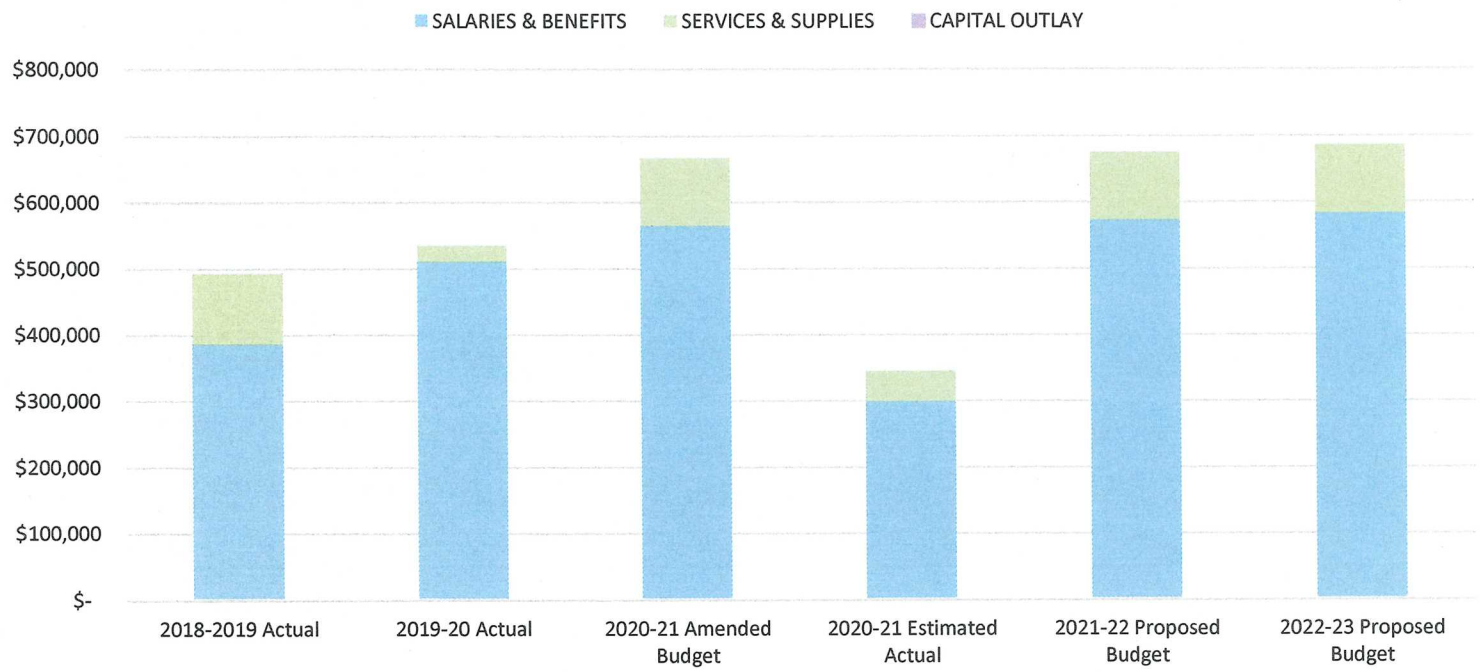
EXPENDITURE CATEGORY	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 275,840	$ 315,665	$ 364,939	$ 308,207	$ 380,089	$ 394,388
SERVICES & SUPPLIES	$ 144,844	$ 160,564	$ 144,807	$ 134,303	$ 152,900	$ 152,900
CAPITAL OUTLAY	$ 7,617	$ 935	$ 35,000	$ 1,322	$ 39,000	$ 5,000
TOTAL BUDGET	$ 428,301	$ 477,164	$ 544,746	$ 443,832	$ 571,989	$ 552,288
Full Time Employees	**2.20**	**2.20**	**2.20**	**2.20**	**2.20**	**2.20**

This work center provides services related to technology operations including personal computers, servers, networking, connectivity, email, telephones, websites, training and support.

Capital Outlay	**2021-22**	**2022-23**
Infrastruction Enhancements	$ 5,000	$ 5,000
Boardroom Improvements	$ 4,000	
Software (Carryover)	$ 30,000	

WORK CENTER BUDGET SUMMARY

DIVISION: **Management Services** **WORK CENTER:** **Human Resources**

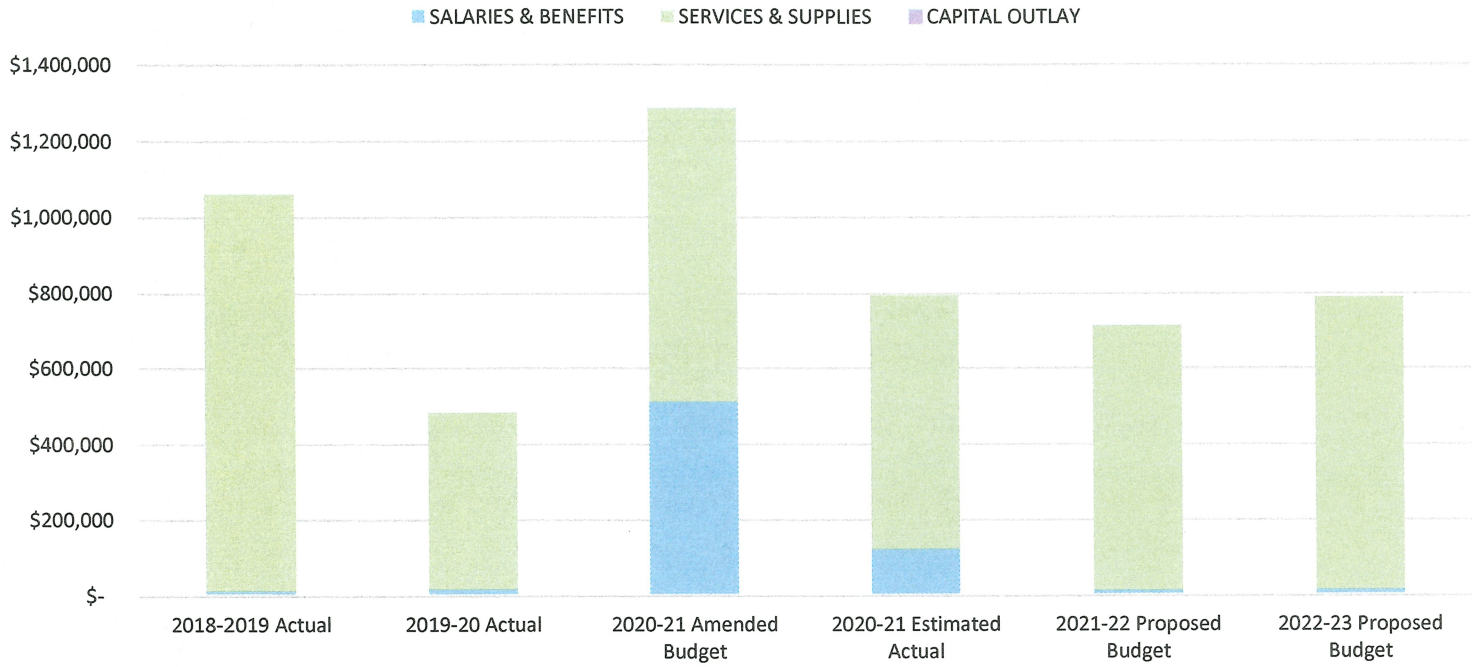


EXPENDITURE CATEGORY	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 385,207	$ 509,804	$ 563,417	$ 297,968	$ 571,414	$ 581,937
SERVICES & SUPPLIES	$ 108,237	$ 25,367	$ 104,125	$ 46,889	$ 104,125	$ 104,125
CAPITAL OUTLAY						
TOTAL BUDGET	$ 493,444	$ 535,171	$ 667,542	$ 344,857	$ 675,539	$ 686,062
Full Time Employees	1.25	1.25	1.25	1.25	1.25	1.25

This work center provides for administration of Human Resources, including recruitment, retention, labor negotiations, benefits administration, etc. This budgets includes funds for the District's retiree stipend (pension) and retiree medical costs (OPEB). Amounts not used will be transferred to the Pension Rate Stabilization Reserve Fund, reflecting the benefit of having put District Reserve Funds in trust for such expenses.

WORK CENTER BUDGET SUMMARY

DIVISION: **Management Services** **WORK CENTER:** **Risk Management**

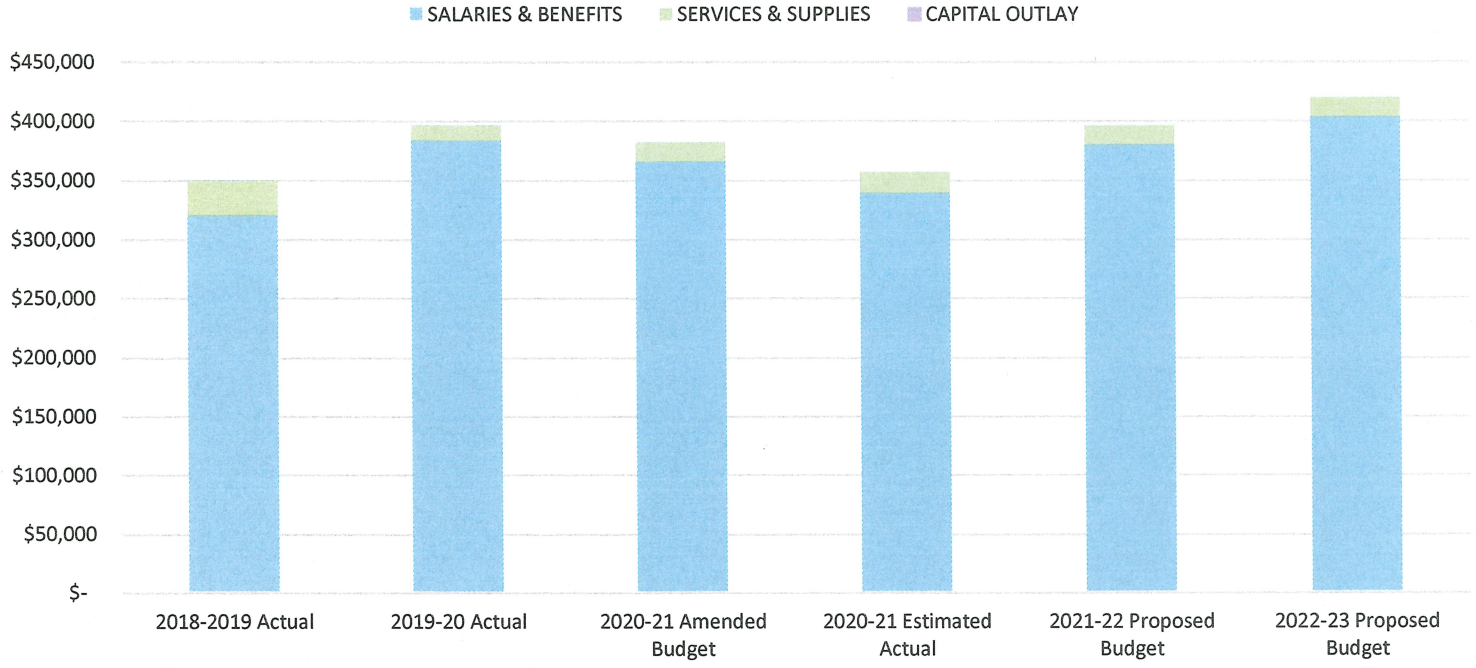


EXPENDITURE CATEGORY	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 12,164	$ 15,788	$ 511,614	$ 120,917	$ 12,419	$ 13,556
SERVICES & SUPPLIES	$ 1,049,371	$ 467,598	$ 775,275	$ 672,805	$ 700,275	$ 775,275
CAPITAL OUTLAY						
TOTAL BUDGET	$ 1,061,535	$ 483,386	$ 1,286,889	$ 793,722	$ 712,694	$ 788,831
Full Time Employees	0.05	0.05	0.05	0.05	0.05	0.05

This work unit provides resources for management and payment of workers' compensation claims and liability insurance policies and claims. FY 2020-21 Budget includes estimated COVID-19 related unemployement insurance increase. The increased budget requests reflect increases inof various prior years' workers' compensation claims. The increased budget requests reflect increases in insurance costs.

WORK CENTER BUDGET SUMMARY

DIVISION: **Management Services** **WORK CENTER:** **Mountains Recreation and Conservation Authority**

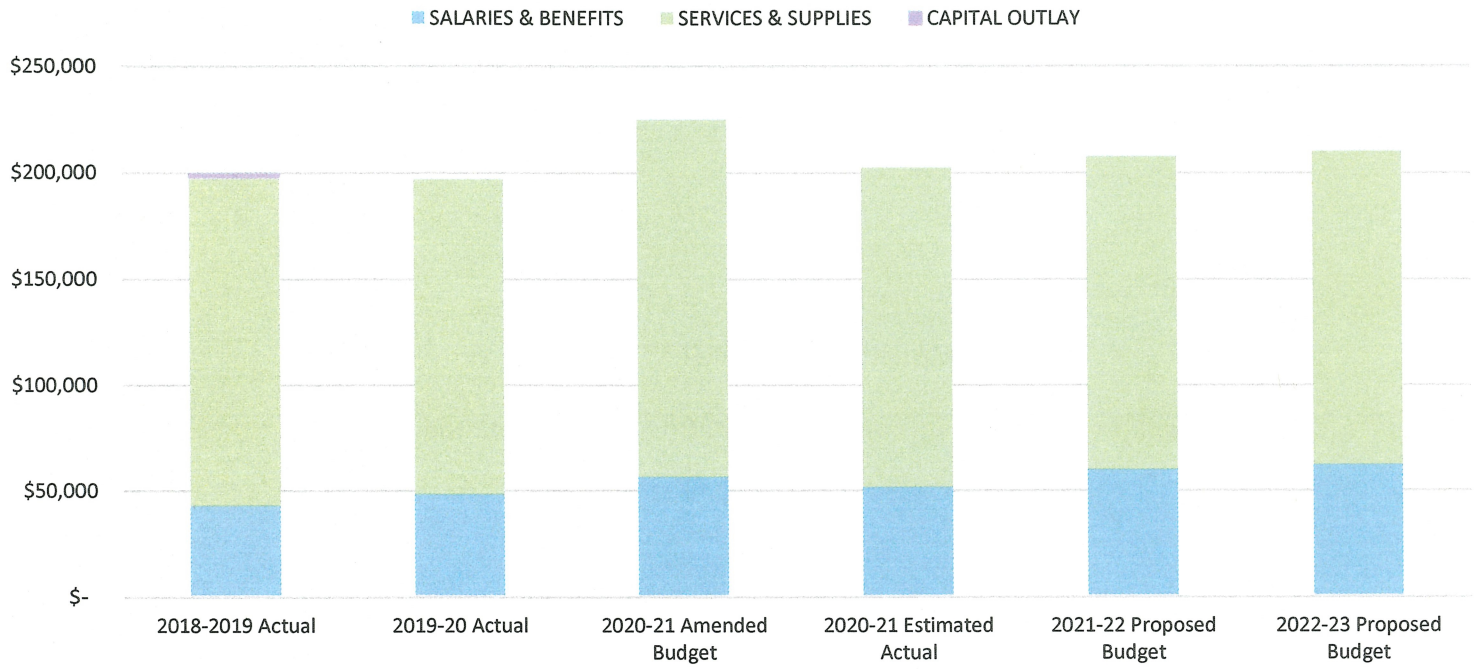


EXPENDITURE CATEGORY	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 320,149	$ 383,593	$ 365,799	$ 339,103	$ 380,191	$ 403,411
SERVICES & SUPPLIES	$ 29,532	$ 13,404	$ 16,525	$ 18,271	$ 16,569	$ 16,569
CAPITAL OUTLAY						
TOTAL BUDGET	$ 349,681	$ 396,997	$ 382,324	$ 357,374	$ 396,760	$ 419,980
Full Time Employees	**2.05**	**2.05**	**2.05**	**2.05**	**2.05**	**2.05**

This work unit provides resources for the accounting and financial oversight CRPD provides to MRCA, which is a Joint Powers Authority comprised of CRPD, Santa Monica Mountains Conservancy, and Rancho Simi Recreation and Park District.

WORK CENTER BUDGET SUMMARY

DIVISION: **Management Services** **WORK CENTER:** **Hillcrest Center**



EXPENDITURE CATEGORY	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 42,893	$ 48,306	$ 56,312	$ 51,362	$ 59,667	$ 61,967
SERVICES & SUPPLIES	$ 154,997	$ 148,392	$ 168,536	$ 150,888	$ 147,934	$ 147,934
CAPITAL OUTLAY	$ 1,308					
TOTAL BUDGET	$ 199,198	$ 196,698	$ 224,848	$ 202,250	$ 207,601	$ 209,901
Full Time Employees	0.25	0.25	0.25	0.25	0.25	0.25

This work center provides for operation of Hillcrest Center as the District's administrative headquarters, including building maintenance and utilities. Costs associated with events at Hillcrest Center appear in the Recreation and Community Services Division, Cultural Activities Work Center.

Parks & Planning



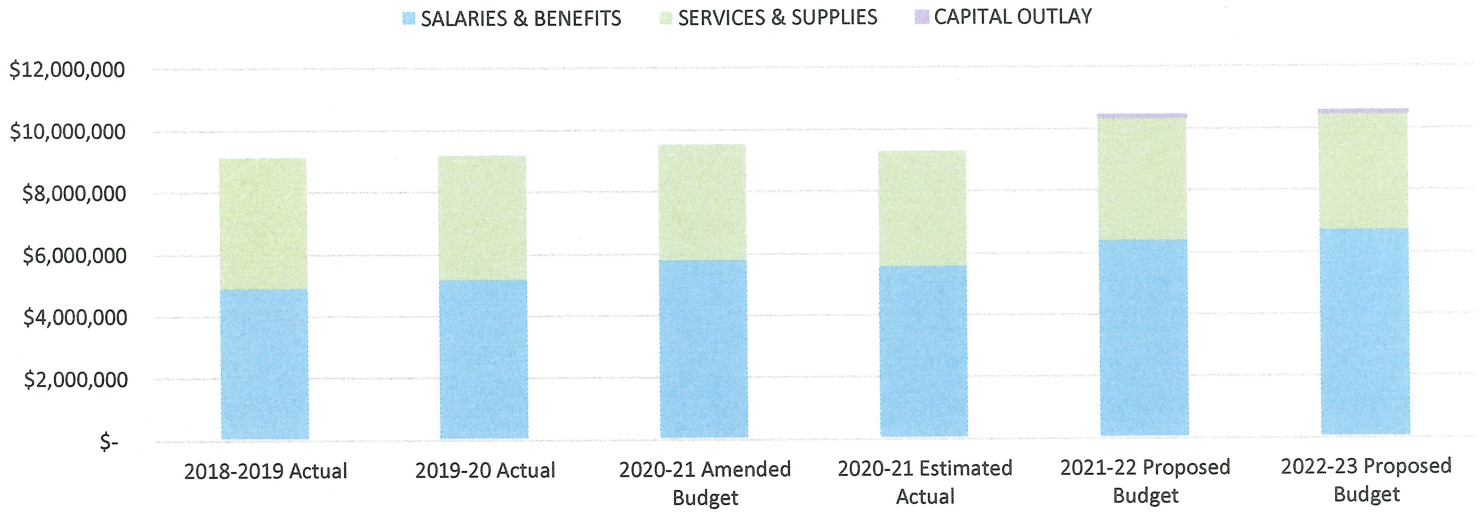






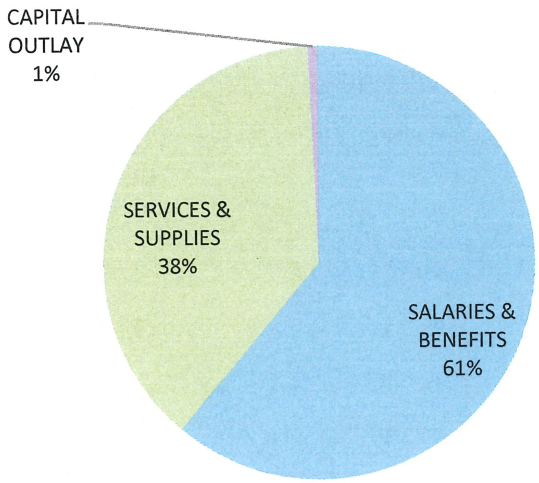
DIVISION BUDGET SUMMARY

DIVISION: **Parks and Planning**

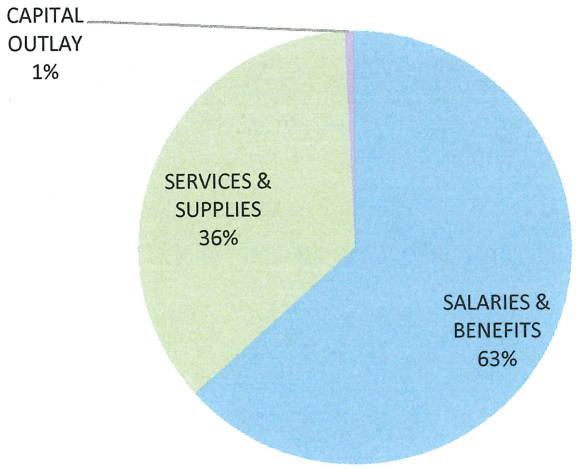


EXPENDITURE CATEGORY	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 4,874,747	$ 5,150,624	$ 5,767,103	$ 5,550,768	$ 6,365,981	$ 6,670,453
SERVICES & SUPPLIES	$ 4,242,557	$ 4,014,894	$ 3,746,535	$ 3,741,771	$ 3,977,440	$ 3,792,990
CAPITAL OUTLAY	$ -	$ -	$ -	$ -	$ 78,000	$ 72,000
TOTAL BUDGET	$ 9,117,304	$ 9,165,518	$ 9,513,638	$ 9,292,539	$ 10,421,421	$ 10,535,443
Full Time Employees:	55.00	55.00	55.00	55.00	59.00	59.00

2021-22 Proposed Budget

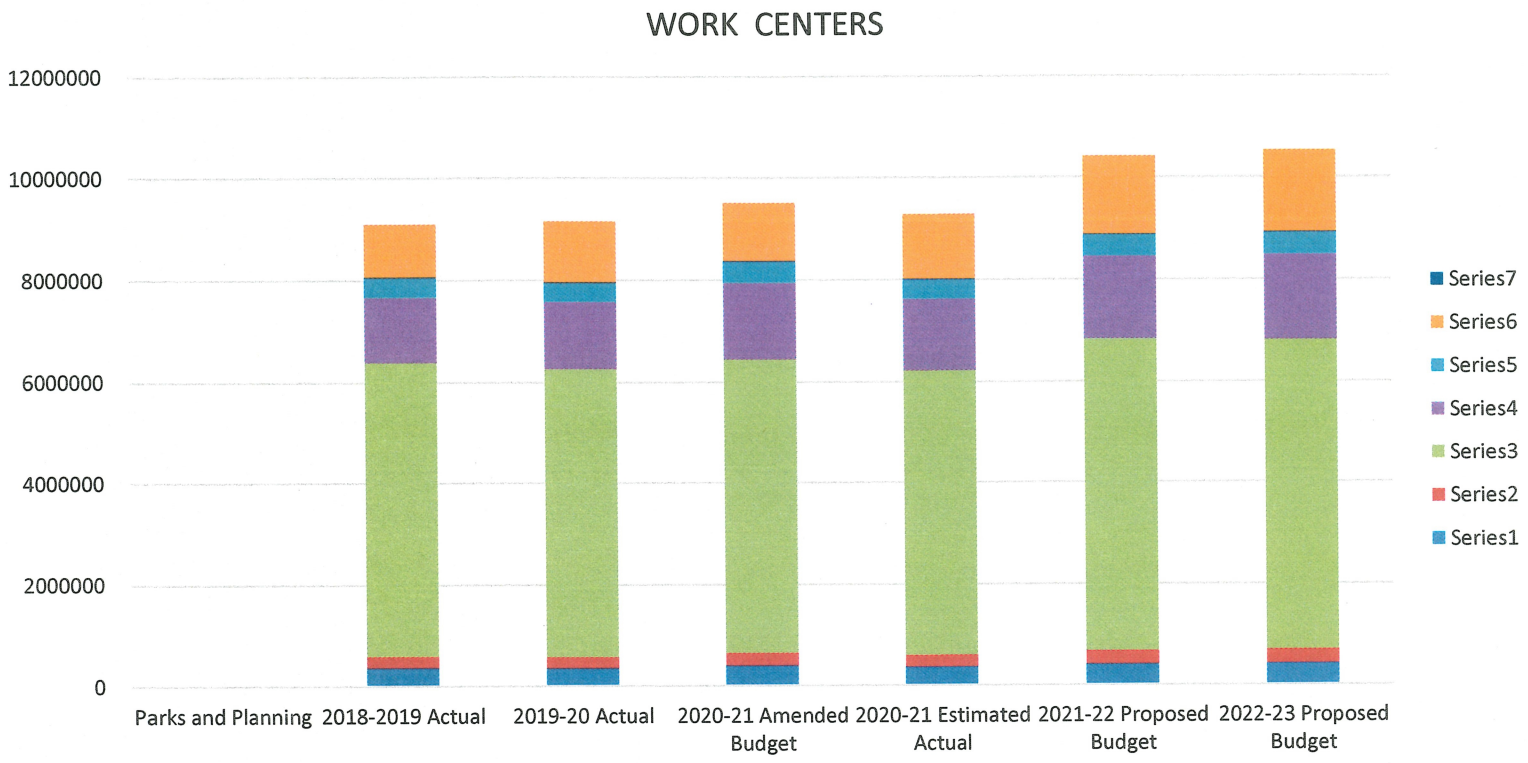


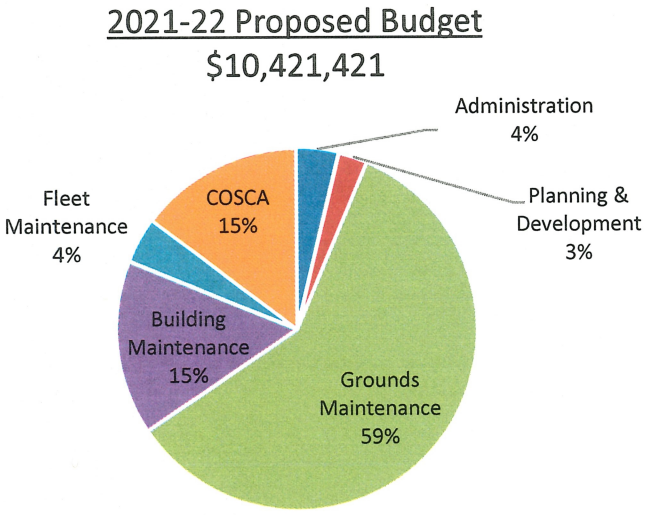
2022-23 Proposed Budget

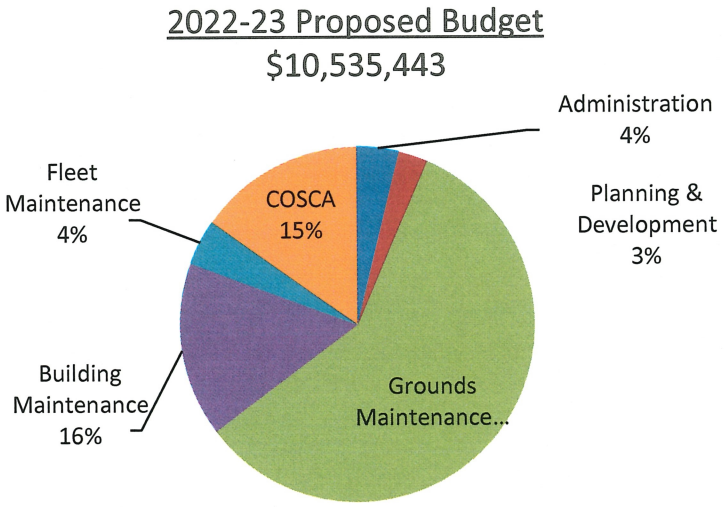


DIVISION BUDGET SUMMARY

DIVISION: **Parks and Planning**



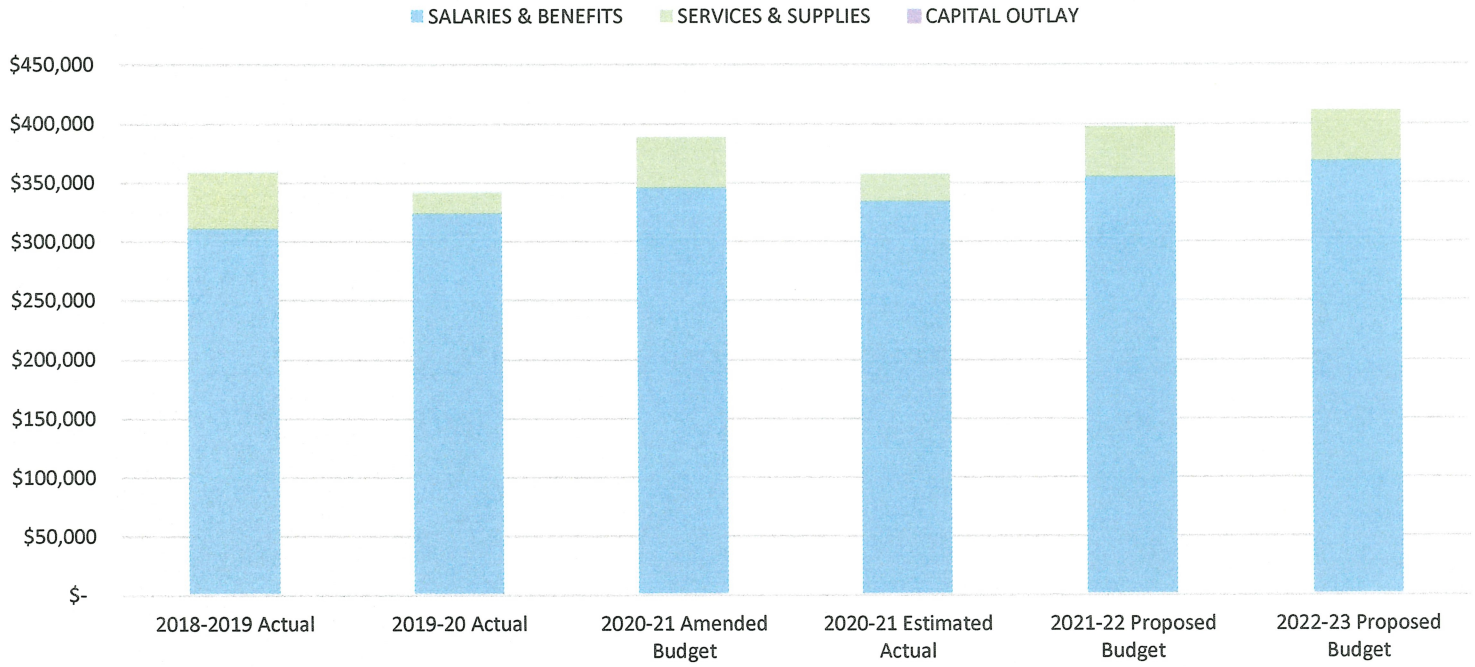




A glosaary of the 3-letter acronym of District locations is in the Appendix.

WORK CENTER BUDGET SUMMARY

DIVISION: **Parks and Planning** **WORK CENTER:** **Administration**

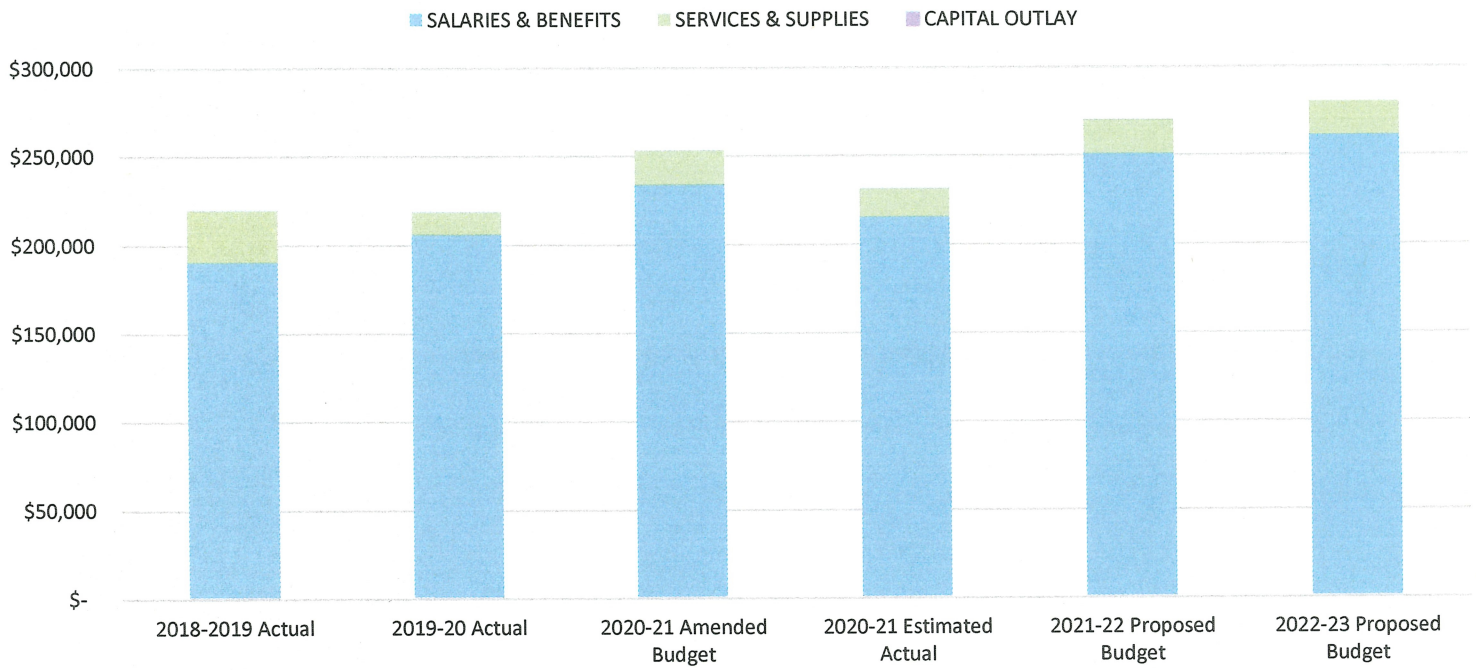


EXPENDITURE CATEGORY	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 311,091	$ 323,675	$ 345,309	$ 333,876	$ 354,274	$ 367,840
SERVICES & SUPPLIES	$ 47,873	$ 18,394	$ 43,176	$ 23,386	$ 43,176	$ 43,176
CAPITAL OUTLAY						
TOTAL BUDGET	$ 358,964	$ 342,069	$ 388,485	$ 357,262	$ 397,450	$ 411,016
Full Time Employees	1.96	1.96	1.96	1.96	1.96	1.96

Responsible for overall administration of the Parks and Planning Division operations and administration of 3 separate assessment districts. The Parks Division is divided into 4 work centers: Grounds, Building, Fleet and COSCA Rangers.The Division is responsible for maintaining, repairing and enhancing all aspects of the District's 48 developed park sites encompassing 586 acres. COSCA Rangers help protect approximately 15,000 acres of natural resources and open space in the District through trail construction and maintenance, interpretive programs and law enforcement. Using the Capital Improvement Project Budget as the approved work list, the Parks and Planning Division focuses on new park development, new facilities and capital replacement and improvement projects for aging park facilities.

WORK CENTER BUDGET SUMMARY

DIVISION: Parks and Planning **WORK CENTER:** Planning and Development

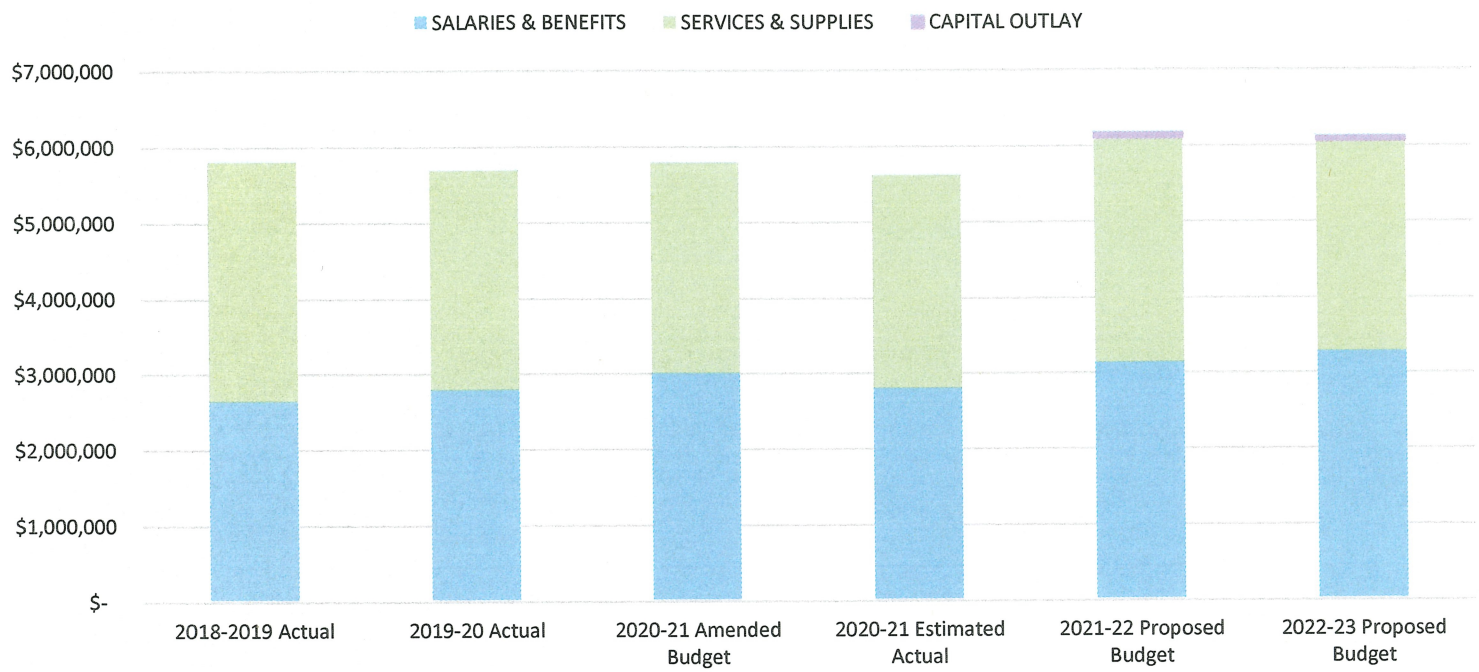


EXPENDITURE CATEGORY	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 190,602	$ 206,075	$ 233,787	$ 215,512	$ 250,838	$ 260,999
SERVICES & SUPPLIES	$ 29,512	$ 12,855	$ 19,265	$ 15,995	$ 19,265	$ 19,265
CAPITAL OUTLAY						
TOTAL BUDGET	$ 220,114	$ 218,930	$ 253,052	$ 231,506	$ 270,103	$ 280,264
Full Time Employees	1.50	1.50	1.50	1.50	1.50	1.50

Responsible for the planning and implementation (construction management) of the District's parks and facilities. Planning projects include advance studies, community outreach, site analysis, master planning, environmental documentation and construction documents. Construction management tasks include contract administration, scheduling, and construction inspection. The Planning Division also oversees the Capital Improvement Program, park dedication fee collection, management of grants and grant opportunities, wireless facility lease agreements and coordination of the District Parks & Planning Division's contributions to the City's Geographic Information System (GIS).

WORK CENTER BUDGET SUMMARY

DIVISION: **Parks and Planning** **WORK CENTER:** **Grounds Maintenance**



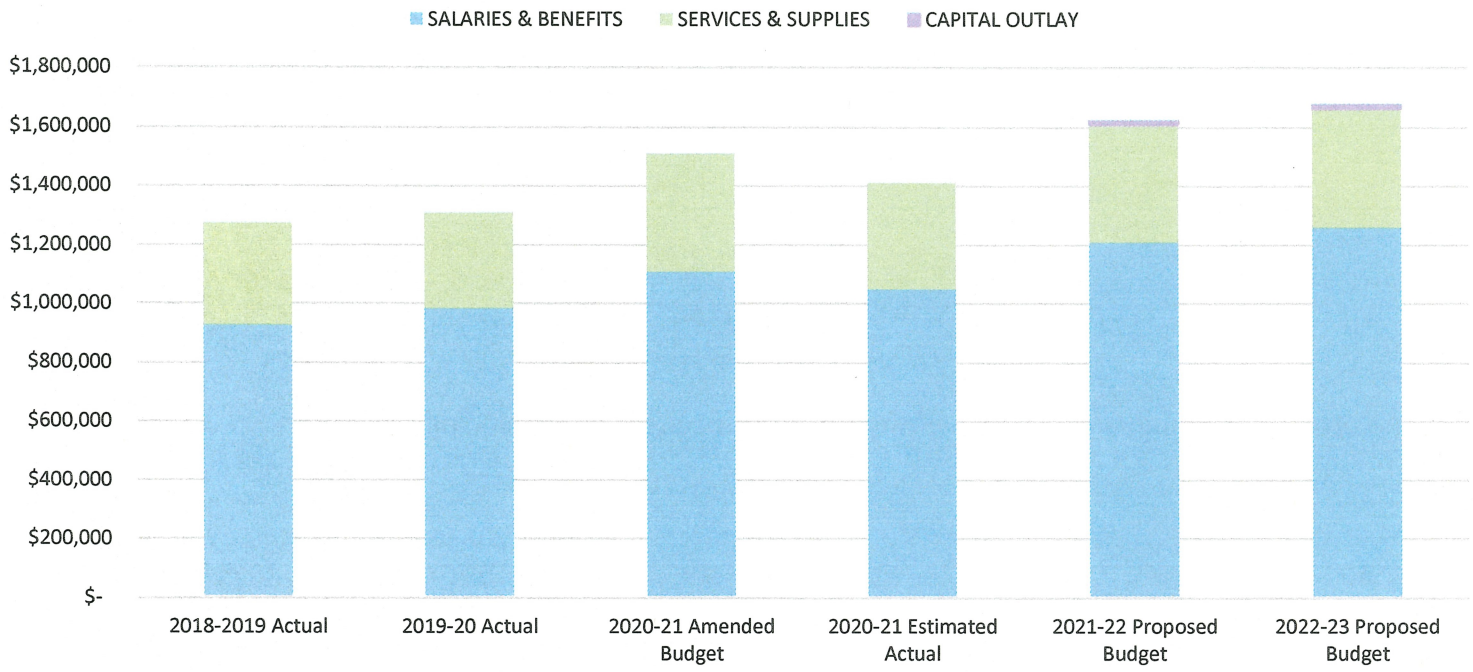
EXPENDITURE CATEGORY	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 2,648,114	$ 2,793,215	$ 3,010,369	$ 2,799,573	$ 3,134,302	$ 3,280,462
SERVICES & SUPPLIES	$ 3,166,373	$ 2,902,727	$ 2,786,738	$ 2,828,108	$ 2,963,738	$ 2,775,238
CAPITAL OUTLAY					$ 66,000	$ 60,000
TOTAL BUDGET	$ 5,814,487	$ 5,695,942	$ 5,797,107	$ 5,627,681	$ 6,164,040	$ 6,115,700
Full Time Employees	**28.38**	**27.88**	**27.88**	**27.88**	**27.88**	**27.88**

Responsible for maintaining and managing 48 developed park sites composed of 586 acres including sports turf, passive turf, picnic structures and amenities, ball fields, tennis courts and volley-ball courts among others. Grounds staff maintains equestrian areas and specialty facilities such as the Dog Park, Community Garden, Chumash Center, McCrea Ranch, Stagecoach Inn and others. The District's trees, landscape planters, ornamental water works, flood control stream beds, play equipment and other appurtenances are also managed by the Grounds Crews. In addition, staff manages many acres of undeveloped park land that require cyclic maintenance and annual vegetation management. Specific tasks include turf management, arboriculture, pest control, equipment operation, irrigation, fertilization, waste management, park and play area inspections, maintenance and repair, emergency response, and special events staffing. Combining these specific tasks and responsibilities with a commitment to customer service, the Grounds Crews take pride in providing safe, clean and aesthetically enjoyable parks. Increase in services and supplies reflects additional resources for drought-related landscape enhancement and beautification.

Capital Outlay	**2021-22**	**2022-23**
DWS - Annual Fertigation Tank	$ 60,000	$ 60,000
Shop & Maintenance Equipment	$ 6,000	

WORK CENTER BUDGET SUMMARY

DIVISION: **Parks and Planning** **WORK CENTER:** **Building Maintenance**

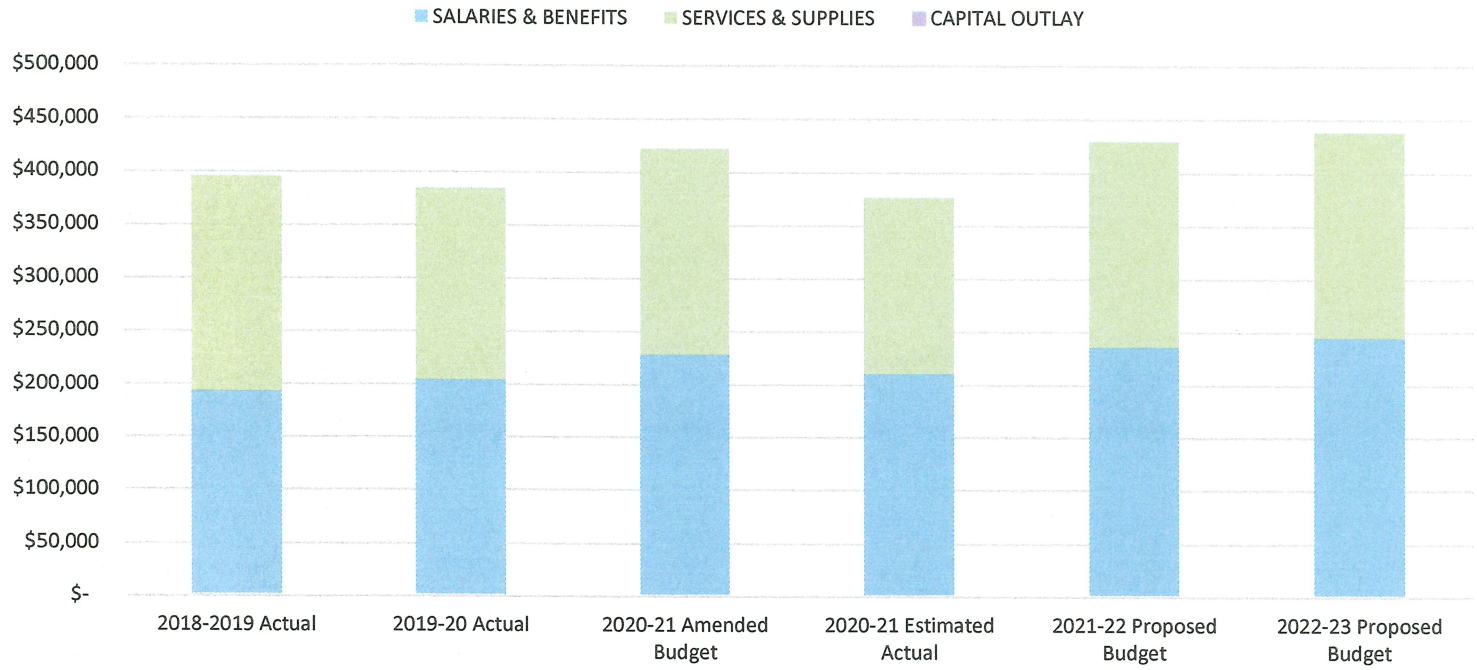


EXPENDITURE CATEGORY	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 924,919	$ 982,202	$ 1,108,026	$ 1,047,835	$ 1,207,516	$ 1,258,488
SERVICES & SUPPLIES	$ 349,327	$ 327,317	$ 401,366	$ 362,410	$ 400,866	$ 404,866
CAPITAL OUTLAY					$ 12,000	$ 12,000
TOTAL BUDGET	$ 1,274,246	$ 1,309,519	$ 1,509,392	$ 1,410,245	$ 1,620,382	$ 1,675,354
Full Time Employees	**8.70**	**8.70**	**8.70**	**8.70**	**8.70**	**8.70**

Responsible for maintaining and repairing five community centers, and dozens of additional structures including restrooms, picnic structures, maintenance shops, and buildings of historical significance such as McCrea Ranch, Crowley and Farland houses, Stagecoach Inn Museum and other structures. In addition, staff maintains all hardscapes and specialty areas such as the skate park, fences, parking lots, sidewalks, lighting, utilities (water, sewer, electrical systems, heating ventilation and air conditioning systems) et al. These tasks are accomplished by skilled crafts people and involves painting, carpentry, masonry, electrical, plumbing, concrete, metal fabrication, welding and other skilled tasks. Staff also represents the District by professionally dealing with patron concerns and issues, staff special events, and responding to emergencies.

WORK CENTER BUDGET SUMMARY

DIVISION: **Parks and Planning** **WORK CENTER:** **Fleet Maintenance**

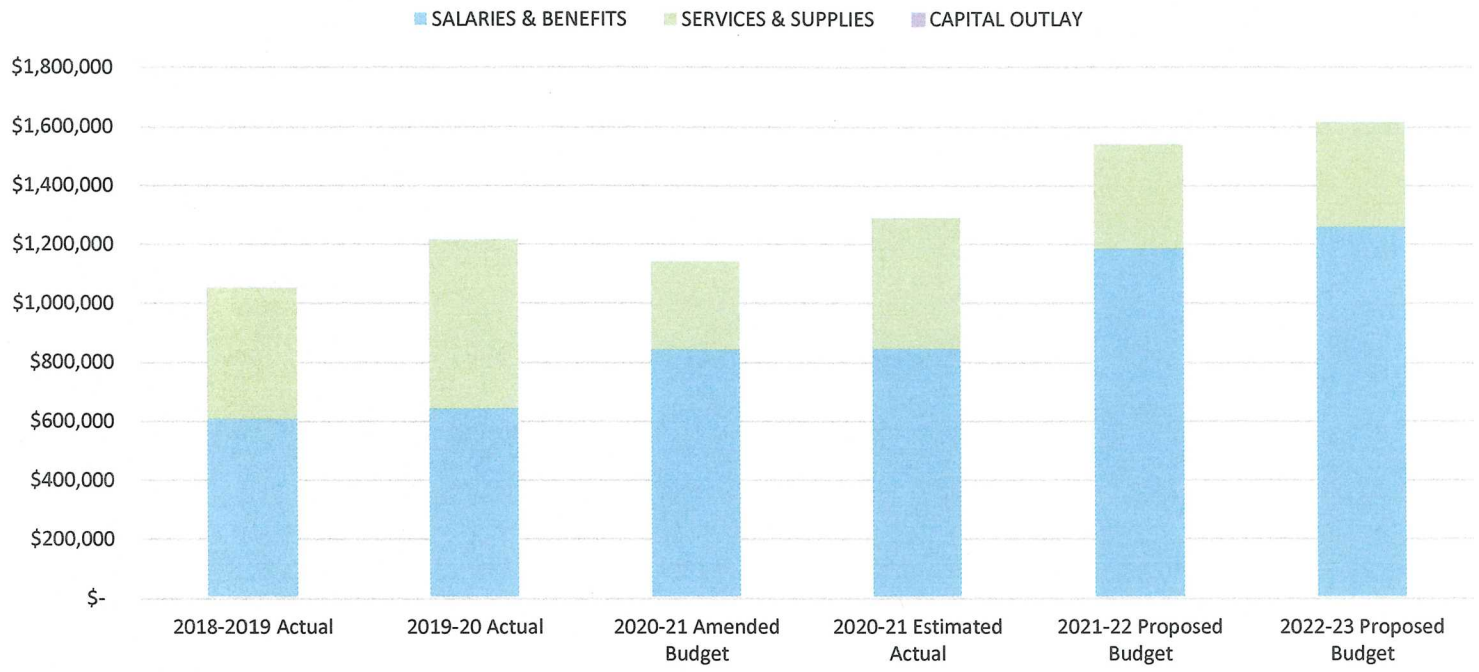


EXPENDITURE CATEGORY	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 192,947	$ 203,743	$ 227,876	$ 210,240	$ 235,387	$ 244,282
SERVICES & SUPPLIES	$ 202,493	$ 180,049	$ 194,220	$ 166,213	$ 194,220	$ 194,220
CAPITAL OUTLAY						
TOTAL BUDGET	$ 395,440	$ 383,792	$ 422,096	$ 376,453	$ 429,607	$ 438,502
Full Time Employees	2.11	2.11	2.11	2.11	2.11	2.11

Responsible for maintaining and providing approximately 450 motorized units in safe working condition to all of our maintenance staff so they can accomplish their assigned tasks effectively. These units include work trucks, dump trucks, fleet cars, tractors, trailers, mowers, vacuums, trenchers, chain saws, edgers, generators, and many other units. Staff also specifies and secures new vehicles and equpiment through the competitive bidding process.

WORK CENTER BUDGET SUMMARY

DIVISION: **Parks and Planning** **WORK CENTER:** **COSCA**



EXPENDITURE CATEGORY	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 607,075	$ 641,714	$ 841,736	$ 843,732	$ 1,183,664	$ 1,258,382
SERVICES & SUPPLIES	$ 446,978	$ 573,563	$ 301,770	$ 445,659	$ 356,175	$ 356,225
CAPITAL OUTLAY						
TOTAL BUDGET	$ 1,054,053	$ 1,215,277	$ 1,143,506	$ 1,289,391	$ 1,539,839	$ 1,614,607
Full Time Employees	**6.55**	**6.55**	**6.55**	**6.55**	**10.55**	**10.55**

Responsible for the development, management and maintenance of approximately 15,000 acres of open space including 150 linear miles of trails, archeological features, cultural sites, water courses, endangered and threatened plant communities and protected wildlife. In addition, staff members are the stewards of our public open space lands. Rangers protect our community's resources through law enforcement, interpretive programs, special events such as trail work days & trail education days, and our year-round vegetation management program which involves brush clearance and management of over 1,000,000 square feet of grass lands in conjunction with the Ventura County Fire Department. Rangers identify and flag new hiking trails for development and maintain trails with a keen eye for environmental sensitivity and public safety. Continual efforts are made to eradicate exotic and non-native plants so as to maintain the delicate eco-systems needed to sustain plant and animal communities which range from deer and mountain lion to the western pond turtle. Finally, Rangers are annually involved with numerous construction projects which enable park visitors to safely traverse and enjoy open space lands. Rangers provide staff support for special events and respond to emergencies. Beginning with FY 2021-22, budgets include funds each year to support additional field operations and ranger services.

Recreation & Community Services



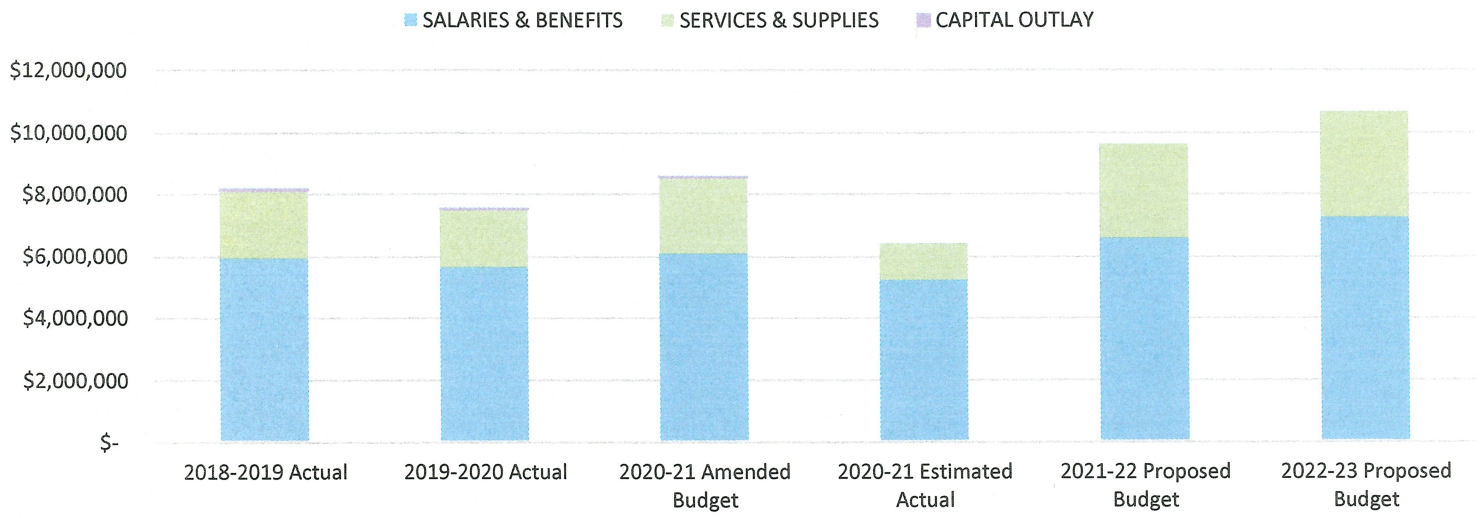






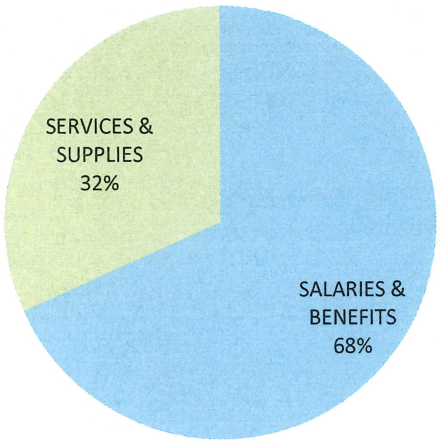
DIVISION BUDGET SUMMARY

DIVISION: **Recreation and Community Services**

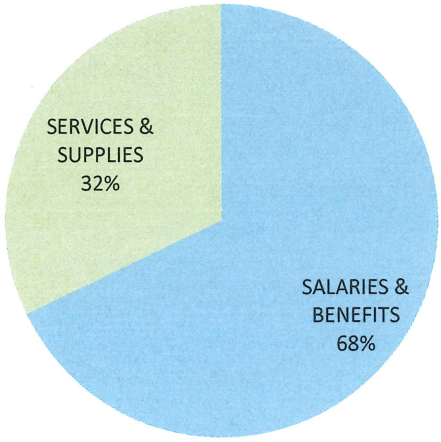


EXPENDITURE CATEGORY	2018-2019 Actual	2019-2020 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 5,924,679	$ 5,638,012	$ 6,082,263	$ 5,210,349	$ 6,576,100	$ 7,236,787
SERVICES & SUPPLIES	$ 2,204,336	$ 1,885,089	$ 2,467,939	$ 1,199,017	$ 3,050,636	$ 3,419,061
CAPITAL OUTLAY	$ 32,430	$ 7,678	$ 7,000			
TOTAL BUDGET	$ 8,161,445	$ 7,530,779	$ 8,557,202	$ 6,409,366	$ 9,626,736	$ 10,655,848
Full Time Employees:	29	29	29	29	30	30

2021-22 Proposed Budget



2022-23 Proposed Budget

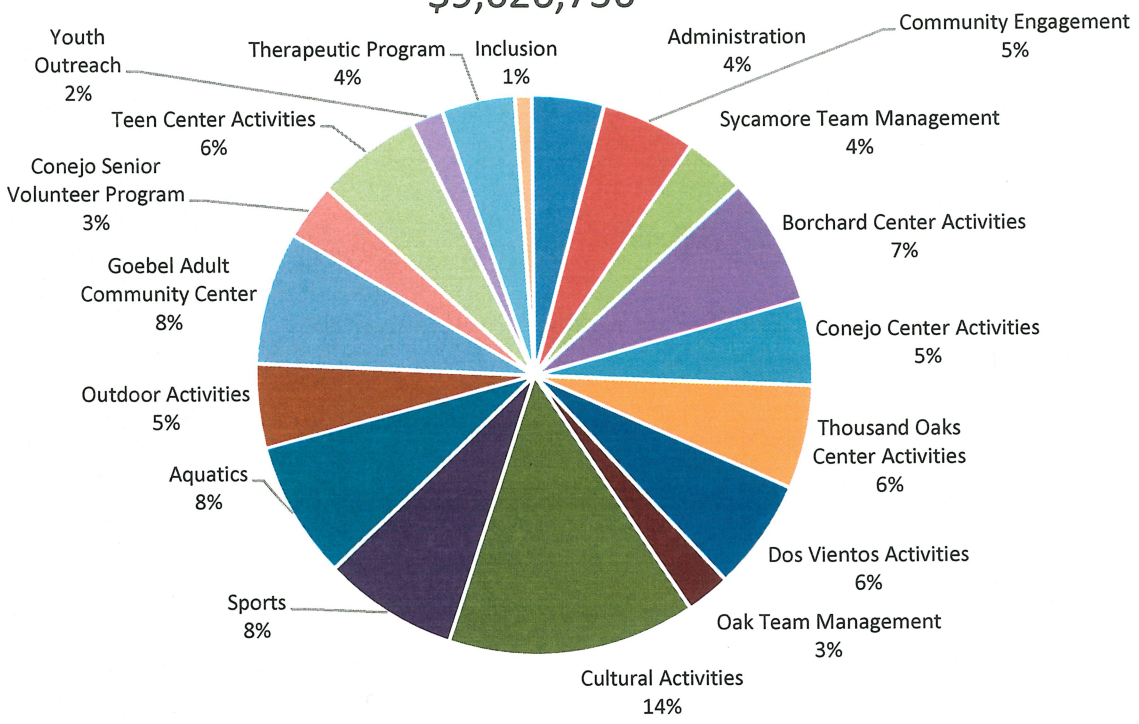


DIVISION BUDGET SUMMARY

DIVISION: **Recreation and Community Services**

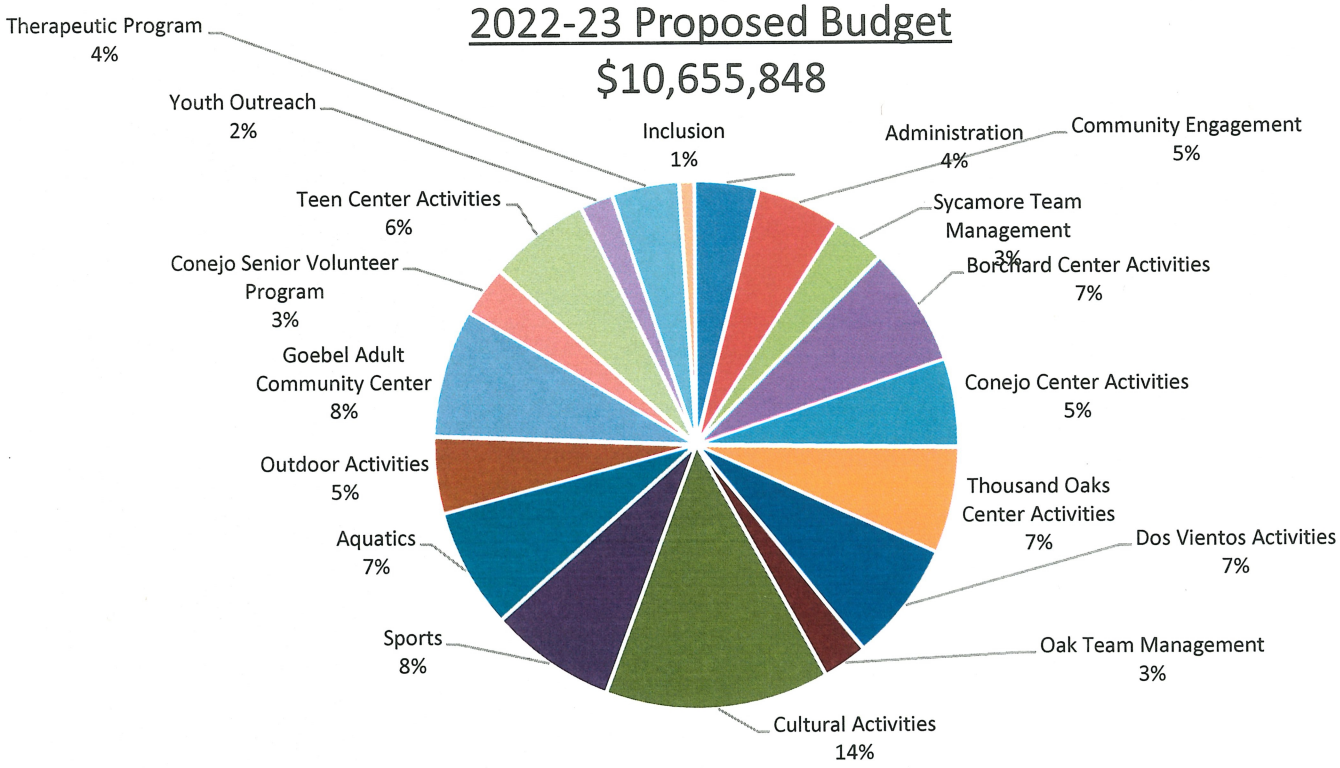
2021-22 Proposed Budget

$9,626,736



2022-23 Proposed Budget

$10,655,848



DIVISION BUDGET SUMMARY

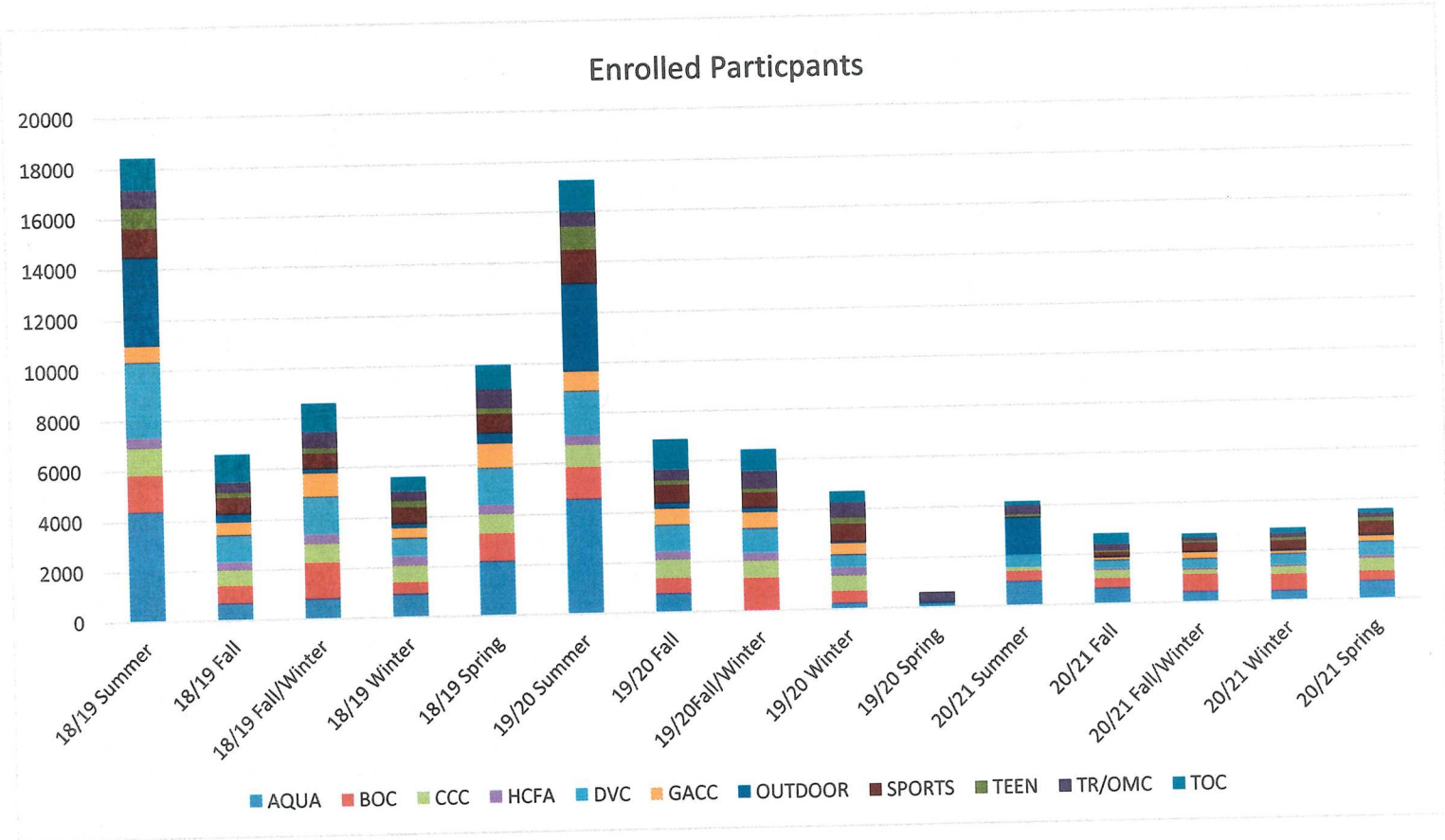
DIVISION: **Recreation and Community Services**

The overall direction of the Recreation and Community Services Division, which includes two Management Teams supporting the units below and Community Engagement, is to guide, supervise and aid in stragegic planning. The Division works with the Parks and Planning and Management Services Divisions to best meet the needs of the community.

Oak Team
Thousand Oaks Community Center
Dos Vientos Community Center
Westlake Programs
Cultural Arts
Teen Center
Youth Outreach
Aquatics

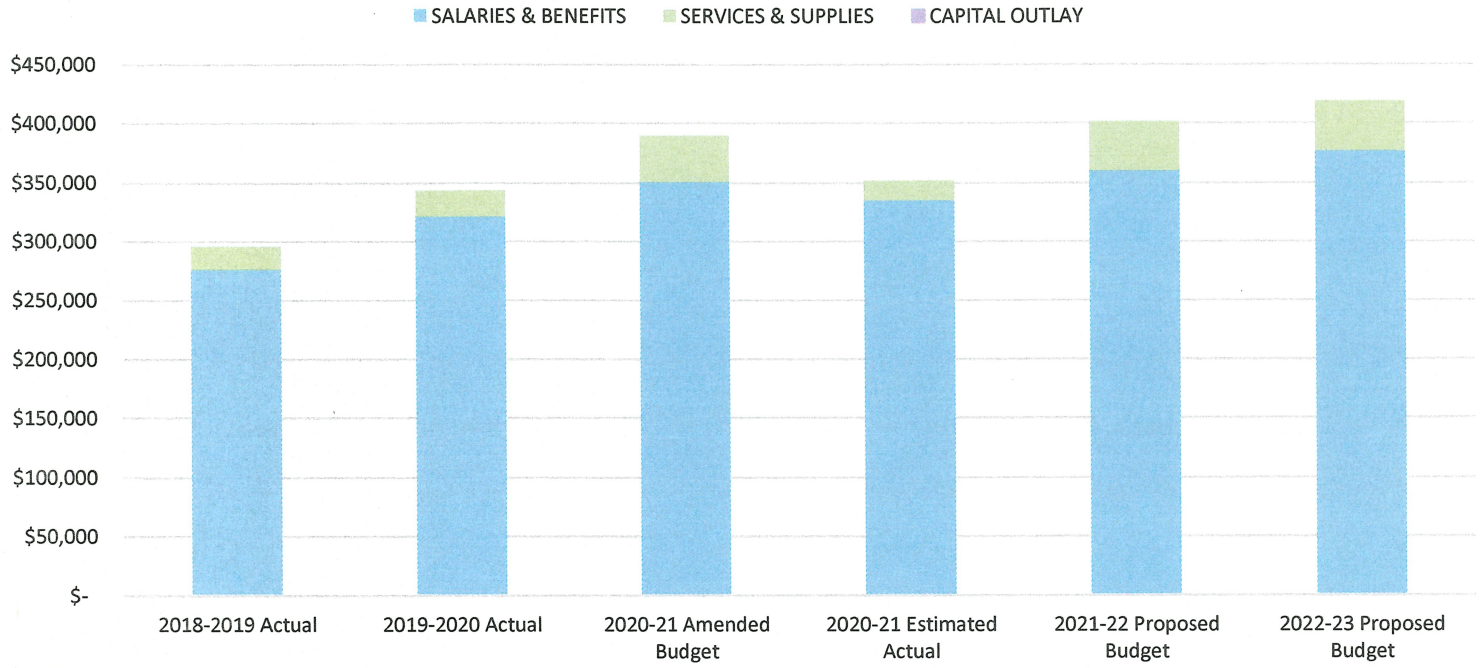
Sycamore Team
Borchard Community Center
Conejo Community Center
Goebel Adult Community Center
Conejo Senior Volunteer Program
Therapeutic Recreation and Inclusion
Sports
Aquatics
Reservations

Community Engagement
Marketing
Social Media
Program Guide
Registration
Reservations



WORK CENTER BUDGET SUMMARY

DIVISION: Recreation and Community Services **WORK CENTER: Administration**

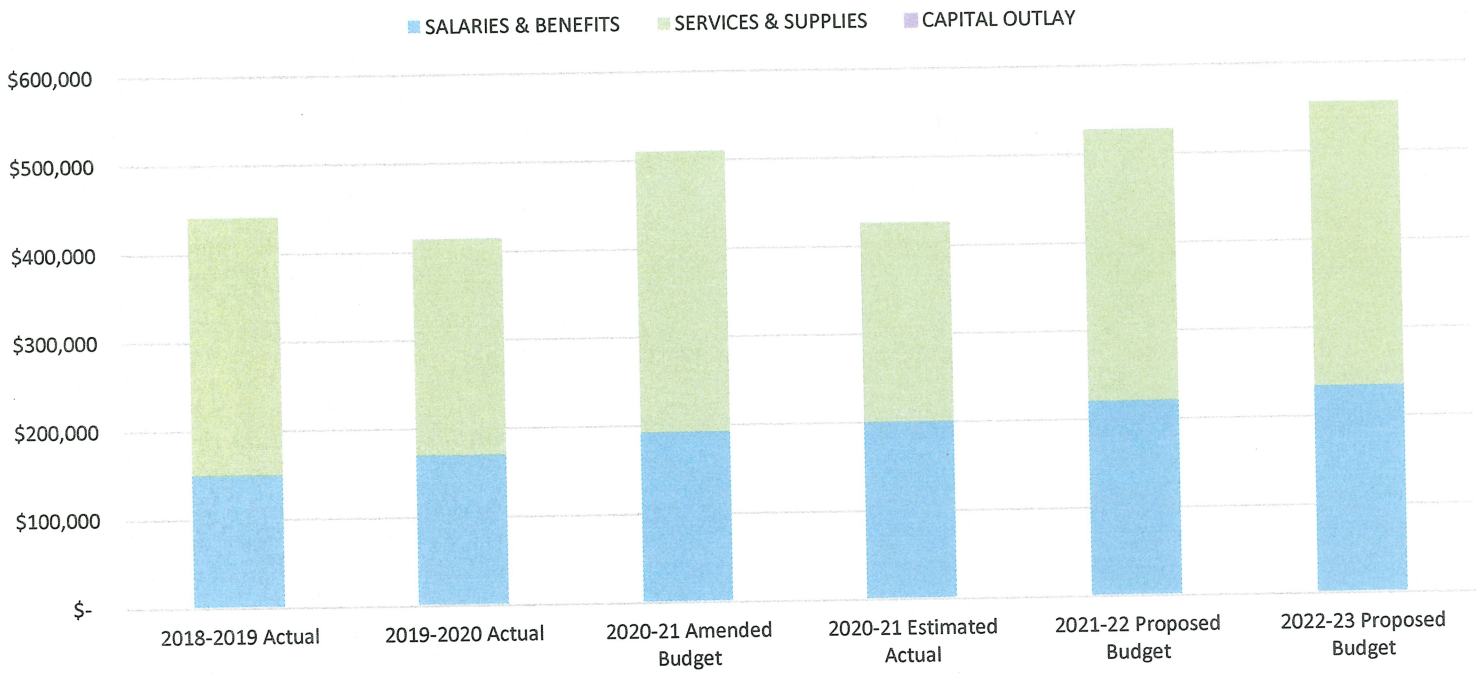


EXPENDITURE CATEGORY	2018-2019 Actual	2019-2020 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 275,835	$ 320,724	$ 350,218	$ 334,292	$ 359,321	$ 376,167
SERVICES & SUPPLIES	$ 20,076	$ 22,800	$ 39,250	$ 17,297	$ 41,982	$ 42,107
CAPITAL OUTLAY						
TOTAL BUDGET	$ 295,911	$ 343,524	$ 389,468	$ 351,589	$ 401,303	$ 418,274
Full Time Employees:	2.00	2.00	2.00	2.00	2.00	2.00

This budget area provides the overall administrative support for the Recreation and Community Services Division.

WORK CENTER BUDGET SUMMARY

DIVISION: Recreation and Community Services **WORK CENTER: Community Engagement**

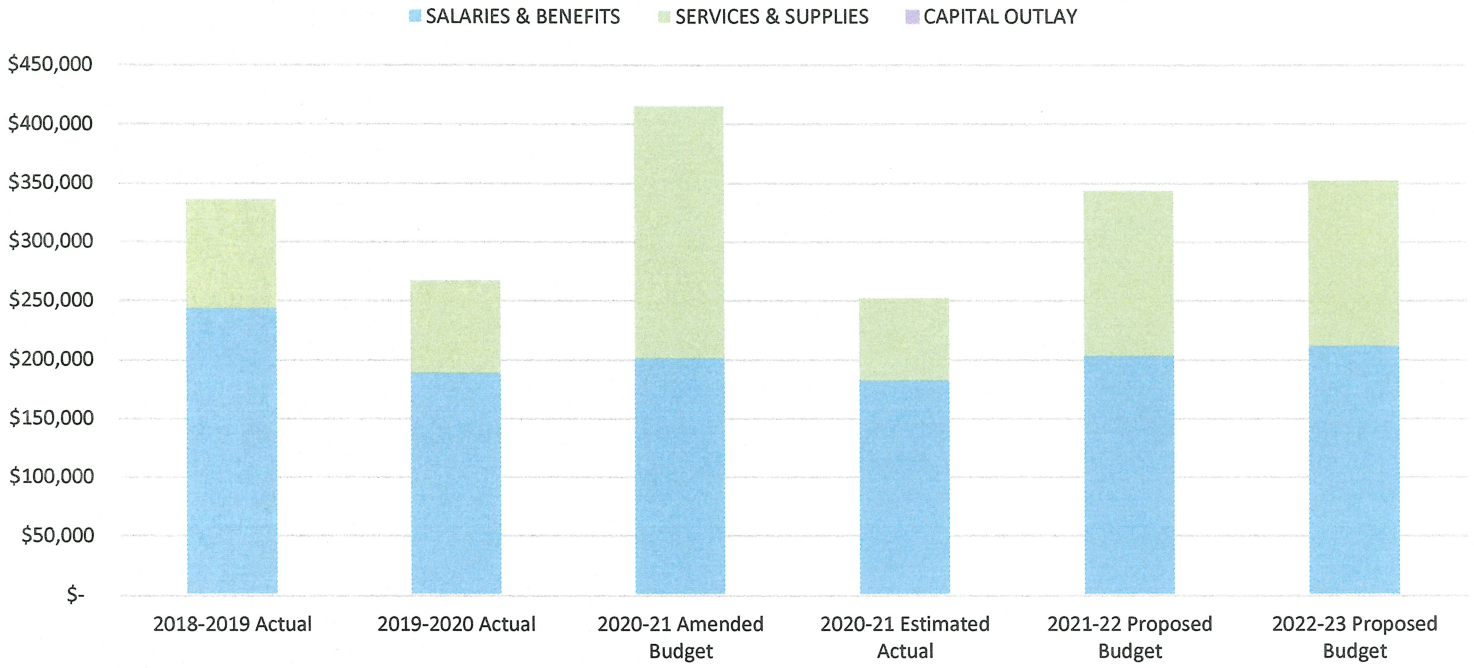


EXPENDITURE CATEGORY	2018-2019 Actual	2019-2020 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 149,396	$ 169,493	$ 191,896	$ 199,951	$ 220,116	$ 233,661
SERVICES & SUPPLIES	$ 292,544	$ 245,689	$ 318,538	$ 226,570	$ 308,107	$ 322,657
CAPITAL OUTLAY						
TOTAL BUDGET	$ 441,940	$ 415,182	$ 510,434	$ 426,521	$ 528,223	$ 556,318
Full Time Employees:	1.00	1.00	1.00	1.00	2.00	2.00

This work center provides resources for marketing, including the five program brochures, branding and social media. The unit is tasked with finding new ways to connect with the community at large, including conducting surveys, is the lead in all things registration, and supports all departments with marketing materials. Budget increases provide for additional part time staff and contract resources to enhance the District's social media presence. Budgets since FY 18/19 have also reflected shifting in staff and expenses across work centers. Outyear budgets are not anticipated to need further adjustments.

WORK CENTER BUDGET SUMMARY

DIVISION: Recreation and Community Services **WORK CENTER: Sycamore Team Manager**



EXPENDITURE CATEGORY	2018-2019 Actual	2019-2020 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 243,415	$ 188,255	$ 200,783	$ 181,623	$ 202,828	$ 211,038
SERVICES & SUPPLIES	$ 92,319	$ 78,807	$ 214,420	$ 70,498	$ 140,903	$ 140,903
CAPITAL OUTLAY						
TOTAL BUDGET	$ 335,734	$ 267,062	$ 415,203	$ 252,121	$ 343,731	$ 351,941
Full Time Employees:	2.00	2.00	2.00	1.00	1.00	1.00

Budgets since FY 18/19 have reflected shifting in staff and expenses across work centers. Outyear budgets are not anticipated to need further adjustments.

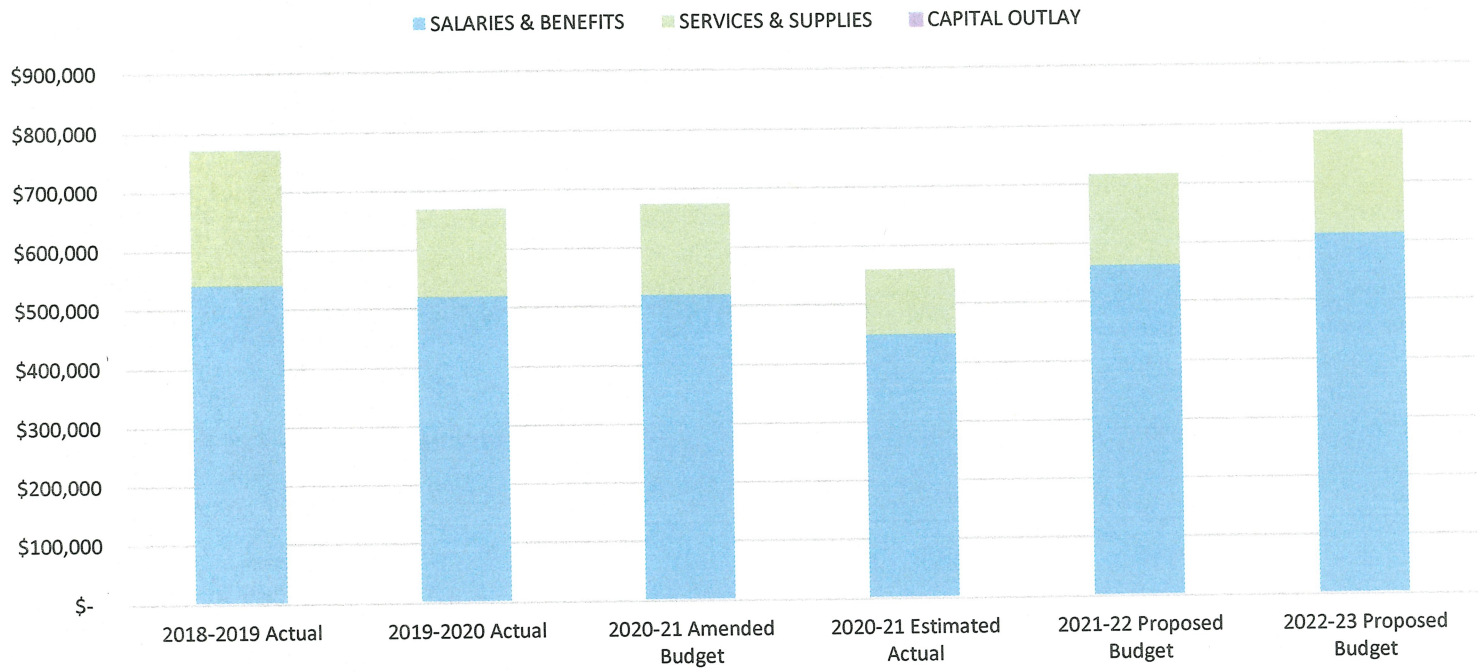
Oversees the Following Operations:

Borchard Community Center
Conejo Community Center
Goebel Adult Community Center
Conejo Senior Volunteer Program
Therapeutic Recreation and Inclusion
Sports
Aquatics

WORK CENTER BUDGET SUMMARY

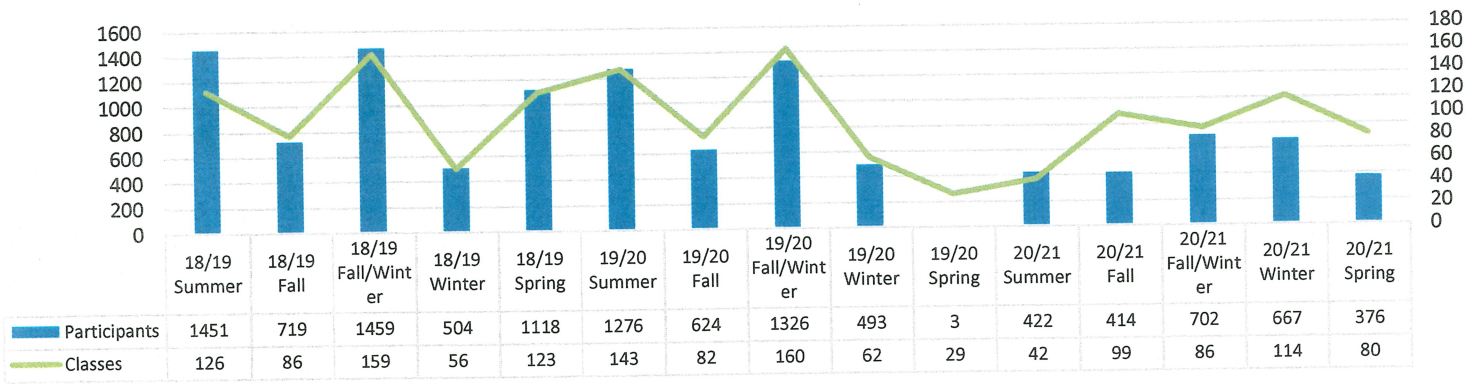
DIVISION: Recreation and Community Services

WORK CENTER: BOC Activities



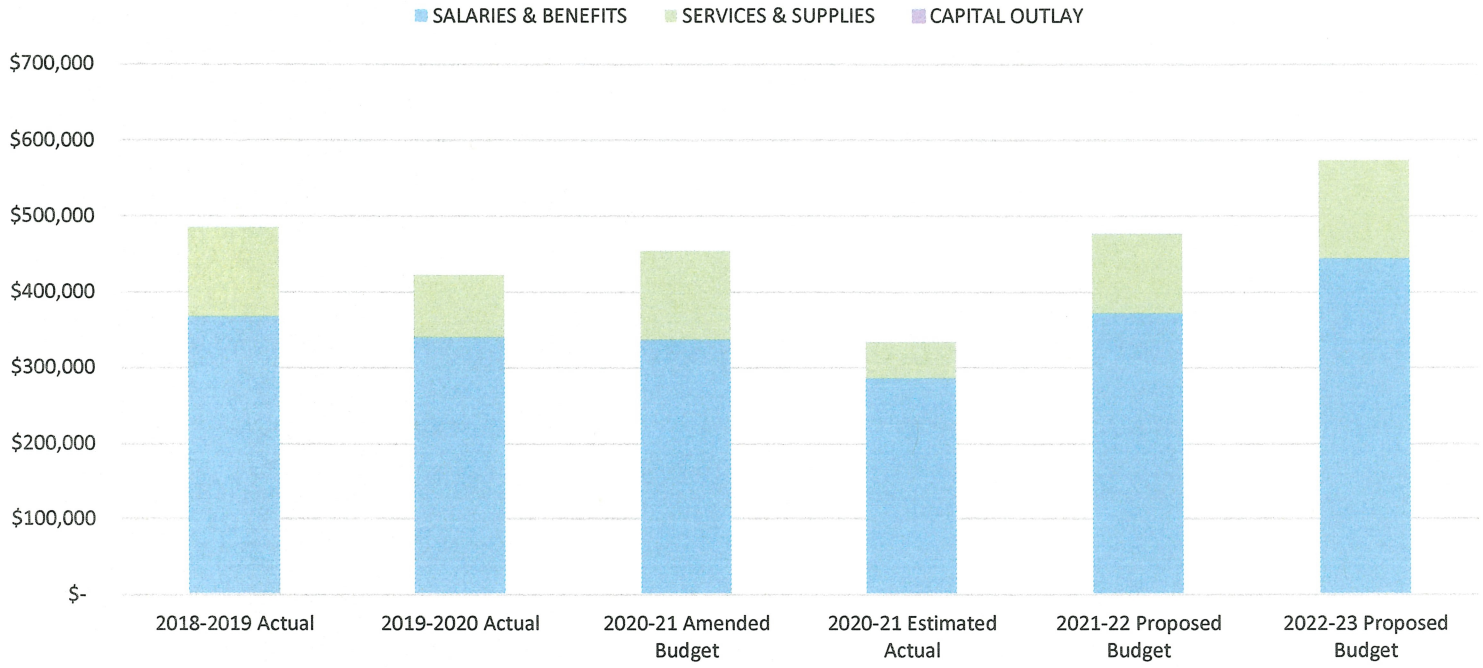
EXPENDITURE CATEGORY	2018-2019 Actual	2019-2020 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 541,094	$ 519,538	$ 519,275	$ 447,158	$ 561,666	$ 612,196
SERVICES & SUPPLIES	$ 230,051	$ 148,809	$ 154,605	$ 112,217	$ 154,365	$ 174,365
CAPITAL OUTLAY						
TOTAL BUDGET	$ 771,145	$ 668,347	$ 673,880	$ 559,375	$ 716,031	$ 786,561
Full Time Employees:	2.00	2.00	2.00	2.00	2.00	2.00

Borchard is an extremely busy and thriving center. In addition to staff and contract-taught classes, the center has a variety of users from the community which include a variety of local sports organizations and high school athletic teams. This center also provides programs and services to the Conejo Creek Condominiums and is home to the District's skate park.



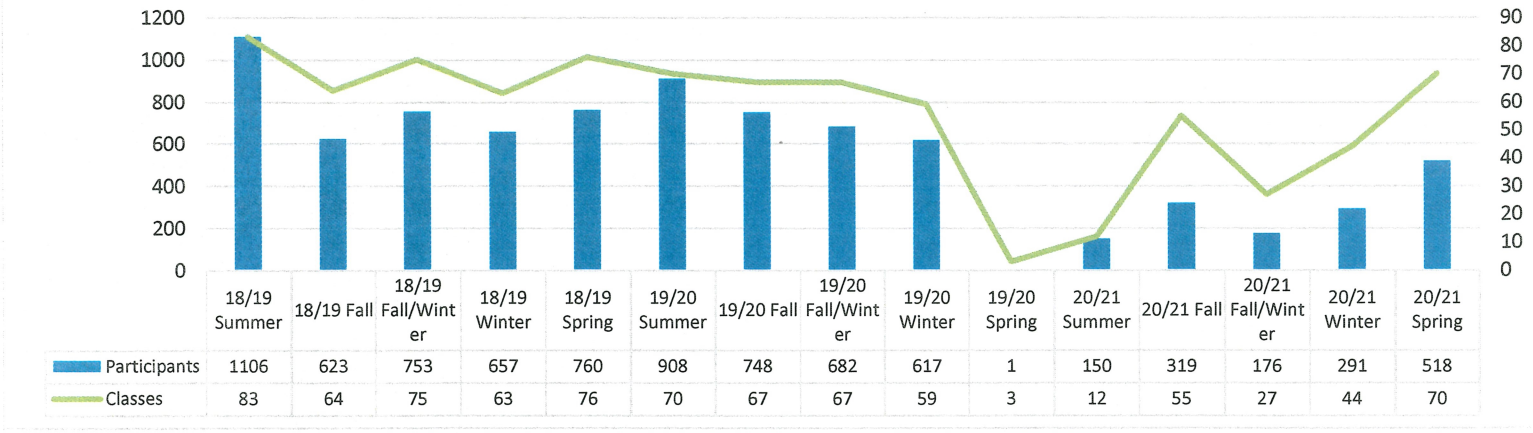
WORK CENTER BUDGET SUMMARY

DIVISION: Recreation and Community Services **WORK CENTER: CCC Activities**



EXPENDITURE CATEGORY	2018-2019 Actual	2019-2020 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 366,990	$ 339,838	$ 336,374	$ 285,384	$ 371,643	$ 444,147
SERVICES & SUPPLIES	$ 118,185	$ 82,841	$ 118,266	$ 48,467	$ 105,344	$ 129,567
CAPITAL OUTLAY						
TOTAL BUDGET	$ 485,175	$ 422,679	$ 454,640	$ 333,851	$ 476,987	$ 573,714
Full Time Employees:	1.00	1.00	1.00	1.00	1.00	1.00

This program unit provides a wide range of recreational programs and special events serving tots through seniors. Facility supervision is also a function of the unit for indoor and outdoor use. It also implements the Warwick Apartments Tutoring and Fun Fridays program. Conejo Community Center historically provided after school enrichment programs at fourteen different elementary schools. After school enrichment programs were provided by the centers closest to each school.

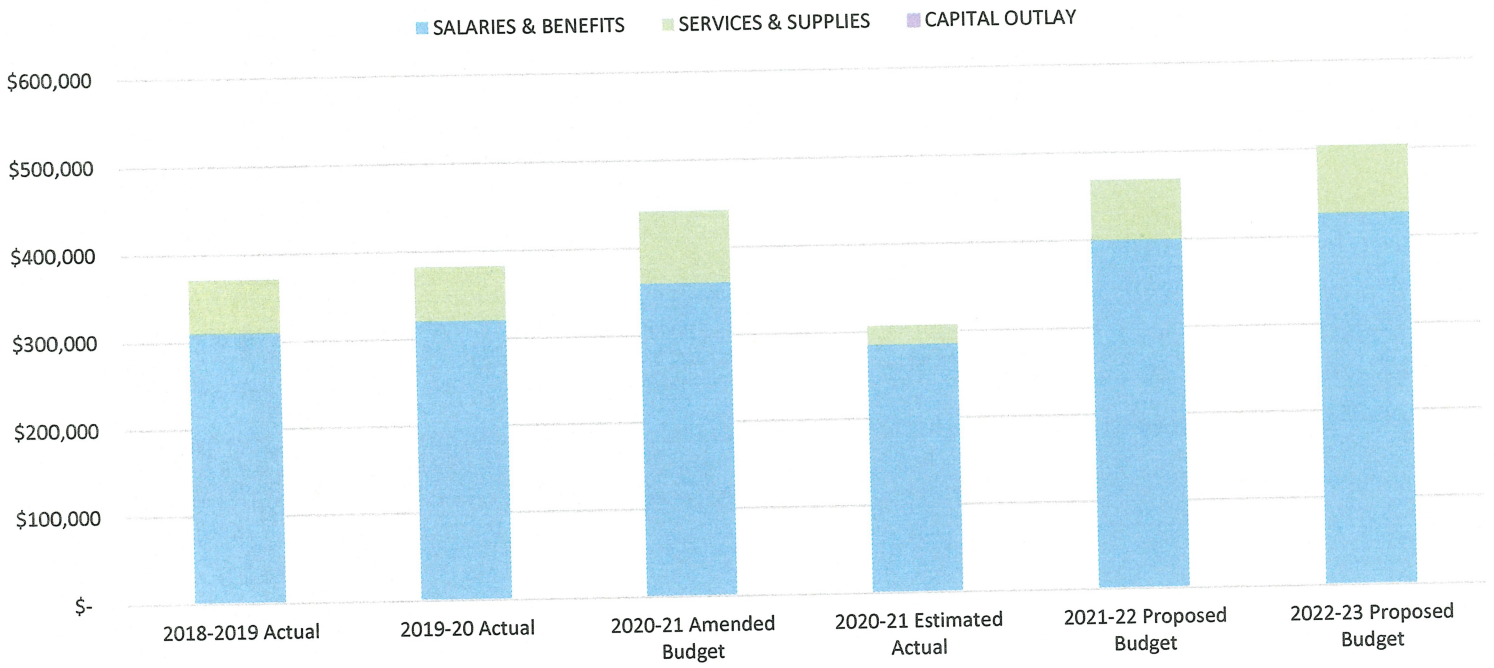


	18/19 Summer	18/19 Fall	18/19 Fall/Winter	18/19 Winter	18/19 Spring	19/20 Summer	19/20 Fall	19/20 Fall/Winter	19/20 Winter	19/20 Spring	20/21 Summer	20/21 Fall	20/21 Fall/Winter	20/21 Winter	20/21 Spring
Participants	1106	623	753	657	760	908	748	682	617	1	150	319	176	291	518
Classes	83	64	75	63	76	70	67	67	59	3	12	55	27	44	70

WORK CENTER BUDGET SUMMARY

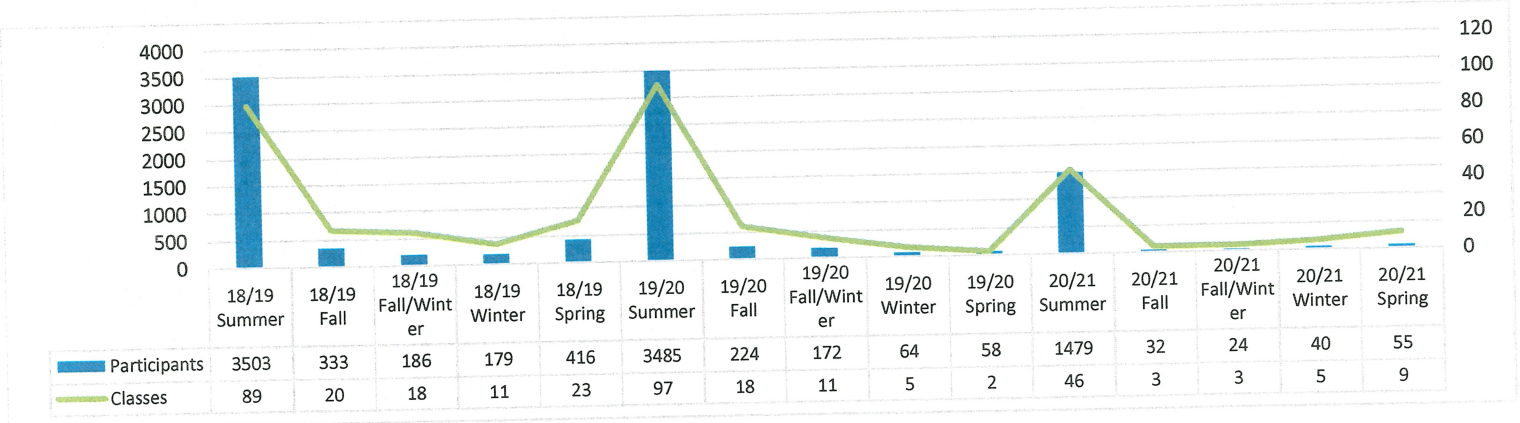
DIVISION: Recreation and Community Services

WORK CENTER: Outdoor Activites



EXPENDITURE CATEGORY	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 309,448	$ 319,641	$ 358,754	$ 284,129	$ 399,455	$ 425,363
SERVICES & SUPPLIES	$ 61,532	$ 62,063	$ 82,500	$ 21,830	$ 68,600	$ 77,600
CAPITAL OUTLAY						
TOTAL BUDGET	$ 370,980	$ 381,704	$ 441,254	$ 305,959	$ 468,055	$ 502,963
Full Time Employees:	1.00	1.00	1.00	1.00	1.00	1.00

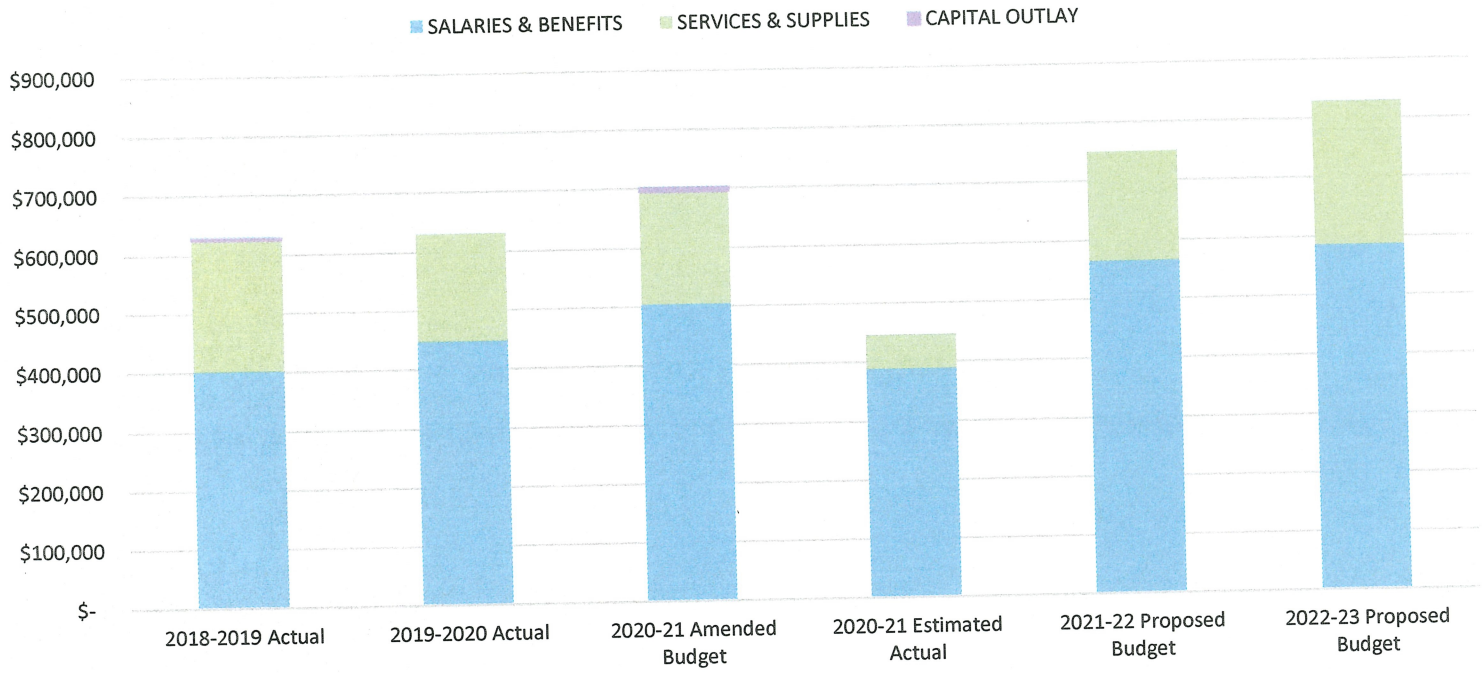
This program unit, run out of the Conejo Community Center, provides the community with outdoor classes, camping opportunities and hikes for all ages, as well as custom educational and recreational programs to schools, scouts and other private groups. In addition, the Outdoor Unit also runs five separate day camps each summer. It also provides program support for the McCrea Ranch Visitor's Center.



	18/19 Summer	18/19 Fall	18/19 Fall/Winter	18/19 Winter	18/19 Spring	19/20 Summer	19/20 Fall	19/20 Fall/Winter	19/20 Winter	19/20 Spring	20/21 Summer	20/21 Fall	20/21 Fall/Winter	20/21 Winter	20/21 Spring
Participants	3503	333	186	179	416	3485	224	172	64	58	1479	32	24	40	55
Classes	89	20	18	11	23	97	18	11	5	2	46	3	3	5	9

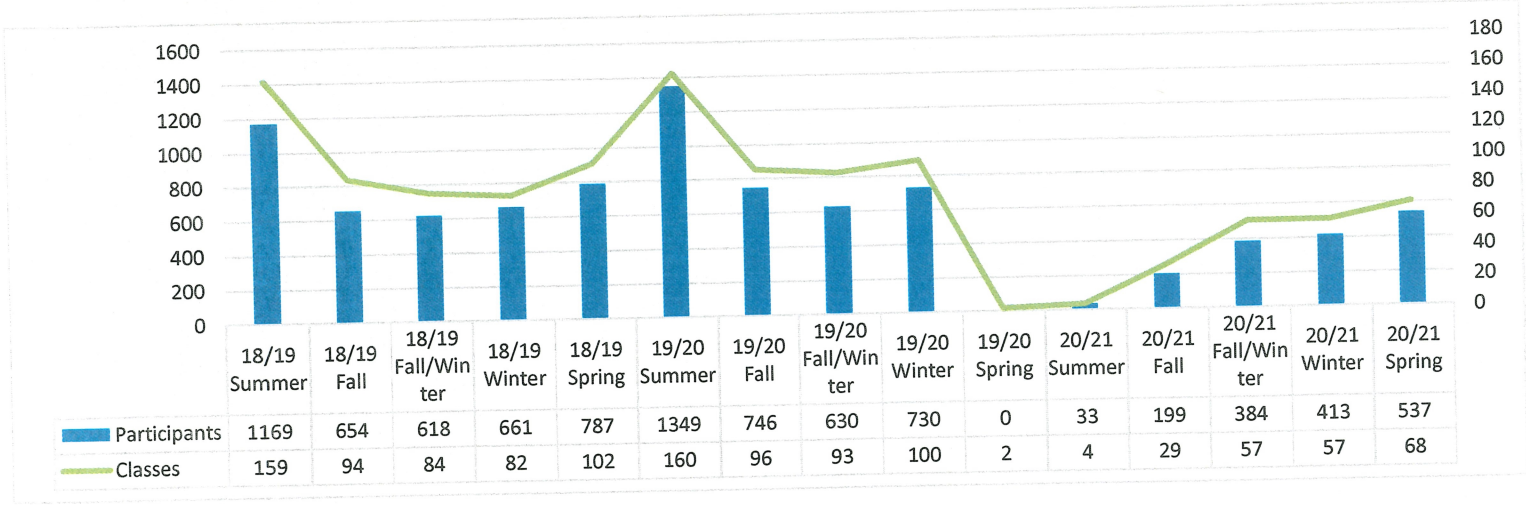
WORK CENTER BUDGET SUMMARY

DIVISION: Recreation and Community Services **WORK CENTER: Sports**



EXPENDITURE CATEGORY	2018-2019 Actual	2019-2020 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 401,739	$ 447,217	$ 503,772	$ 387,756	$ 564,017	$ 584,810
SERVICES & SUPPLIES	$ 222,879	$ 182,990	$ 191,210	$ 57,852	$ 186,200	$ 244,300
CAPITAL OUTLAY	$ 3,033	$ -	$ 7,000		$ -	$ -
TOTAL BUDGET	$ 627,651	$ 630,207	$ 701,982	$ 445,608	$ 750,217	$ 829,110
Full Time Employees:	2.00	2.00	2.00	3.00	3.00	3.00

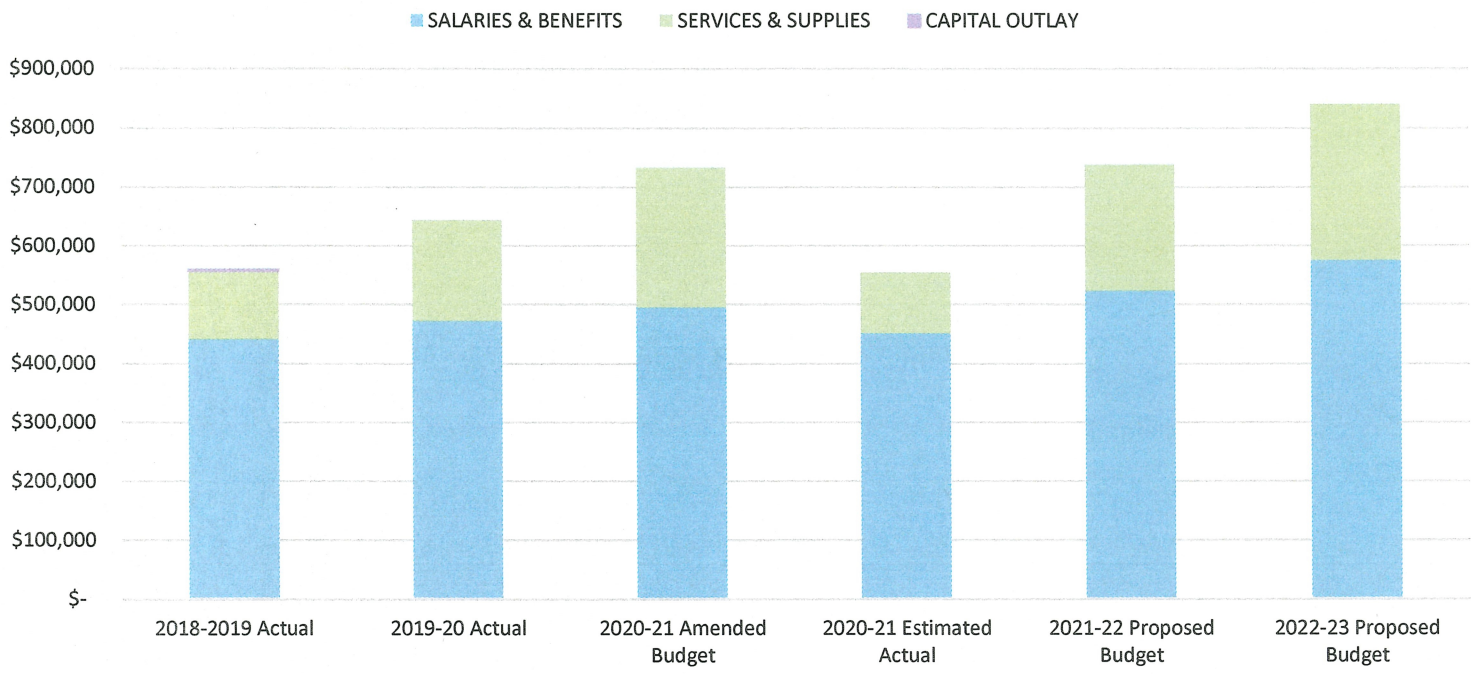
This program unit provides a variety of revenue-based athletic activities including leagues, classes, tournaments, certifications, and special events. The field distribution process for sports groups is the responsibility of this unit. The unit provides sports camps and other innovative athletic opportunities. Budgets since FY 18/19 have also reflected shifting in staff and expenses across work centers. Outyear budgets are not anticipated to need further adjustments.



	18/19 Summer	18/19 Fall	18/19 Fall/Winter	18/19 Winter	18/19 Spring	19/20 Summer	19/20 Fall	19/20 Fall/Winter	19/20 Winter	19/20 Spring	20/21 Summer	20/21 Fall	20/21 Fall/Winter	20/21 Winter	20/21 Spring
Participants	1169	654	618	661	787	1349	746	630	730	0	33	199	384	413	537
Classes	159	94	84	82	102	160	96	93	100	2	4	29	57	57	68

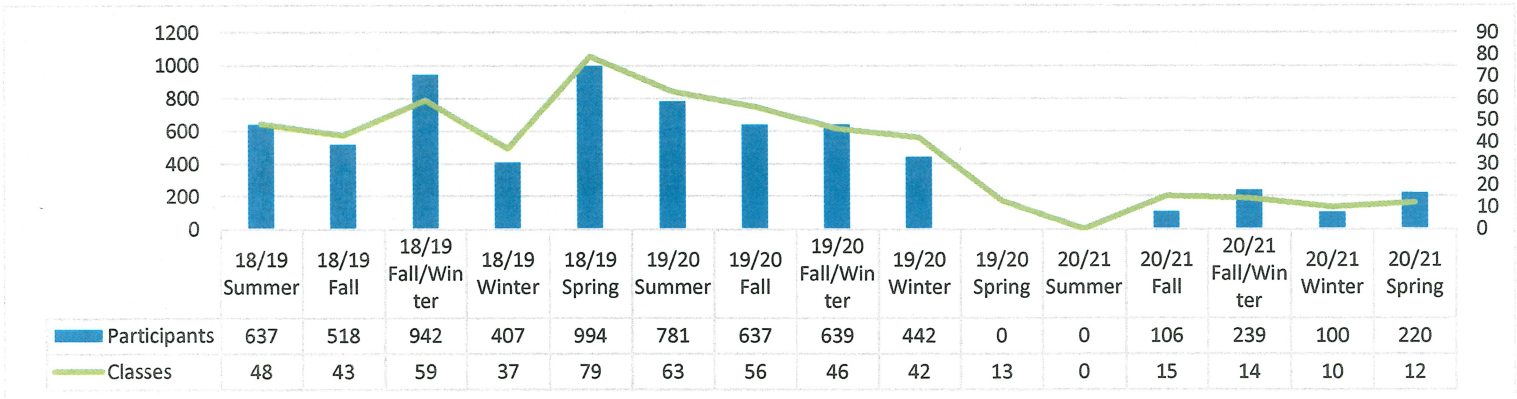
WORK CENTER BUDGET SUMMARY

DIVISION: Recreation and Community Services **WORK CENTER: Goebel Adult Center**



EXPENDITURE CATEGORY	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 440,643	$ 471,709	$ 494,901	$ 450,455	$ 523,232	$ 574,888
SERVICES & SUPPLIES	$ 116,705	$ 171,789	$ 238,000	$ 103,442	$ 214,500	$ 265,700
CAPITAL OUTLAY	$ 2,309					
TOTAL BUDGET	$ 559,657	$ 643,498	$ 732,901	$ 553,897	$ 737,732	$ 840,588
Full Time Employees:	3.00	3.00	3.00	3.00	3.00	3.00

The 21,000 sq. foot center provides multitudes of programs, activities and services for the Senior/Adult population. The unit also has a non-profit Commission that raises funds through bingo, excursions, and special events. The monies raised help augment CRPD's budget by purchasing equipment and supporting program activities. It is truly a multi-purpose center for the community serving adults. Offerings include fitness programs, discussion groups, educational seminars, support groups, health programs, and volunteer opportunities. The unit partners with a host of social service agencies and community groups to provide services.

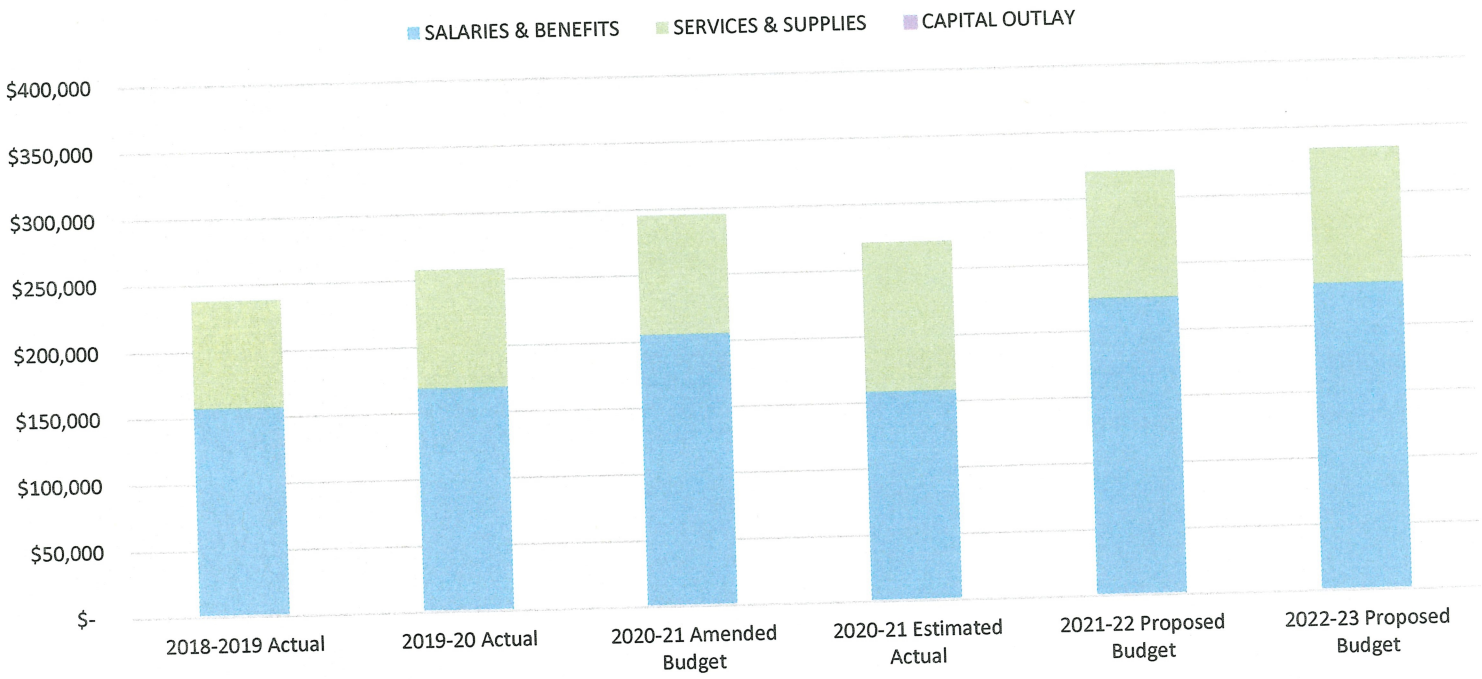


	18/19 Summer	18/19 Fall	18/19 Fall/Winter	18/19 Winter	18/19 Spring	19/20 Summer	19/20 Fall	19/20 Fall/Winter	19/20 Winter	19/20 Spring	20/21 Summer	20/21 Fall	20/21 Fall/Winter	20/21 Winter	20/21 Spring
Participants	637	518	942	407	994	781	637	639	442	0	0	106	239	100	220
Classes	48	43	59	37	79	63	56	46	42	13	0	15	14	10	12

WORK CENTER BUDGET SUMMARY

DIVISION: Recreation and Community Services

WORK CENTER: CSVP

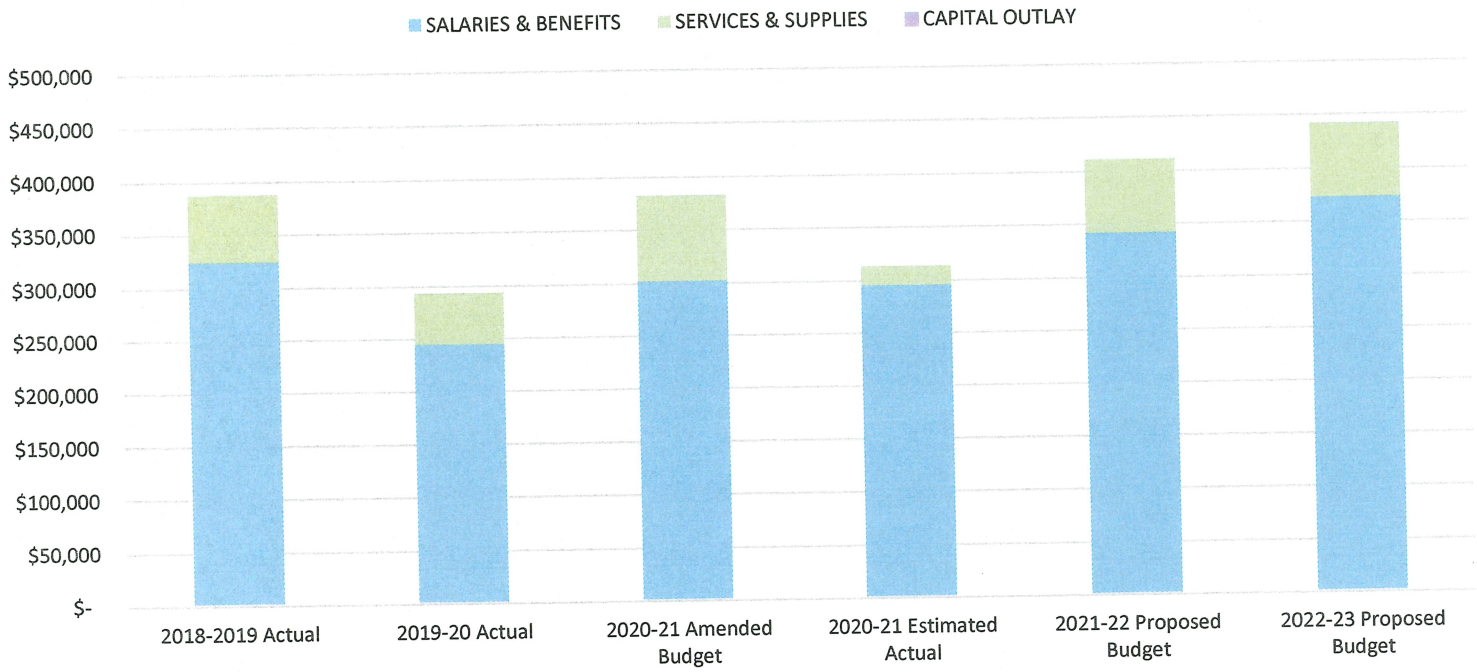


EXPENDITURE CATEGORY	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 157,118	$ 168,648	$ 205,258	$ 157,892	$ 224,432	$ 231,692
SERVICES & SUPPLIES	$ 81,335	$ 89,538	$ 90,320	$ 113,350	$ 96,060	$ 102,180
CAPITAL OUTLAY						
TOTAL BUDGET	$ 238,453	$ 258,186	$ 295,578	$ 271,242	$ 320,492	$ 333,872
Full Time Employees:	1.00	1.00	1.00	1.00	1.00	1.00

The Conejo Senior Volunteer Program (CSVP) has over 1,000 volunteers ages 55 and over. Voluntering provides community service while allowing people to explore their talents and interests. Volunteers provide assistance at a variety of locations throughout the community including the hospital, Gardens of the World, schools, clinics and many more Conejo Valley non-profit organizations. CSVP Advisory Council operates a boutique, which is a fundraiser that provides support for their Annual Recognition Luncheon. CSVP Advisory Council fundraises to provide revenue to support the programs. CSVP is also the lead for our senior nutrition program, Goebel Cafe and tax grant/program.

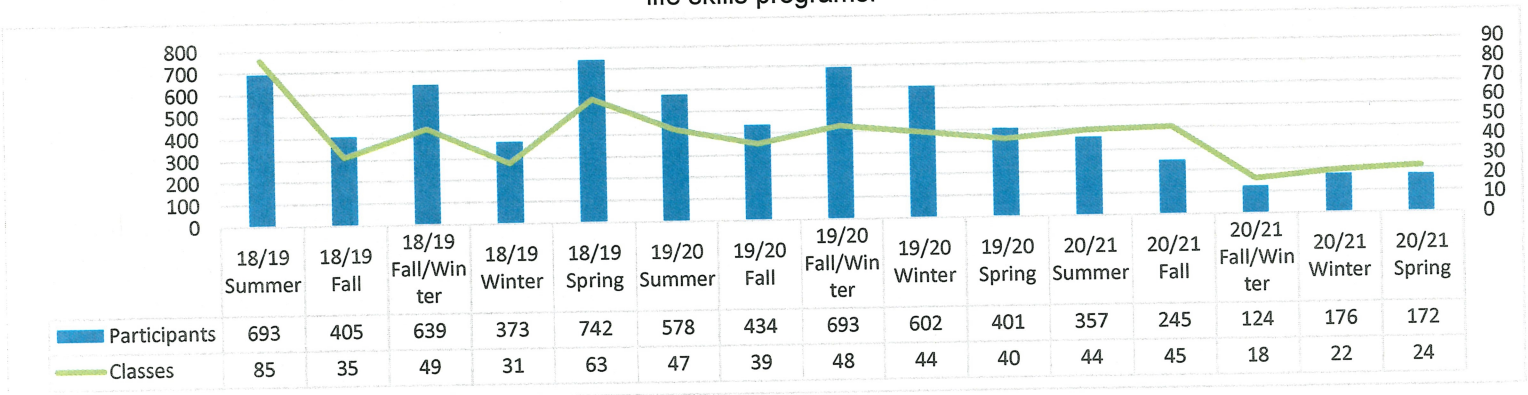
WORK CENTER BUDGET SUMMARY

DIVISION: Recreation and Community Services **WORK CENTER: Therapeutics**



EXPENDITURE CATEGORY	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 324,080	$ 244,587	$ 301,639	$ 295,192	$ 341,307	$ 372,301
SERVICES & SUPPLIES	$ 63,703	$ 48,554	$ 80,705	$ 18,142	$ 69,500	$ 69,500
CAPITAL OUTLAY						
TOTAL BUDGET	$ 387,783	$ 293,141	$ 382,344	$ 313,334	$ 410,807	$ 441,801
Full Time Employees:	1.50	1.50	1.50	1.50	1.50	1.50

The Therapeutic Recreation Unit provides year-round recreation, sport and leisure programs for children, teens and adults who have difficulty participating in recreation due to the presence of a disability. Participants of Therapeutic Recreation programs include individuals with cognitive, neurological, physical, or emotional disablities, and/or sensory impairments. Programs offered through the Therapeutic Recreation Unit include sensory and play programs, camps, social skill instruction, sports training, social clubs, hobby classes, cultural arts, outings and trips, family programs, and seasonal special events and life skills programs.

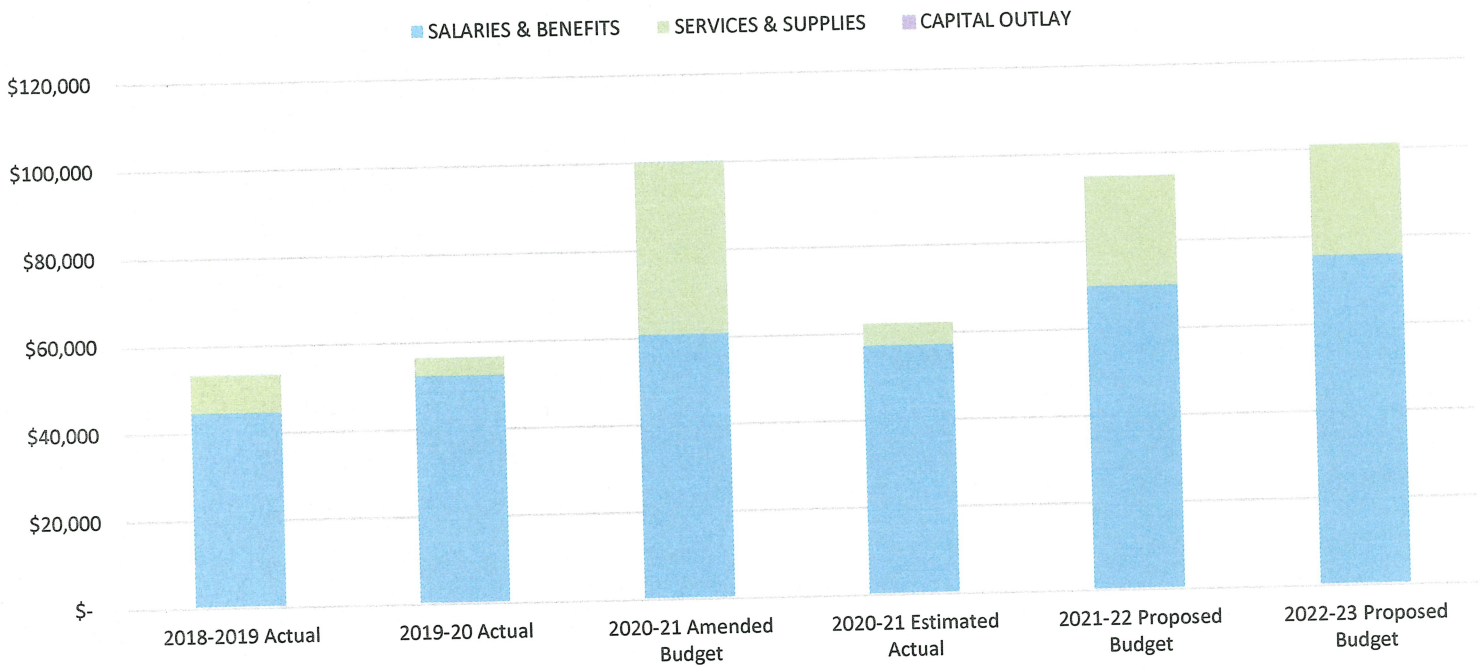


	18/19 Summer	18/19 Fall	18/19 Fall/Winter	18/19 Winter	18/19 Spring	19/20 Summer	19/20 Fall	19/20 Fall/Winter	19/20 Winter	19/20 Spring	20/21 Summer	20/21 Fall	20/21 Fall/Winter	20/21 Winter	20/21 Spring
Participants	693	405	639	373	742	578	434	693	602	401	357	245	124	176	172
Classes	85	35	49	31	63	47	39	48	44	40	44	45	18	22	24

WORK CENTER BUDGET SUMMARY

DIVISION: Recreation and Community Services

WORK CENTER: Inclusion



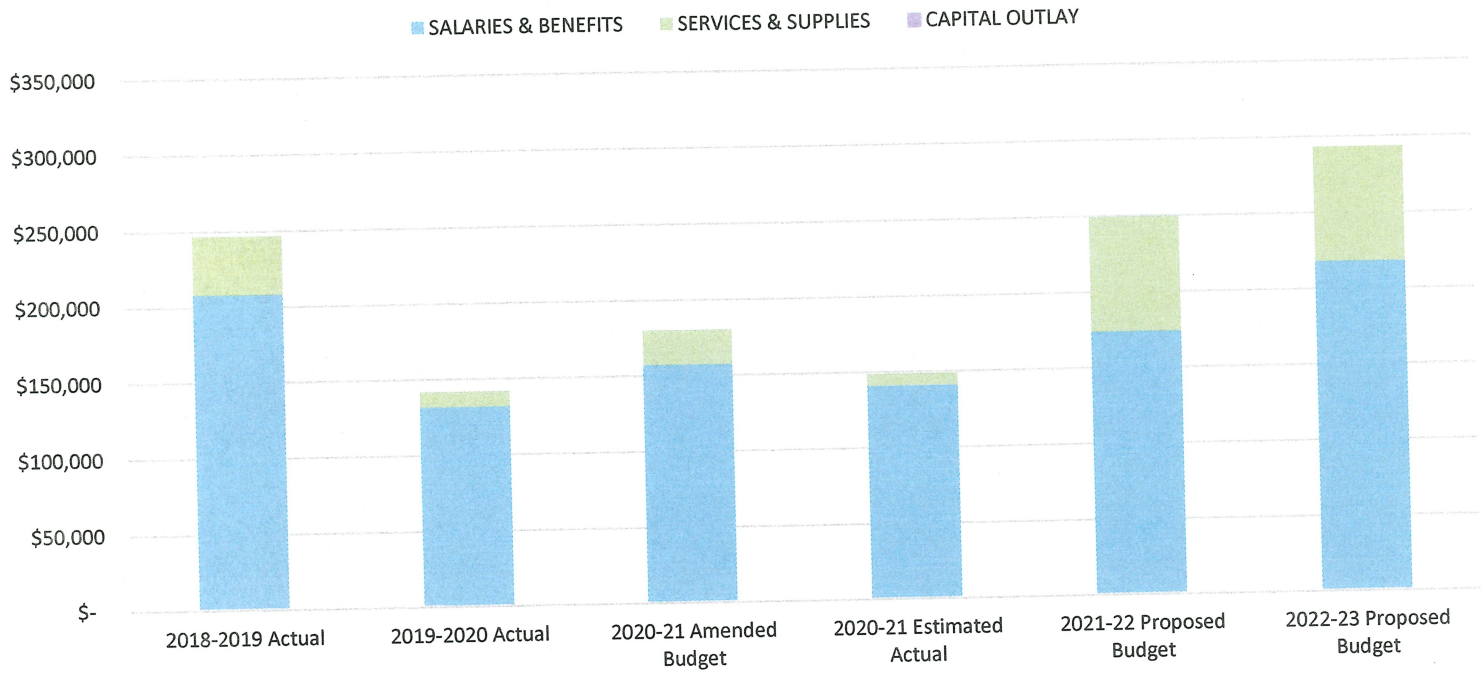
EXPENDITURE CATEGORY	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 44,643	$ 52,227	$ 60,612	$ 57,009	$ 69,592	$ 75,484
SERVICES & SUPPLIES	$ 8,734	$ 4,234	$ 39,404	$ 5,135	$ 25,150	$ 25,400
CAPITAL OUTLAY						
TOTAL BUDGET	$ 53,377	$ 56,461	$ 100,016	$ 62,144	$ 94,742	$ 100,884
Full Time Employees:	0.50	0.50	0.50	0.50	0.50	0.50

This work center supports the population that needs or requests accomodations to participate in general population and therapeutic programs. Staff has developed best practices, procedures, and training so the District can better serve the special population. Since the unti was established in FY 18/19, staff has seen an increase in requests for accomodations with between 20-30 individuals requesting assistance (for multiple instances) regularly. Staff is already experiencing an tremendous rise in requests for this upcoming summer and it is expected that demand for these services will grow.

WORK CENTER BUDGET SUMMARY

DIVISION: Recreation and Community Services

WORK CENTER: Oak Team Manager



EXPENDITURE CATEGORY	2018-2019 Actual	2019-2020 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 207,755	$ 131,464	$ 156,943	$ 140,593	$ 173,488	$ 217,531
SERVICES & SUPPLIES	$ 38,879	$ 10,490	$ 23,100	$ 8,008	$ 75,693	$ 75,693
CAPITAL OUTLAY						
TOTAL BUDGET	$ 246,634	$ 141,954	$ 180,043	$ 148,601	$ 249,181	$ 293,224
Full Time Employees:	1.00	1.00	1.00	1.00	1.00	1.00

Budgets since FY 18/19 have reflected shifting in staff and expenses across work centers. Outyear budgets are not anticipated to need further adjustments.

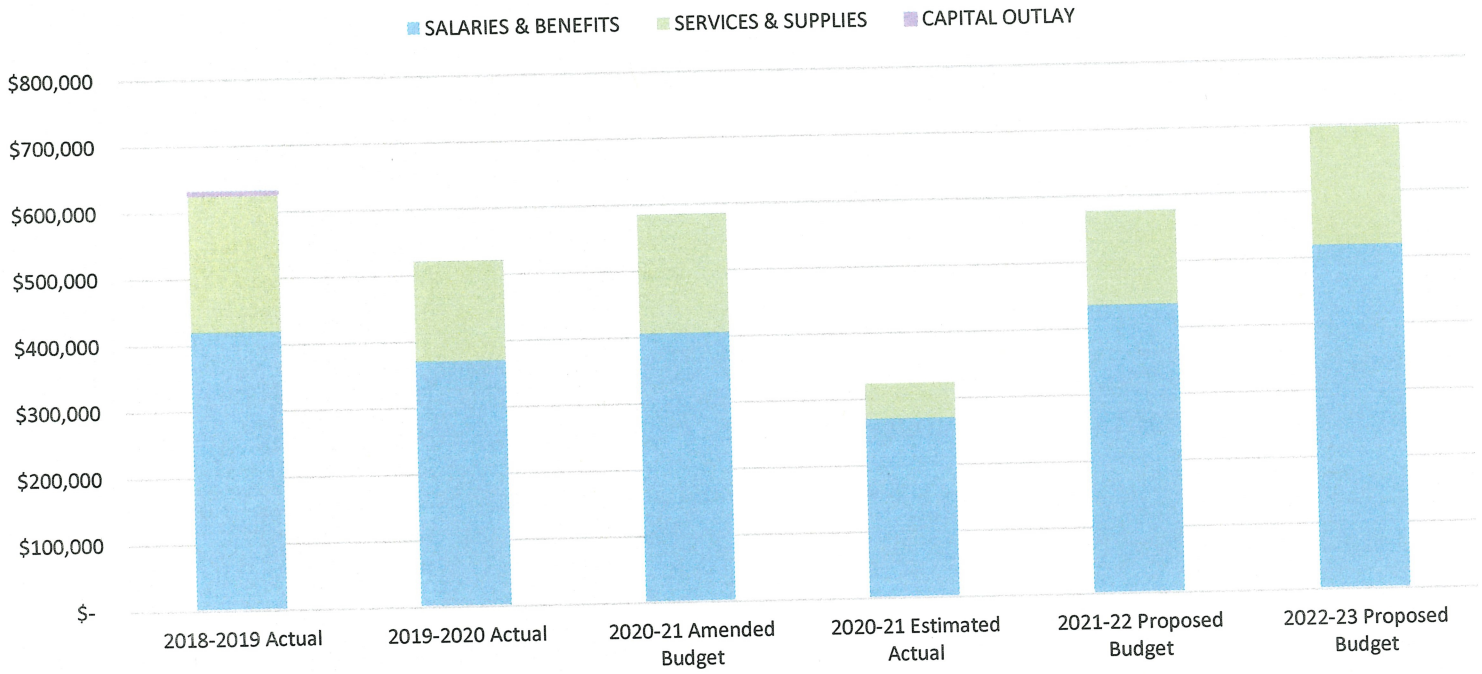
This work center provides resources for oversight of the following:

Thousand Oaks Community Center
Dos Vientos Community Center
Westlake Programs
Cultural Arts
Teen Center
Youth Outreach
Aquatics

WORK CENTER BUDGET SUMMARY

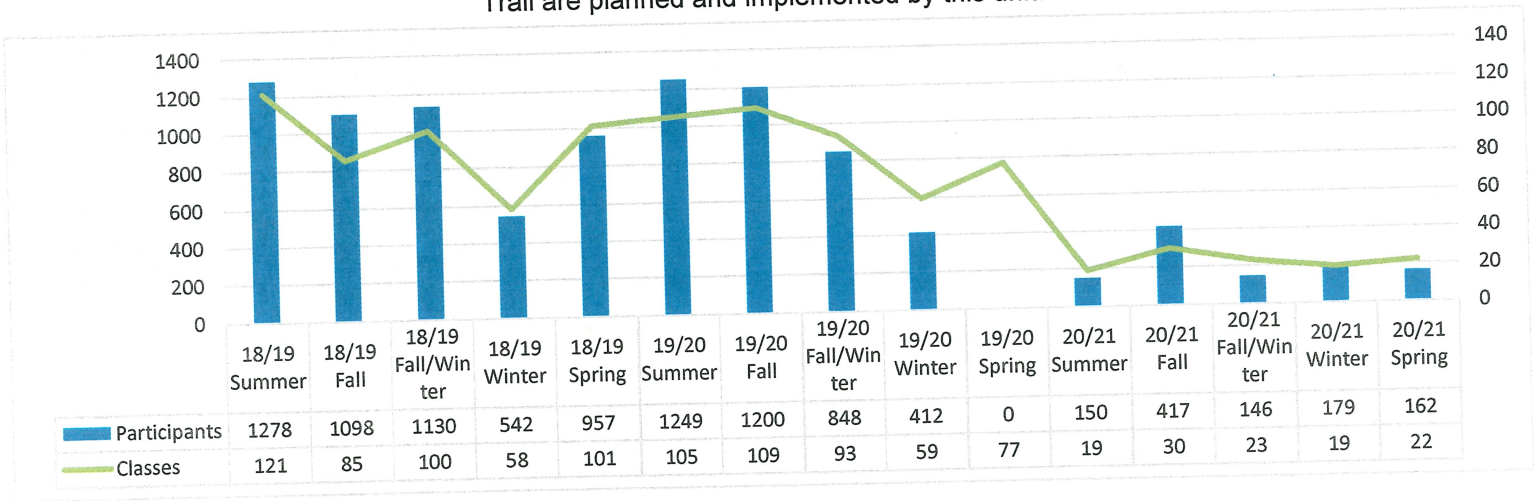
DIVISION: Recreation and Community Services

WORK CENTER: TOC Activities



EXPENDITURE CATEGORY	2018-2019 Actual	2019-2020 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 419,288	$ 369,837	$ 405,175	$ 269,198	$ 434,620	$ 518,490
SERVICES & SUPPLIES	$ 207,525	$ 151,638	$ 180,505	$ 54,442	$ 142,705	$ 179,215
CAPITAL OUTLAY	$ 4,495					
TOTAL BUDGET	$ 631,308	$ 521,475	$ 585,680	$ 323,640	$ 577,325	$ 697,705
Full Time Employees:	2.00	2.00	2.00	2.00	2.00	2.00

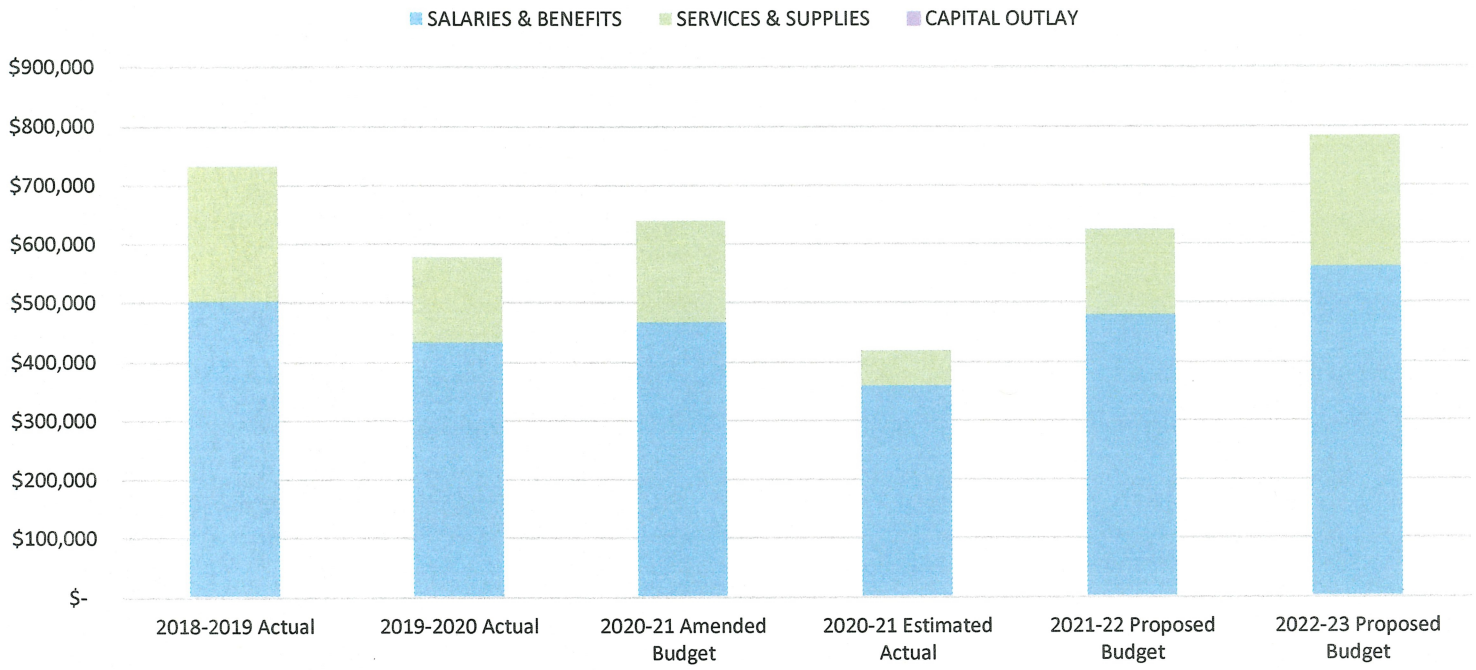
This program unit provides a variety of recreational activities and special events for preschoolers, youth, adults, and senior adults. Facility supervision is also a function of the unit for indoor and outdoor use. Expenditures include a Homeschool Enrichment Program at the Cameron Center. Community-wide events such as Touch-a-Truck, Fishing Frenzy and Haunted Trail are planned and implemented by this unit.



	18/19 Summer	18/19 Fall	18/19 Fall/Winter	18/19 Winter	18/19 Spring	19/20 Summer	19/20 Fall	19/20 Fall/Winter	19/20 Winter	19/20 Spring	20/21 Summer	20/21 Fall	20/21 Fall/Winter	20/21 Winter	20/21 Spring
Participants	1278	1098	1130	542	957	1249	1200	848	412	0	150	417	146	179	162
Classes	121	85	100	58	101	105	109	93	59	77	19	30	23	19	22

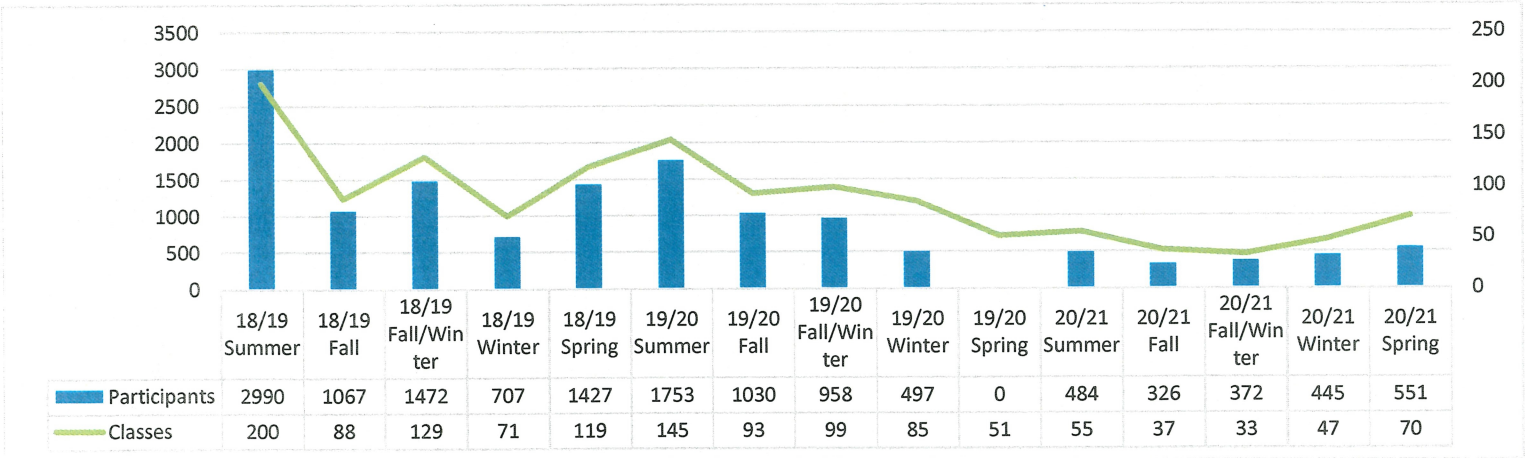
WORK CENTER BUDGET SUMMARY

DIVISION: Recreation and Community Services **WORK CENTER: DVC Activities**



EXPENDITURE CATEGORY	2018-2019 Actual	2019-2020 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 502,931	$ 432,869	$ 466,698	$ 358,404	$ 478,865	$ 560,434
SERVICES & SUPPLIES	$ 229,945	$ 144,740	$ 173,455	$ 59,813	$ 145,300	$ 222,800
CAPITAL OUTLAY						
TOTAL BUDGET	$ 732,876	$ 577,609	$ 640,153	$ 418,217	$ 624,165	$ 783,234
Full Time Employees:	2.00	2.00	2.00	2.00	2.00	2.00

This program unit provides a variety of recreational activities and special events for pre-schoolers, youth, adults, and senior adults. Facility supervision is also a function of the unit for indoor and outdoor use. The unit continues to offer year round recreation programs for the City of Westlake Village. In addition, this unit coordinates the Fourth of July Fireworks show.

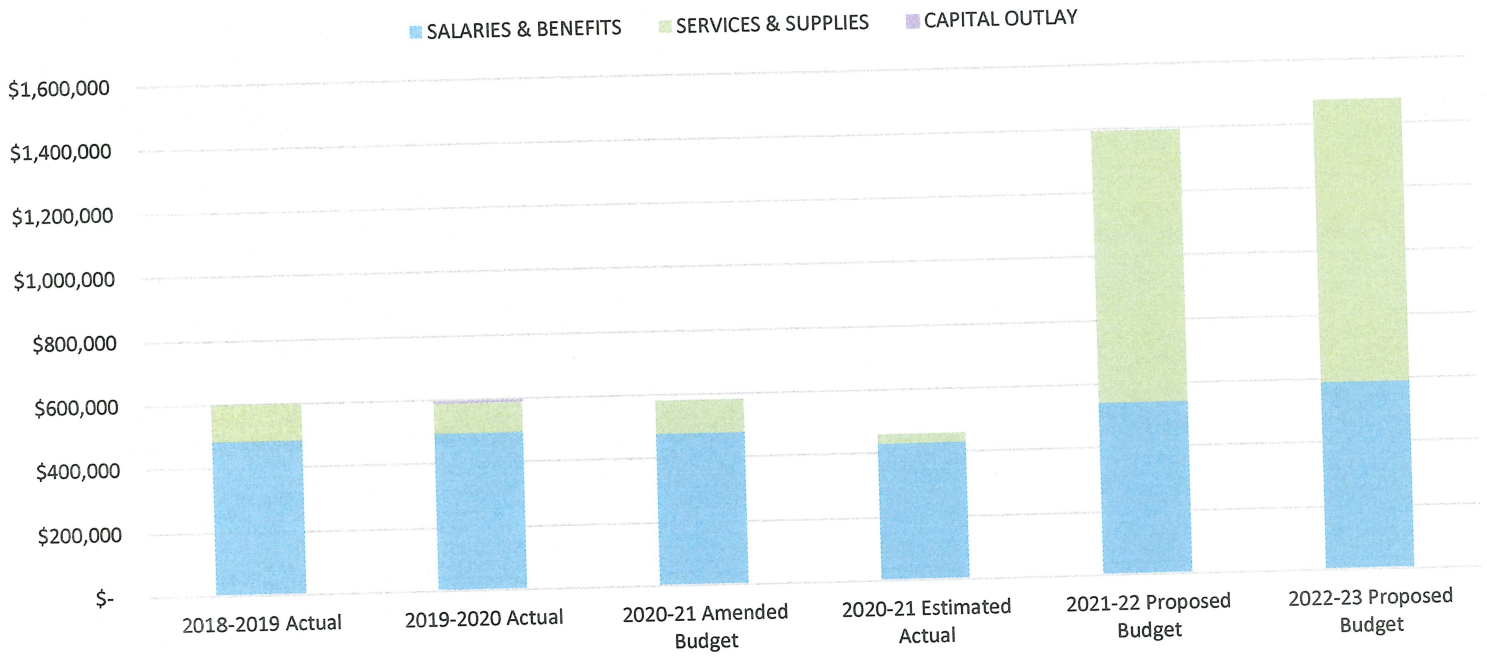


	18/19 Summer	18/19 Fall	18/19 Fall/Winter	18/19 Winter	18/19 Spring	19/20 Summer	19/20 Fall	19/20 Fall/Winter	19/20 Winter	19/20 Spring	20/21 Summer	20/21 Fall	20/21 Fall/Winter	20/21 Winter	20/21 Spring
Participants	2990	1067	1472	707	1427	1753	1030	958	497	0	484	326	372	445	551
Classes	200	88	129	71	119	145	93	99	85	51	55	37	33	47	70

WORK CENTER BUDGET SUMMARY

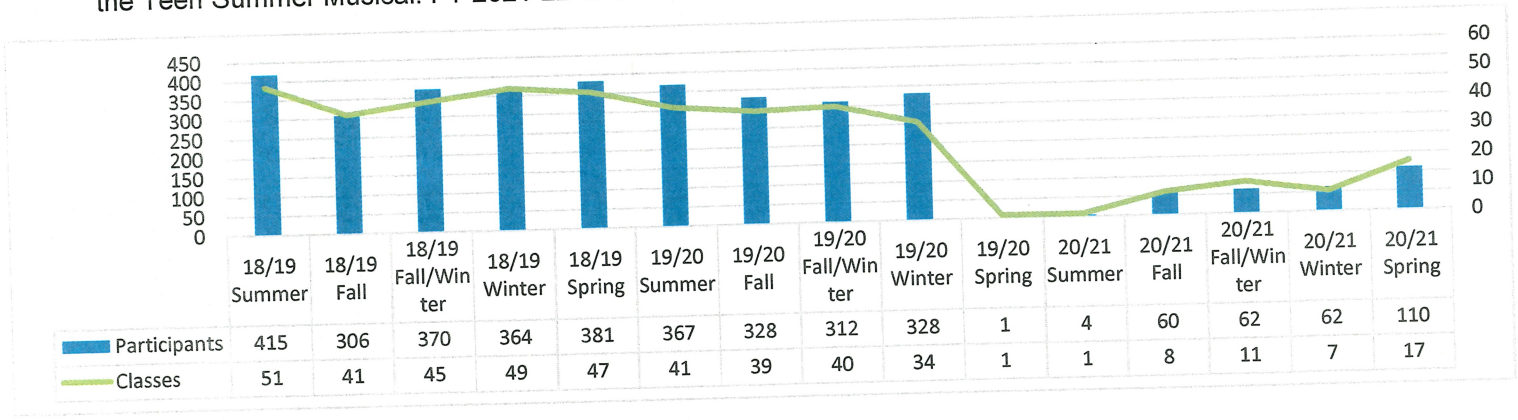
DIVISION: Recreation and Community Services

WORK CENTER: Cultural Activities



EXPENDITURE CATEGORY	2018-2019 Actual	2019-2020 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 481,712	$ 492,351	$ 475,162	$ 427,837	$ 538,007	$ 586,338
SERVICES & SUPPLIES	$ 117,672	$ 98,868	$ 106,338	$ 30,354	$ 853,331	$ 888,714
CAPITAL OUTLAY		$ 166				
TOTAL BUDGET	$ 599,384	$ 591,385	$ 581,500	$ 458,191	$ 1,391,338	$ 1,475,052
Full Time Employees:	2.00	2.00	2.00	2.00	2.00	2.00

The Hillcrest Center for the Arts is dedicated to expanding and improving education and entertainment in the arts. Working with other community agencies including the Arts Council of the Conejo Valley, the Conejo Valley Unified School District and the City of Thousand Oaks, the Hillcrest Center for the Arts works together with many different cultural organizations to offer: performing arts productions, art, dance, music and acting classes, rehearsals, and a wide variety of member and community organization meetings, programs and events. This unit is home to the award-winning Young Artist Ensemble, which includes the Teen Summer Musical. FY 2021-22 and 2022-23 include programs historically run through the Arts Council.

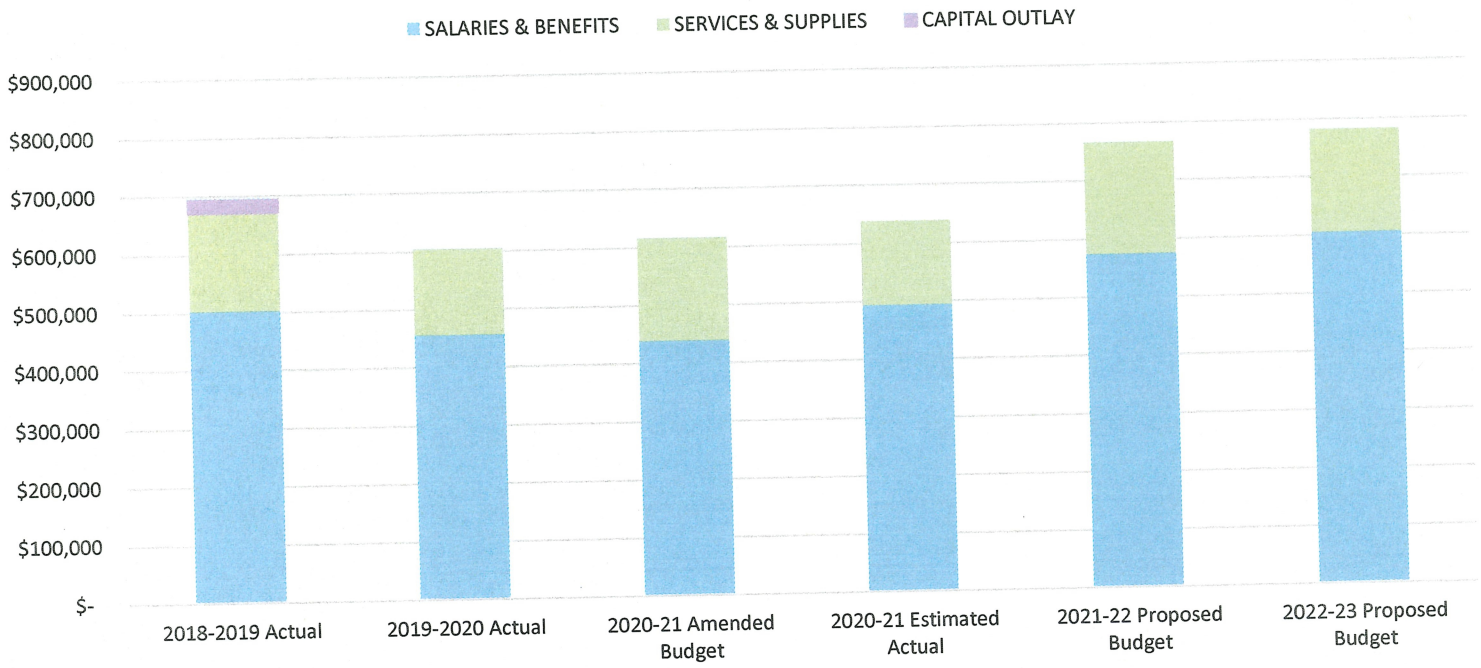


	18/19 Summer	18/19 Fall	18/19 Fall/Winter	18/19 Winter	18/19 Spring	19/20 Summer	19/20 Fall	19/20 Fall/Winter	19/20 Winter	19/20 Spring	20/21 Summer	20/21 Fall	20/21 Fall/Winter	20/21 Winter	20/21 Spring
Participants	415	306	370	364	381	367	328	312	328	1	4	60	62	62	110
Classes	51	41	45	49	47	41	39	40	34	1	1	8	11	7	17

WORK CENTER BUDGET SUMMARY

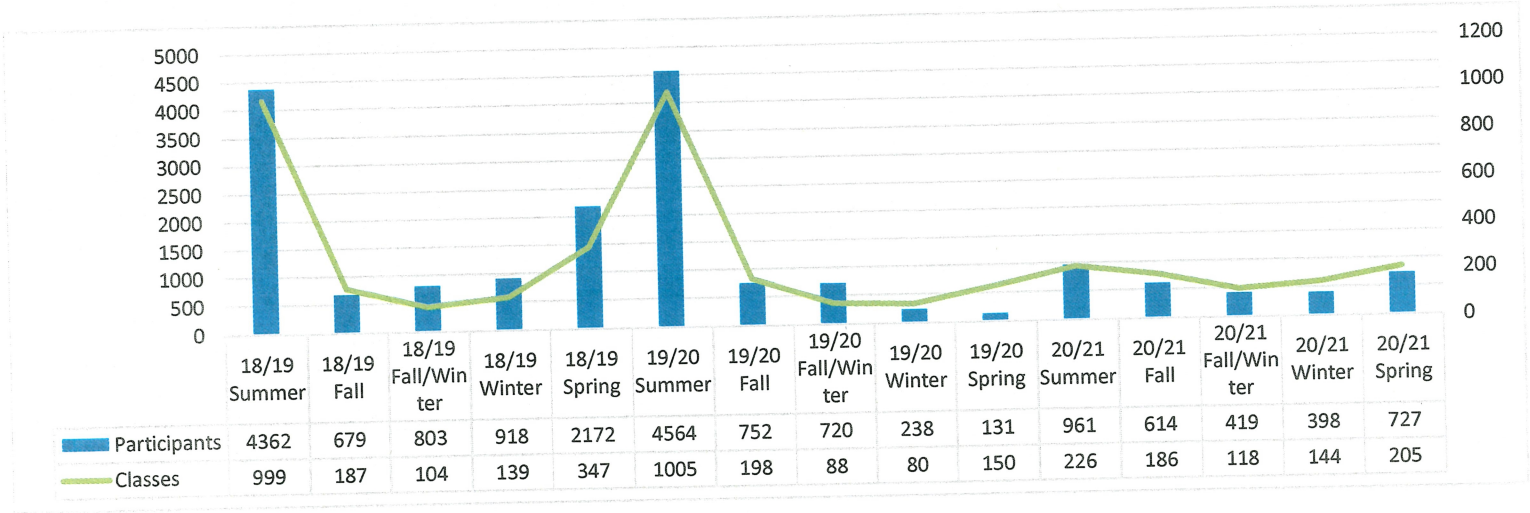
DIVISION: Recreation and Community Services

WORK CENTER: Aquatics



EXPENDITURE CATEGORY	2018-2019 Actual	2019-2020 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 501,884	$ 455,244	$ 438,100	$ 492,741	$ 573,280	$ 603,112
SERVICES & SUPPLIES	$ 169,875	$ 148,148	$ 177,475	$ 144,926	$ 193,325	$ 179,025
CAPITAL OUTLAY	$ 22,593					
TOTAL BUDGET	$ 694,352	$ 603,392	$ 615,575	$ 637,667	$ 766,605	$ 782,137
Full Time Employees:	2.00	2.00	2.00	2.00	2.00	2.00

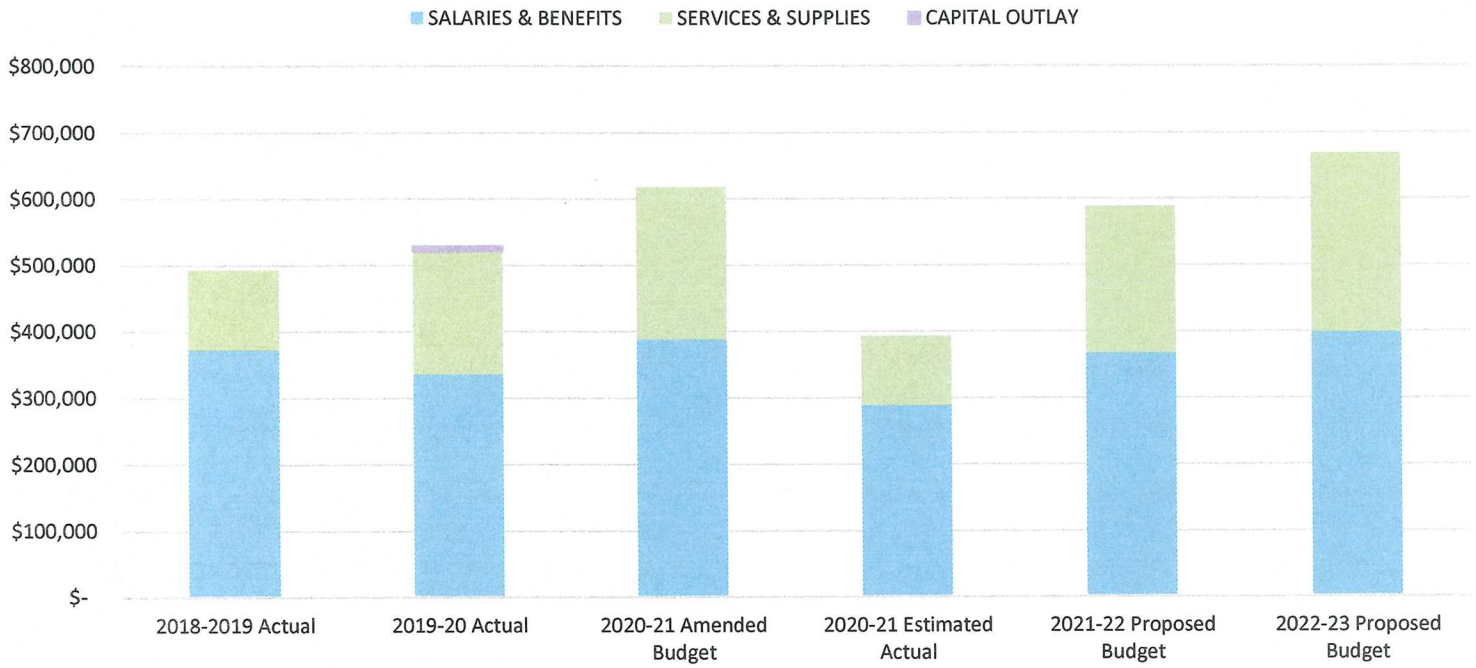
The Aquatics program is a year-round operation. The program includes recreational swim and instruction at the Community Pool at California Lutheran University (CLU), Thousand Oaks High School and Newbury Park High School pools during the summer. Additional revenue generating programming (rentals, parties and events) continue to be introduced.



	18/19 Summer	18/19 Fall	18/19 Fall/Winter	18/19 Winter	18/19 Spring	19/20 Summer	19/20 Fall	19/20 Fall/Winter	19/20 Winter	19/20 Spring	20/21 Summer	20/21 Fall	20/21 Fall/Winter	20/21 Winter	20/21 Spring
Participants	4362	679	803	918	2172	4564	752	720	238	131	961	614	419	398	727
Classes	999	187	104	139	347	1005	198	88	80	150	226	186	118	144	205

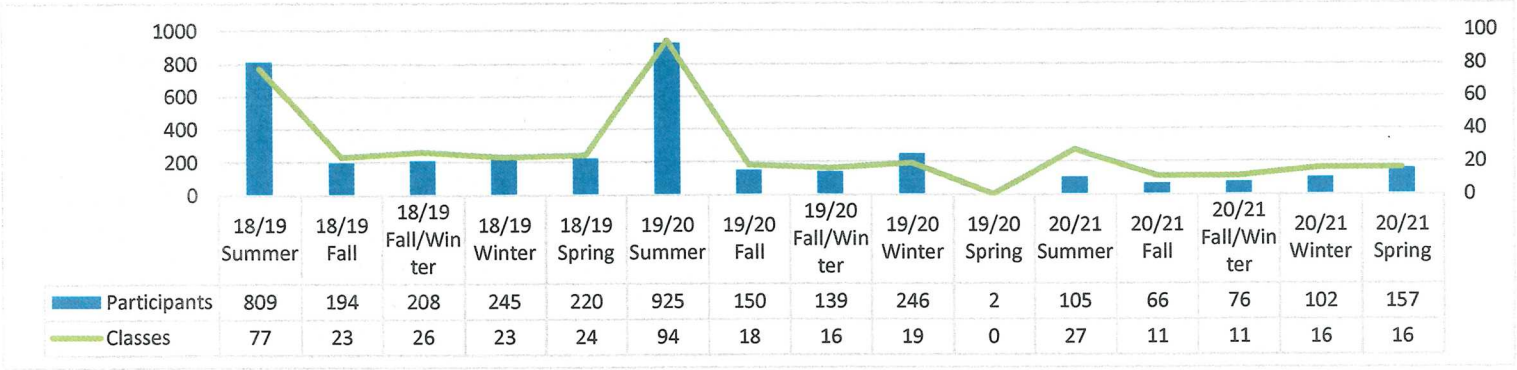
WORK CENTER BUDGET SUMMARY

DIVISION: Recreation and Community Services **WORK CENTER: Teen Center**



EXPENDITURE CATEGORY	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 371,824	$ 335,386	$ 387,613	$ 287,877	$ 365,909	$ 397,020
SERVICES & SUPPLIES	$ 121,367	$ 186,201	$ 230,548	$ 105,173	$ 222,071	$ 271,835
CAPITAL OUTLAY		$ 7,511				
TOTAL BUDGET	$ 493,191	$ 529,098	$ 618,161	$ 393,050	$ 587,980	$ 668,855
Full Time Employees:	2.00	2.00	2.00	2.00	2.00	2.00

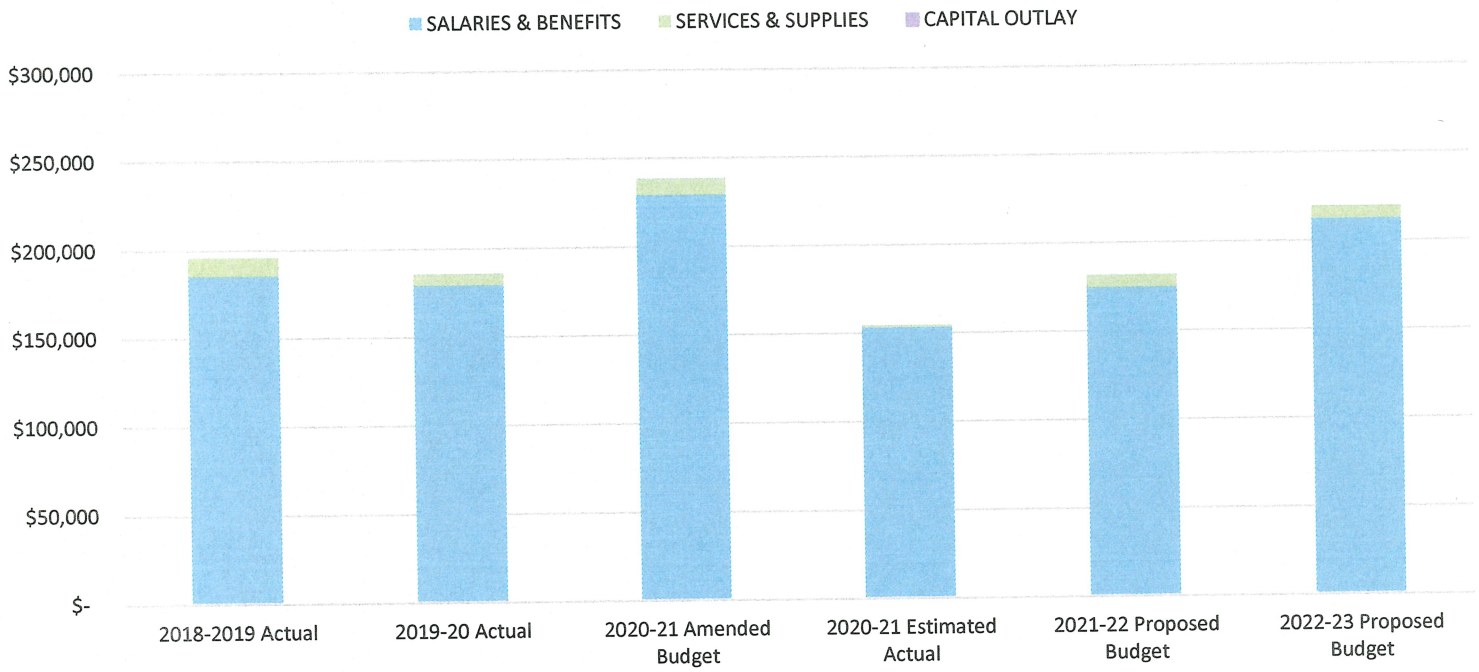
The Alex Fiore Thousand Oaks Teen Center offers a well-balanced comprehensive program base for teens ages 12 -17 years. Patrons can participate in a variety of structured programs, such as recreational classes, educational workshops, leagues, seasonal camps, excursions, leadership programs, and special events. Drop-in recreation is also available and includes use of a game room, sound proof music room, gymnasium, and computer lab. Operational costs are paid for by revenue collection and reimbursement from the City of Thousand Oaks. Changes in services and supplies budgets largely reflect changes in the agreement with the City.



	18/19 Summer	18/19 Fall	18/19 Fall/Winter	18/19 Winter	18/19 Spring	19/20 Summer	19/20 Fall	19/20 Fall/Winter	19/20 Winter	19/20 Spring	20/21 Summer	20/21 Fall	20/21 Fall/Winter	20/21 Winter	20/21 Spring
Participants	809	194	208	245	220	925	150	139	246	2	105	66	76	102	157
Classes	77	23	26	23	24	94	18	16	19	0	27	11	11	16	16

WORK CENTER BUDGET SUMMARY

DIVISION: Recreation and Community Services **WORK CENTER: Youth Outreach**



EXPENDITURE CATEGORY	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
SALARIES & BENEFITS	$ 184,885	$ 178,987	$ 229,090	$ 152,864	$ 174,322	$ 212,115
SERVICES & SUPPLIES	$ 11,008	$ 6,888	$ 9,300	$ 1,494	$ 7,500	$ 7,500
CAPITAL OUTLAY						
TOTAL BUDGET	$ 195,893	$ 185,875	$ 238,390	$ 154,358	$ 181,822	$ 219,615
Full Time Employees:	1.00	1.00	1.00	1.00	1.00	1.00

The Outreach Program, geared to serving our youth, has been offered for over 35 years. It is a multi-purpose community social service and recreation program. The Outreach workers (3) seek out and address the needs of uninvolved and often hard to reach youth.The Conejo Valley Unified School District funds 50% of the Youth Outreach Program.

Other Funds





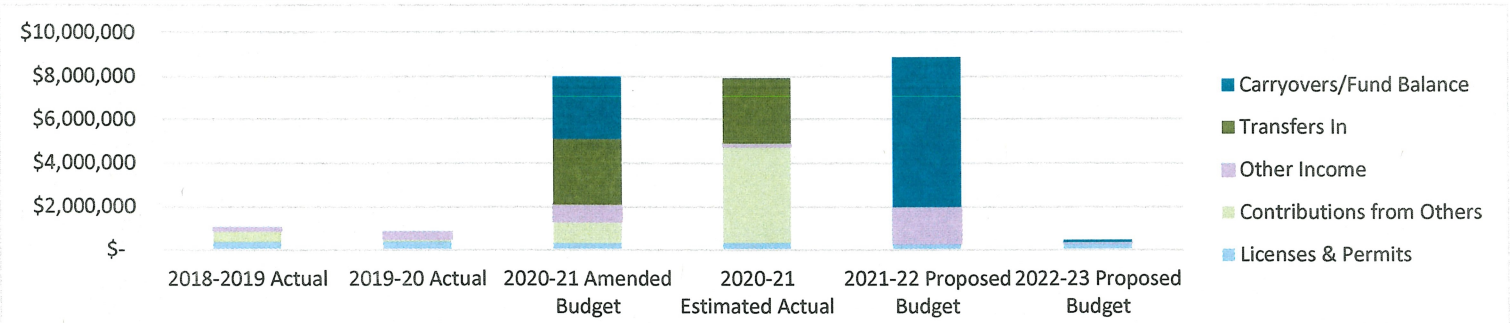




Conejo Recreation and Park District

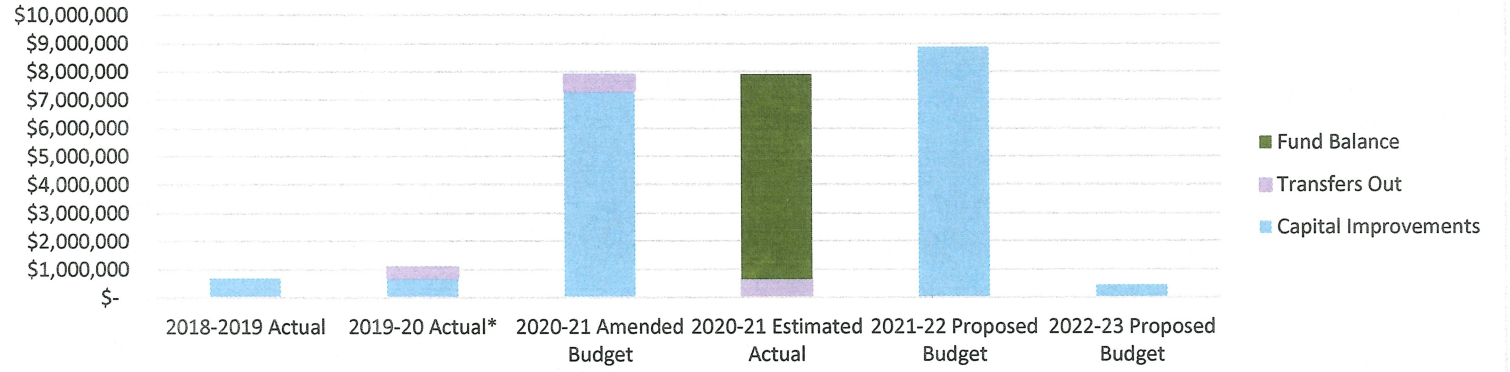
Capital Projects Fund Budget Summary

REVENUES



REVENUE	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
Licenses & Permits	$ 374,720	$ 390,307	$ 320,000	$ 327,167	$ 320,000	$ 320,000
Contributions from Others	$ 519,495	$ 120,229	$ 1,000,000	$ 4,455,551		
Other Income	$ 131,830	$ 325,074	$ 760,000	$ 108,904	$ 1,651,750	$ 20,000
Transfers In			$ 3,000,000	$ 3,000,000		
Carryovers/Fund Balance			$ 2,888,000		$ 6,893,250	$ 100,000
Total Revenue	$ 1,026,045	$ 835,610	$ 7,968,000	$ 7,891,622	$ 8,865,000	$ 440,000

EXPENDITURES



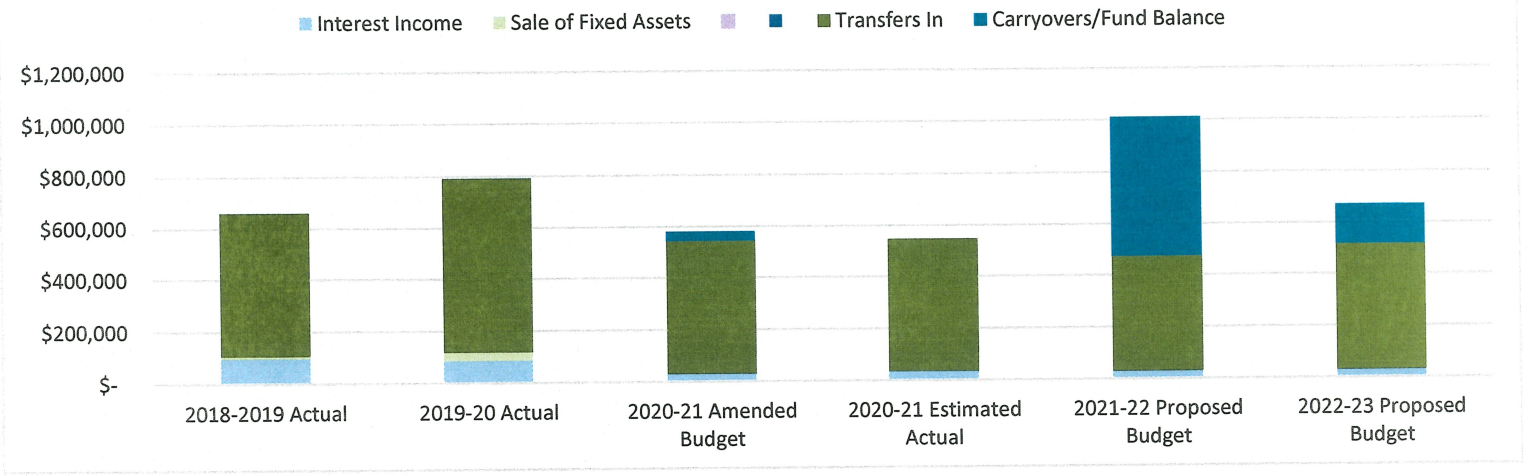
EXPENDITURES	2018-2019 Actual	2019-20 Actual*	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
Capital Improvements	$ 681,375	$ 692,690	$ 7,313,000	$ 32,470	$ 8,865,000	$ 440,000
Transfers Out		$ 384,558	$ 600,000	$ 600,000		
Fund Balance				$ 7,259,152		
Total Expenditures	$ 681,375	$ 1,077,249	$ 7,913,000	$ 7,891,622	$ 8,865,000	$ 440,000

This fund accounts for capital projects not budgeted in the District's three assessment districts. Budgets include a $3M interfund loan for the Conejo Creek Southwest and a $1.5M grant from the City of Thousand Oaks.

Equipment Replacement Fund Budget Summary

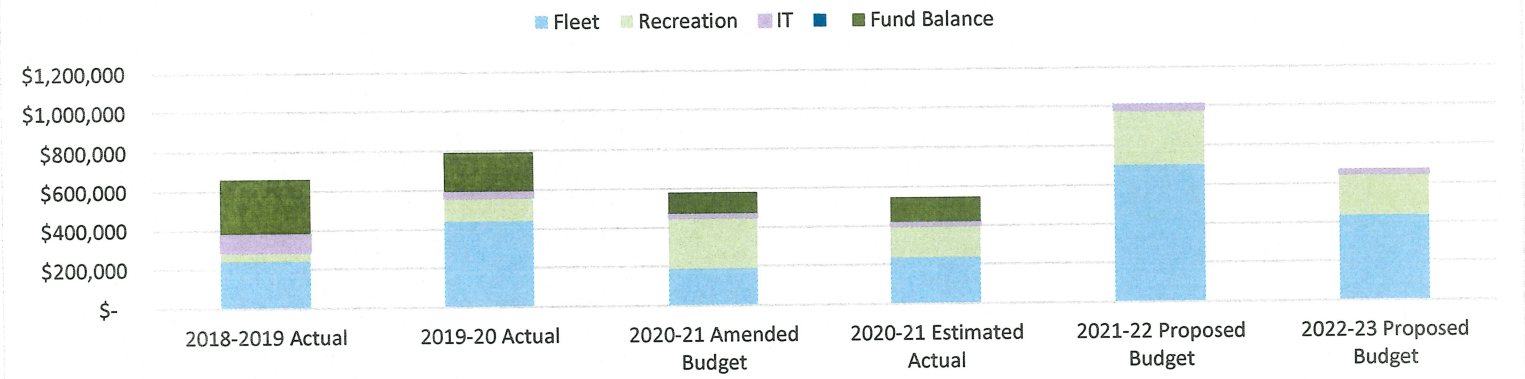
Equipment Replacement Fund Budget Summary

REVENUES



REVENUE	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
Interest Income	$ 97,367	$ 85,273	$ 30,000	$ 34,846	$ 30,000	$ 30,000
Sale of Fixed Assets	$ 9,402	$ 32,756				
Transfers In	$ 552,820	$ 673,055	$ 511,000	$ 511,000	$ 443,309	$ 484,689
Carryovers/Fund Balance			$ 38,591		$ 535,691	$ 153,311
Total Revenue	$ 659,589	$ 791,084	$ 579,591	$ 545,846	$ 1,009,000	$ 668,000

EXPENDITURES



EXPENDITURES	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
Fleet	$ 239,961	$ 437,275	$ 188,400	$ 236,684	$ 701,000	$ 434,000
Recreation	$ 47,820	$ 122,841	$ 262,591	$ 162,183	$ 279,000	$ 213,000
IT	$ 93,887	$ 33,468	$ 19,700	$ 20,929	$ 29,000	$ 21,000
Fund Balance	$ 277,921	$ 197,500	$ 108,900	$ 126,050		
Total Expenditures	$ 659,589	$ 791,084	$ 579,591	$ 545,846	$ 1,009,000	$ 668,000

The following assets are proposed for replacement, actual purchases may be adjusted:

FLEET

FY 2021-22		
Track Skid Steer w/forks and buckets	$	65,000
Club Car Cart	$	13,000
Club Car Cart	$	13,000
Ball field renovator	$	27,000
3/4 Ton Truck Utility	$	38,000
3/4 Ton Truck Ext. Cab 4X4	$	32,000
1/2 Ton Truck Hybrid	$	35,000
1/2 Ton Truck Hybrid	$	35,000
Mini Excavator with attachme	$	55,000
3/4 Ton Truck Ext.Cab 4X4	$	32,000
3/4 Ton Truck Ext.Cab 4X4	$	32,000
3/4 Ton Truck Ext.Cab 4X4	$	32,000
3/4 Ton Truck Ext.Cab 4X4	$	32,000
Portable trailer mounted gene	$	130,000
Portable trailer mounted gene	$	130,000
Total	**$**	**701,000**

FY 2022-23		
Deck over Trailer	$	20,000
Aerator	$	9,000
Club Car Cart	$	13,000
Club Car Cart	$	13,000
SUV 4X4	$	40,000
3/4 Ton Truck Utili	$	38,000
3/4 Ton Truck Ext.	$	38,000
3/4 Ton Truck Ext.	$	38,000
65 HP Ag. Tractor	$	40,000
12 Yard Dump Tru	$	185,000
Total Fleet	**$**	**434,000**

IT

FY 2021-22		
24 PC replacements @ $1,200	$	28,800
other	$	200
Total IT	**$**	**29,000**

FY 2022-23		
17 PC replacements @ $1,200	$	20,400
Other	$	600
Total IT	**$**	**21,000**

RECREATION

FY 2021-22

Deck Chairs	$	690
Photometer Test Kit Pool test 9	$	1,250
SHASTA	$	5,700
Snow Cone Machine	$	500
Canon Rebel Camera	$	938
Office Chairs	$	938
Ipods (3)	$	750
Preschool couches	$	2,188
Preschool Lakeshore Activity Stations	$	3,438
Office Chairs	$	2,500
Preschool Tables	$	7,000
Office Chairs	$	2,250
Preschool Cubbies	$	1,875
Preschool Patio Furniture	$	1,500
Preschool Rugs	$	3,750
Computers	$	9,975
Dewalt 18V Drill Model #DCD760	$	150
Mitlite Mesh One Stacking Ganging	$	18,750
ProFX16 Mixer (Board Room mixer)	$	563
DJ Rack	$	2,500
Gym Wall Saftey Padding	$	8,750
District Wide Pop Up Canopies 10x10	$	31,875
Room Sounds Systems	$	12,750
Gymnastics Folding Mats	$	6,000
Digital Camera & Photo Printer	$	1,250
Snowcone Machine	$	1,250
Preschool Rugs	$	3,750
Gaming Systems / Accessories	$	1,875
Canon Rebel Camera	$	1,250
Preschool Sensory Table (2)	$	938
Stove	$	2,250
Wood Preschool Tables (4)	$	1,250
AED	$	1,250
Ballet Bars	$	1,125
Dishwasher	$	1,000
AED	$	1,250
Ballet Bars	$	1,500
Butterfly Tables	$	13,750
Generator	$	3,750
Gym Fold Up Bleachers	$	5,500
Gymnasium Wall Crash pads	$	75,000
Gymnastics Mats	$	18,750
Microwave	$	1,250
Volleyball Nets	$	3,000
Volleyball Poles	$	4,500
Office Chairs	$	1,125
AED	$	1,250
Tot Riding Toys	$	1,250
Other	$	3,360
Total Recreation	**$**	**279,000**

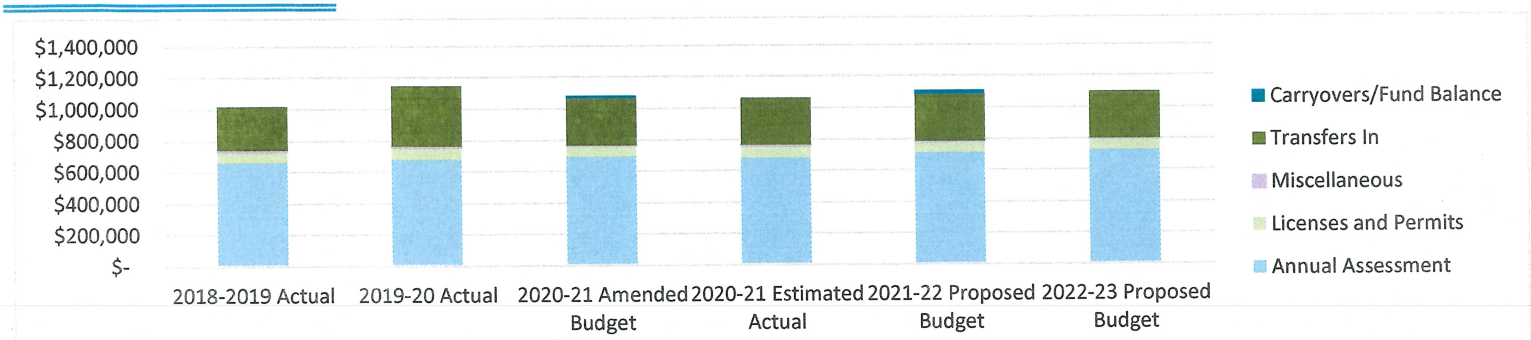
FY 2022-23

10' x 20' Party Tent	$	162
10' x10' Canopies	$	500
Movie Screen	$	1,250
Sheds	$	4,500
Lifetime Tables (15)	$	3,281
Projector	$	1,250
CLEAR COM 701 belt packs	$	1,460
Clear Com Base Station	$	1,500
Clear-Com Headset	$	1,750
Grey Theatre Chairs	$	20,344
Theatre Intecome Rig	$	6,250
Unison Lighting Board	$	6,250
Field Liner	$	2,250
Scoreboard	$	1,063
Canopy	$	1,063
Adjustable Basketball hoop motors	$	18,750
Lobby Furniture	$	6,250
Preschool Chairs	$	5,625
Gymnastics crash pad	$	2,500
TV screen for front office display	$	1,250
Ballet Bars	$	1,250
Gymnastics Mats	$	1,875
Poster size Laminator	$	1,875
Preschool Carpets	$	875
Adult Chairs (200)	$	15,000
Butterfly Tables (25)	$	34,375
Collapsable Preschool Tables (5)	$	2,500
5 Gallon propane tank	$	200
Foam Archery targets	$	263
Gymanstic Bar	$	1,250
Gymnastic balance beam	$	2,500
Gymnastic Folding Mats	$	13,500
Gymnastic Incline Mat	$	1,250
Gymnastic training mats	$	938
Class Rolling Carts	$	1,250
Digital Camera, photo printer	$	813
Gymnastics Equipment	$	12,500
Ipods	$	625
Preschool Bikes	$	1,500
Projector	$	1,800
Stove	$	12,500
Chairs @ Gaming Computers	$	1,875
Television	$	625
Ping Pong Table	$	1,000
Grounds Scooter	$	12,500
Television (Lounge)	$	750
Other	$	365
Total Recreation	**$**	**213,000**

Conejo Recreation and Park District

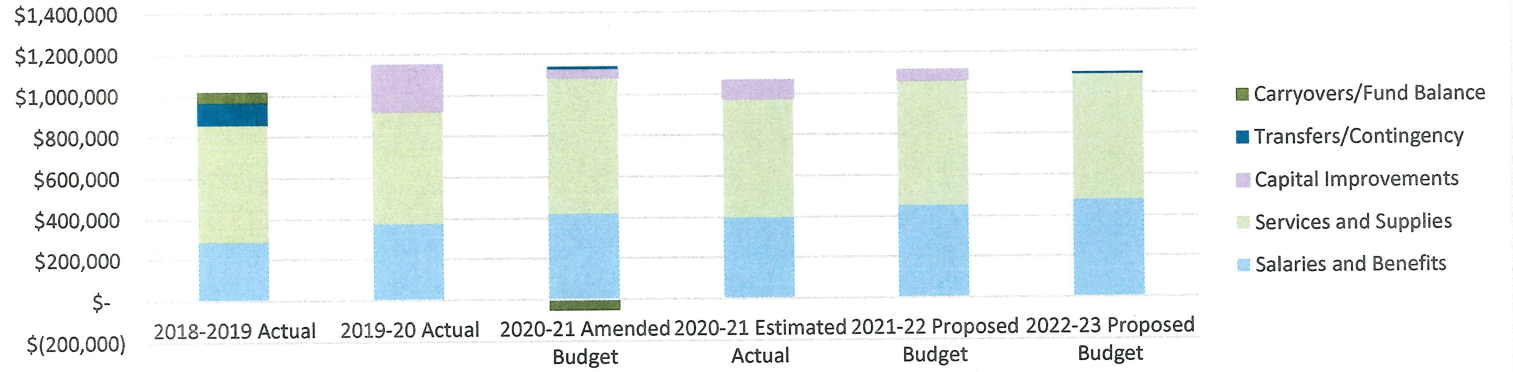
Dos Vientos Fund Budget Summary

REVENUES



REVENUE	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
Annual Assessment	$ 658,308	$ 675,986	$ 691,000	$ 678,294	$ 709,436	$ 723,624
Licenses and Permits	$ 71,788	$ 80,088	$ 72,000	$ 80,293	$ 72,000	$ 72,000
Miscellaneous	$ 10,195	$ 6,267	$ 1,000	$ 4,400	$ 1,000	$ 1,000
Transfers In	$ 277,000	$ 386,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000
Carryovers/Fund Balance			$ 17,276		$ 27,530	
Total Revenue	$ 1,017,291	$ 1,148,341	$ 1,081,276	$ 1,062,987	$ 1,109,966	$ 1,096,624

EXPENDITURES



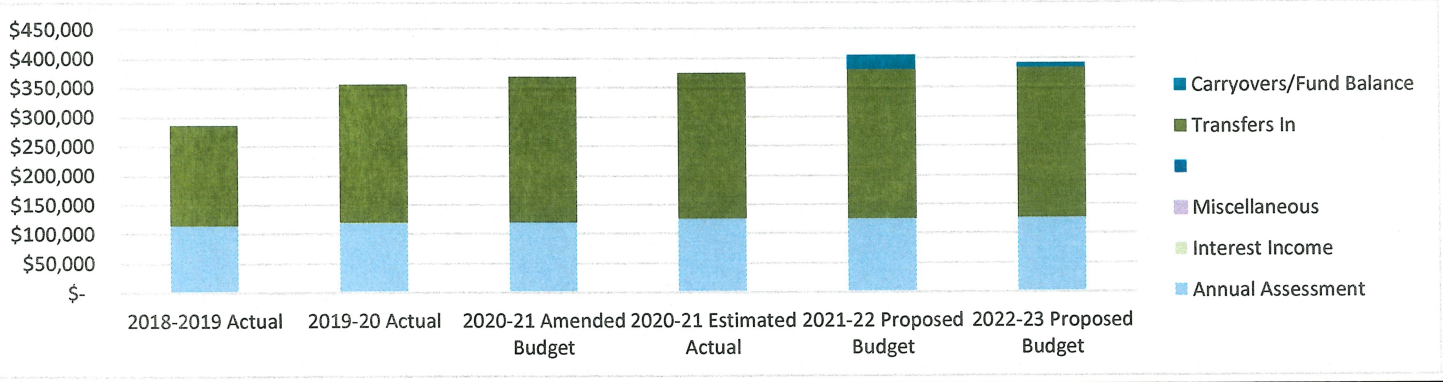
EXPENDITURES	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
Salaries and Benefits	$ 286,864	$ 372,411	$ 416,812	$ 392,578	$ 449,502	$ 476,558
Services and Supplies	$ 568,874	$ 550,661	$ 664,464	$ 583,872	$ 610,464	$ 610,464
Capital Improvements		$ 225,269	$ 41,832	$ 86,537	$ 50,000	
Transfers/Contingency	$ 107,973		$ 12,068			$ 9,602
Carryovers/Fund Balance	$ 53,580		$ (53,900)			
Total Expenditures	$ 1,017,291	$ 1,148,341	$ 1,081,276	$ 1,062,987	$ 1,109,966	$ 1,096,624
Full Time Employees	4.33	4.03	4.03	4.03	4.08	4.08

Assessment District boundaries include properties within the master-planned community of Dos Vientos Ranch. The Assessment District was created to improve and maintain four developed park sites (including a community center) as well as maintain trails within the 1,200 acres of natural open space surrounding Dos Vientos Ranch. The 27.8 acre community park and community center, as well as the 5.1 acre neighborhood park were completed in 2003 and 1998 respectively. Sycamore Neighborhood Park opened in May 2006. The lighted Del Prado playfield was completed in January 2013.

Conejo Recreation and Park District

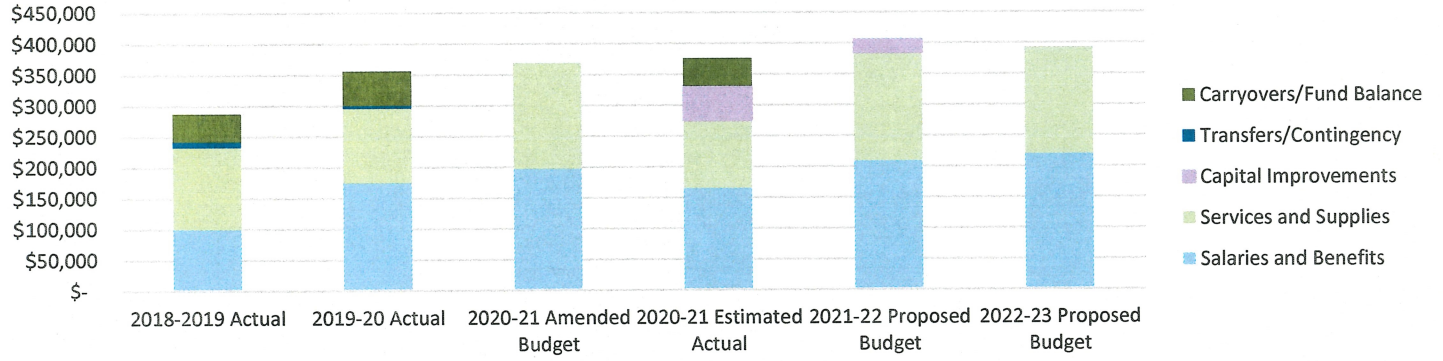
Rancho Conejo Fund Budget Summary

REVENUES



REVENUE	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
Annual Assessment	$ 113,562	$ 117,886	$ 120,000	$ 125,752	$ 123,790	$ 126,250
Interest Income	$ 1,462	$ 1,634	$ -	$ 500	$ 1,000	$ 1,000
Miscellaneous						
Transfers In	$ 171,113	$ 235,814	$ 248,247	$ 248,247	$ 255,591	$ 255,811
Carryovers/Fund Balance					$ 24,159	$ 7,881
Total Revenue	$ 286,137	$ 355,334	$ 368,247	$ 374,499	$ 404,540	$ 390,942

EXPENDITURES



EXPENDITURES	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
Salaries and Benefits	$ 98,916	$ 173,838	$ 196,226	$ 164,073	$ 208,019	$ 218,921
Services and Supplies	$ 132,580	$ 120,881	$ 172,021	$ 110,272	$ 175,521	$ 172,021
Capital Improvements				$ 55,661	$ 21,000	
Transfers/Contingency	$ 9,676	$ 4,455				
Carryovers/Fund Balance	$ 44,965	$ 56,160		$ 44,493		
Total Expenditures	$ 286,137	$ 355,334	$ 368,247	$ 374,499	$ 404,540	$ 390,942

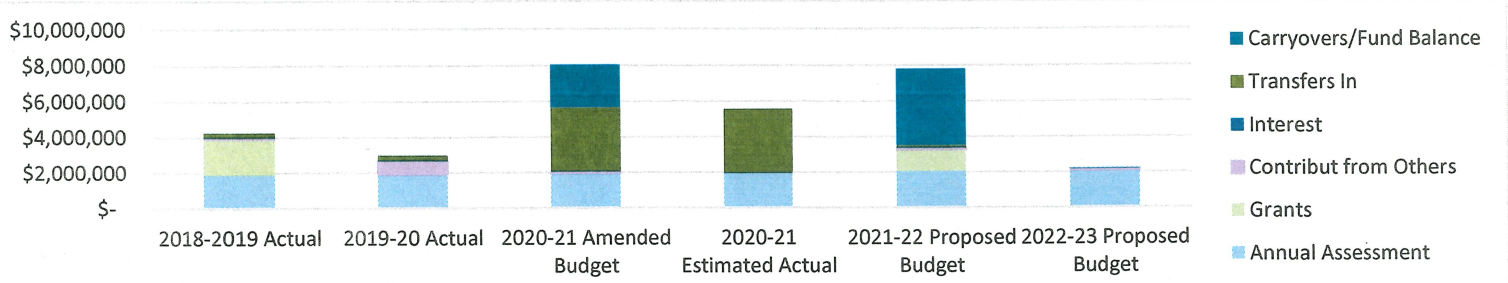
Full Time Employees	1.03	1.83	1.83	1.83	1.88	1.88

Assessment District boundaries include properties within the Shapell/Rancho Conejo planned community. The Assessment District was created to improve and maintain the Rancho Conejo playfields and related park facility improvements which were completed over three phases between 1998 and 2001. Rancho Conejo Playfields include two softball fields with a soccer overlay, two tennis courts, a basketball court, a sand tot lot and play equipment, a sand volleyball court, restrooms, parking lot and open turf. Recent improvements include a parking lot expansion, access improvements, turf removal, and six lighted pickleball courts.

Conejo Recreation and Park District

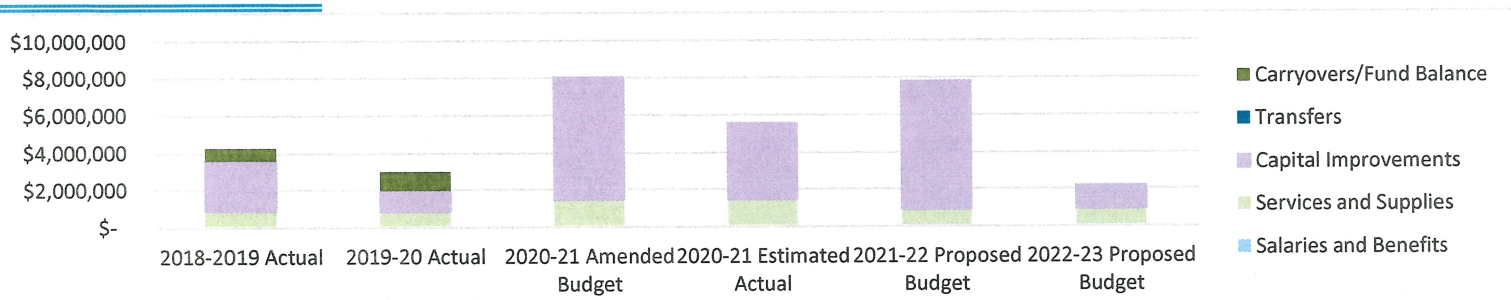
Districtwide Assessment Fund Budget Summary

REVENUES



REVENUE	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
Annual Assessment	$ 1,865,121	$ 1,915,883	$ 1,960,000	$ 1,942,232	$ 2,025,994	$ 2,066,500
Grants	$ 2,052,490				$ 1,236,750	$ -
Contribut from Others	$ 39,076	$ 722,413	$ 70,000		$ 80,000	$ 70,000
Interest	$ 49,484	$ 48,603	$ 35,000	$ 12,191	$ 30,000	$ 30,000
Transfers In	$ 250,000	$ 284,558	$ 3,579,000	$ 3,579,000	$ 100,000	
Carryovers/Fund Balance	$ -	$ -	$ 2,378,523		$ 4,296,825	
Total Revenue	$ 4,256,171	$ 2,971,457	$ 8,022,523	$ 5,533,423	$ 7,769,569	$ 2,166,500

EXPENDITURES



EXPENDITURES	2018-2019 Actual	2019-20 Actual	2020-21 Amended Budget	2020-21 Estimated Actual	2021-22 Proposed Budget	2022-23 Proposed Budget
Salaries and Benefits	$ 47,009	$ 49,515	$ 55,559	$ 50,525	$ 78,551	$ 83,169
Services and Supplies	$ 819,743	$ 780,190	$ 1,392,964	$ 1,384,367	$ 809,018	$ 809,018
Capital Improvements	$ 2,705,081	$ 1,122,301	$ 6,574,000	$ 4,098,531	$ 6,882,000	$ 1,274,313
Transfers	$ 3,449	$ 2,401				
Carryovers/Fund Balance	$ 680,889	$ 1,017,050				
Total Expenditures	$ 4,256,171	$ 2,971,457	$ 8,022,523	$ 5,533,423	$ 7,769,569	$ 2,166,500
Full Time Employees	0.44	0.44	0.44	0.44	0.64	0.64

The Park Maintenance and Recreation Improvement District ("Districtwide Assessment") boundaries are coterminus with the boundaries of the Conejo Recreation and Park District. In 1992, local property taxes were shifted to the State - severely limiting the Conejo Recreation and Park District's ability to maintain and improve park and recreational facilities. Cumulatively, this ("ERAF") transfer of local property tax dollars from the Conejo Recreation & Park District to the state is approximately $48 million from 1992 through FY 2020-21. In 2001, property owners created and funded the Districtwide Assessment to provide funds necessary to maintain parks, open space and trails. Total assessments generated to date are about $30 million.The Districtwide Assessment also provides needed funds to enhance, repair and replace capital facilities.

Appendices









CONEJO RECREATION & PARK DISTRICT
Park Acronyms

Acronym	Full Park Name		Acronym	Full Park Name
BAP	Banyan Park		LEO	Lake Eleanor Open Space
BDS	Borchard District Shop		LNP	Lang Ranch Neighborhood Park
BOC	Borchard Center		LOP	Lynn Oaks Park
BOP	Borchard Park		MCR	McCrea Ranch
BYP	Beyer Park		NGP	Newbury Gateway Park
CAN	Cañada Park		NPP	Newbury Park High School Pool
CBG	California Botanic Garden		NNP	North Ranch Neighborhood Park
CLU	CLU Community Pool		NRP	North Ranch Playfield
CCG	Community Garden		NOP	Northwood Park
CCC	Conejo Community Center		OMC	Old Meadows Center
CCP	Conejo Community Park		OMP	Old Meadows Park
CEQ	Conejo Creek Equestrian		ONP	Oakbrook Neighborhood Park
CCW	Conejo Creek Park West		ORP	Oakbrook Regional Park
CCN	Conejo Creek Park North		OSY	Oakbrook Service Yard
CCS	Conejo Creek Park South		OLP	Olsen Channel
CSW	Conejo Creek Park Southwest		PTP	Pepper Tree Playfield
COS	COSCA Open Space		RCP	Rancho Conejo Playfield
CRH	Crowley House		RPA	Rancho Potrero Public Access
CYP	Cypress Park		RAS	Russell Access Strips
DR	Deer Ridge Tank Road		RUP	Russell Park
DNP	Del Norte Park		STC	Sapwi Trails Community Park
DPP	Del Prado Playfield		SSH	Southshore Hills Park
DWS	Districtwide Services		SMP	Spring Meadow Park
CDP	Dog Park		SIM	Stagecoach Inn Museum
DVC	Dos Vientos Community Center		SIP	Stagecoach Inn Park
DCP	Dos Vientos Community Park		SUP	Suburbia Park
DVN	Dos Vientos Neighborhood Park		SHP	Sunset Hills Park
EPP	El Parque de la Paz		SNP	Sycamore Neighborhood Park
ESP	Estella Park		TOC	Thousand Oaks Community Center
EVP	Evenstar Park		TOP	Thousand Oaks Community Park
FRH	Farland House		THS	Thousand Oaks High School Pool
FIP	Fiore Playfield		TNC	Thousand Oaks Teen Center
GLP	Glenwood Park		TRP	Triunfo Park
GAC	Goebel Adult Community Center		WGE	Walnut Grove Equestrian Center
HIP	Hickory Park		WGP	Walnut Grove Park
HCC	Hillcrest Center		WAP	Waverly Park
HOP	Hope Nature Preserve		WEP	Wendy Park
KIP	Kimber Park		WFP	Wildflower Playfield
KNP	Knoll Park		WNP	Wildwood Neighborhood Park
KPA	Knoll Park Access Strip		WWP	Wildwood Park

JUNE 17, 2021

PROPOSED
TEN-YEAR CAPITAL IMPROVEMENT PLAN

ALL ESTIMATES ARE IN 2021 DOLLARS

2021/2022		YEAR 1	ESTIMATED FUND BALANCE 7/1/21			$ 1,016,644	$ 121,822	$ 324,921	$ 1,545,208	$ 1,758,652	$ (2,726,900)	$ (195,067)	$ 80,000	$ (1,037,986)			
			EXPECTED REVENUE ACTIVITY			$ 1,174,291	$ -	$ 19,500	$ -	$ -	$ -	$ -	$ -	$ -			
ITEM	ZONE	LOCATION	PROJECT TITLE	DESCRIPTION	BUDGET	AD 62-1	AD 92-1	AD 94-1	FUND 13	PDF ZONE 1	PDF ZONE 2	PDF ZONE 3	PDF ZONE 4	PDF ZONE 5	GRANT	OTHER	NOTES
ANNUALS																	
A.01	DWS	Districtwide	Annual Enhance Play Area Equipment and Surfacing	Provide for misc. Districtwide repair/enhance play equipment and surfacing	$ 40,000	$ 40,000											
A.02	DWS	Districtwide	Annual Fencing Installation	Annual Districtwide CAPITAL PROJECT for misc fencing installation	$ 12,000	$ 12,000											
A.03	DWS	Districtwide	Annual Grant CIP Funds	Provide program for matching CIP funds for permit groups on District property. Start 2nd FY. Program application process first FY.	$ 575,000	$ 575,000											Due to cost increase of AYSO project
A.04	OPS	Open Space	Misc Trail and Fence Construction	Annual Trail and Fence Construction	$ 140,000	$ 70,000										$ 70,000	City of Thousand Oaks Contribution
A.05	DWS	Districtwide	Conduct ADA assessment/improvements of District facilities		$ 30,000	$ 30,000											
CARRYOVER																	
1.01	4	Conejo Creek Southwest	Development	14.1 acre neighborhood park	$ 5,500,000												Funding per approved FY19-20 and 20-21 Budget; $1.5M City of Thousand Oaks grant
1.02	OPS	Wildwood Regional Park	Additional access for staff/patrons	Creek crossing for better access	$ 654,000												Funding per approved FY19-20 and 20-21 Budget
1.03	4	Conejo Community Park	Buildings/Community Centers Needs Assessment	Design of park and center improvements	$ 600,000												Funding per approved FY19-20 and 20-21 Budget
1.04	2	Teen Center and Goebel Adult Community Center	Expansion and Renovation	Expand teen center with outdoor recreation space; renovate both center interiors	$ 2,700,000												Funding per approved FY19-20 and 20-21 Budget
1.05	DWS	Districtwide	Creek Non-Native Vegetation and Deadwood Clearance and Drainage Improvements	Creek Non-Native Vegetation and Deadwood Clearance and Drainage Improvements	$ 1,500,000												Funding per approved FY19-20 and 20-21 Budget
1.06	3	Conejo Creek West	Dog Park Improvements	Parking Lot, Shade Structures, and Restroom for Dog Park	$ 1,300,000												Funding per approved FY19-20 and 20-21 Budget
1.07	3	Thousand Oaks Community Park	Play Area Renovation	Play area, drainage, ADA /fibar play area, renovate ant hill surfacing, paving and picnic structure	$ 715,000	$ 715,000											
1.08	1	Triunfo Community Park	Play Area Renovation	Play area, drainage, ADA /fibar play area	$ 250,000					$ 250,000							
1.09	1	Southshore Hills	Play Area Renovation	Play area, drainage, ADA /fibar play area / sand removal	$ 300,000					$ 168,250					$ 131,750		State per capita grant
1.10	2	Lang Ranch Neighborhood Park	Play Area Renovation	Play area, drainage, ADA /fibar play area / sand removal	$ 300,000	$ 168,250									$ 131,750		State per capita grant
1.11	3	Community Pool at CLU	Vinyl Patio Enclosure	Use the shaded area as a classroom type environment. Vinyl See through- Protection from wind, rain, coldness.	$ 7,000	$ 7,000											
1.12	2	Conejo Creek North	Split Rail Fence	Install split rail fencing separating the parking lot from turf on A Clock	$ 10,000	$ 10,000											
1.13	2	Conejo Creek South	Concrete Pad	Install concrete pad between materials bin and new shed	$ 24,000	$ 24,000											
1.14	1	Triunfo Community Park	Replace Roof	Remove and replace shed/restroom roof	$ 15,000					$ 15,000							
1.15	2	Sapwi Trails Community Park	Misc Park Improvements	Install concrete, cobbles, boulders and others	$ 50,000	$ 50,000											
1.16	5	Rancho Conejo Playfield	Fencing and Gate	Fence at lower parking lot/Gate at cul de sac+ boulders	$ 21,000		$ 21,000										
1.17	3	Thousand Oaks Center	Roof Repair	Repair Parapet on west side	$ 25,000	$ 25,000											
1.18	4	Walnut Grove	Replace Basketball court	Concrete deteriorating -beyond patchable	$ 60,000	$ 60,000											
1.19	4	Stagecoach Inn Museum	Schoolhouse Repairs	Replace timber and paint schoolhouse	$ 20,000	$ 20,000											
1.20	1	Bever Park	Misc Park Improvements		$ 100,000					$ 100,000							Funding moved from AD 62-1 to PDF 1; Contribution to CVUSD Project
1.21	4	Hillcrest Center	Reception Area Improvements	Enhance and modernize customer service aesthetics and functionality of space (admin reception, reservations and sports)	$ 25,000	$ 25,000											
1.22	4	Conejo Community Park	Archery Area	Provide designated archery area for recreation programming	$ 10,000	$ 10,000											
1.23	4	Hillcrest Center	Audio Visual Equipment Cabinet in Community Room	Remove existing room divider and use void for equipment cabinet	$ 15,000	$ 15,000											
1.24	OPS	Rancho Potrero	Area 1 Improvements (Picnic, Trees)	Continue specific plan improvements	$ 600,000										$ 600,000		SMMC Grant
1.25	6	Rancho Potrero	Misc Improvements as per Agreement with City of Thousand Oaks/COSCA/Ride On		$ 610,000										$ 610,000		CTO Grant/Woolsey Settlement/Ride On Contribution
1.26	5	Borchard Community Park	Skate Park Design		$ 100,000	$ 95,000									$ 5,000		Hilton Foundation Grant
1.27	6	Dos Vientos Community Park	Develop Archery Range / Horseshoe Pit Area	Leveled firing surface, steps & terraces for safer arrow retrieval, designated seating/viewing area. Add horse shoe pit and cornhole area	$ 50,000			$ 50,000									
1.28	4	Walnut Grove Neighborhood Park	Shade Structure	Small shade structure for Off Leash Areas	$ 30,000	$ 25,000										$ 5,000	Moved from Year 3 to Year 1; Contribution from COLA
1.29	5	Kimber Neighborhood Park	Shade Structure	Small shade structure for Off Leash Areas	$ 30,000	$ 25,000										$ 5,000	Moved from Year 3 to Year 1; Contribution from COLA
1.30	DWS	Districtwide	City of Thousand Oaks General Plan Update	Consulting Services	$ 60,000	$ 60,000											New Project
					$ 16,478,000	$ 2,061,250	$ 21,000	$ 50,000	$ -	$ 533,250	$ -	$ -	$ -	$ -	$ 1,478,500	$ 80,000	
			ESTIMATED FUND BALANCE 7/1/22			$ 129,685	$ 100,822	$ 294,421	$ 1,545,208	$ 1,225,402	$ (2,726,900)	$ (195,067)	$ 80,000	$ (1,037,986)			

JUNE 17, 2021

PROPOSED
TEN-YEAR CAPITAL IMPROVEMENT PLAN

ALL ESTIMATES ARE IN 2021 DOLLARS

2022/2023		YEAR 2	ESTIMATED FUND BALANCE 7/1/22			$ 129,685	$ 100,822	$ 294,421	$ 1,545,208	$ 1,225,402	$ (2,726,900)	$ (195,067)	$ 80,000	$ (1,037,986)			
			EXPECTED REVENUE ACTIVITY			$ 1,235,020	$ -	$ 19,500	$ -	$ -	$ -	$ -	$ -	$ -			
ITEM	ZONE	LOCATION	PROJECT TITLE	DESCRIPTION	BUDGET	AD 62-1	AD 92-1	AD 94-1	FUND 13	PDF ZONE 1	PDF ZONE 2	PDF ZONE 3	PDF ZONE 4	PDF ZONE 5	GRANT	OTHER	NOTES
ANNUALS																	
A.01	DWS	Districtwide	Annual Enhance Play Area Equipment and Surfacing	Provide for misc. Districtwide repair/enhance play equipment and surfacing	$ 40,000	$ 40,000											
A.02	DWS	Districtwide	Annual Fencing Installation	Annual Districtwide CAPITAL PROJECT for misc fencing installation	$ 12,000	$ 12,000											
A.03	DWS	Districtwide	Annual Grant CIP Funds	Provide program for matching CIP funds for permit groups on District property. Start 2nd FY. Program application process first FY.	$ 100,000	$ 100,000											
A.04	OPS	Open Space	Misc Trail and Fence Construction	Annual Trail and Fence Construction	$ 140,000	$ 70,000										$ 70,000	City of Thousand Oaks Contribution
A.05	DWS	Districtwide	Conduct ADA assessment/improvements of District facilities		$ 30,000	$ 30,000											
2.01	4	Newbury Gateway Park	Play Area Renovation	Play area, drainage, ADA /fibar play area / Maint access	$ 300,000	$ 300,000											
2.02	3	Thousand Oaks Community Park	Security Cameras	Install camera system around center building and park	$ 20,000	$ 20,000											
2.03	3	Thousand Oaks Community Park	Replace Side Basketball Backboards	Replace 4 side adjustable baskets with motors and replace hoops with glass blackboards	$ 10,000	$ 10,000											
2.04	6	Rancho Potrero	Misc Improvements as per Agreement with City of Thousand Oaks/COSCA/Ride On		$ 480,000										$480,000		CTO Grant/Woolsey Settlement/Ride On Contribution
2.05	1	Crowley House	Structural Improvements	Consultant to develop a plan to structurally renovate the house without affecting its historical status.	$ 100,000					$ 100,000							
2.06	DWS	Borchard Center/Shop; Oakbrook Service Yard; Thousand Oaks Center; Dos Vientos Center; Old Meadows Center	Emergency Preparedness Improvement	Install transfer switches to allow temporary power connections during emergencies. This should allow facilities to be fully utilized.	$ 120,000	$ 120,000											Seeking Grants from SMMC
2.07	DWS	Borchard Shop & Oakbrook Service Yard	Electric Vehicle Improvements	Install vehicle charging stations	$ 50,000	$ 50,000											New Project; seeking Grants/Rebates from the State
					$ 1,402,000	$ 752,000	$ -	$ -	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 480,000	$ -	
			ESTIMATED FUND BALANCE 7/1/23			$ 612,705	$ 100,822	$ 313,921	$ 1,545,208	$ 1,125,402	$ (2,726,900)	$ (195,067)	$ 80,000	$ (1,037,986)			

PROPOSED
TEN-YEAR CAPITAL IMPROVEMENT PLAN

ALL ESTIMATES ARE IN 2021 DOLLARS

2023/2024		YEAR 3	ESTIMATED FUND BALANCE 7/1/23			$ 612,705	$ 100,822	$ 313,921	$ 1,545,208	$ 1,125,402	$ (2,726,900)	$ (195,067)	$ 80,000	$ (1,037,986)			
			EXPECTED REVENUE ACTIVITY			$ 1,297,570	$ -	$ 19,500	$ -	$ -	$ -	$ -	$ -	$ -			
ITEM	ZONE	LOCATION	PROJECT TITLE	DESCRIPTION	BUDGET	AD 62-1	AD 92-1	AD 94-1	FUND 13	PDF ZONE 1	PDF ZONE 2	PDF ZONE 3	PDF ZONE 4	PDF ZONE 5	GRANT	OTHER	NOTES
ANNUALS																	
A.01	DWS	Districtwide	Annual Enhance Play Area Equipment and Surfacing	Provide for misc. Districtwide repair/enhance play equipment and surfacing	$ 40,000	$ 40,000											
A.02	DWS	Districtwide	Annual Fencing Installation	Annual Districtwide CAPITAL PROJECT for misc fencing installation	$ 12,000	$ 12,000											
A.03	DWS	Districtwide	Annual Grant CIP Funds	Provide program for matching CIP funds for permit groups on District property. Start 2nd FY. Program application process first FY.	$ 100,000	$ 100,000											
A.04	OPS	Open Space	Misc Trail and Fence Construction	Annual Trail and Fence Construction	$ 140,000	$ 70,000										$ 70,000	City of Thousand Oaks Contribution
A.05	DWS	Districtwide	Conduct ADA assessment/improvements of District facilities		$ 30,000	$ 30,000											
3.01	4	Conejo Community Park	Building and Park Improvement	Demolition of existing building and replace, various park amenities including circulation, landscaping, stage, playground and restroom building	$ 20,000,000											$ 20,000,000	Funding TBD
3.02	6	Dos Vientos Community Park	Play Area Renovation	Play area, drainage, ADA /fibar play area	$ 550,000			$ 200,000	$ 350,000								
3.03	4	Lynn Oaks Neighborhood Park	Play Area Renovation	Play area, drainage, ADA /fibar play area	$ 200,000	$ 200,000											
3.04	5	Borchard Community Park	Shade at Preschool Play Yard	Install a shade structure, concrete pathways and pads as well as a play house structure (not climbing structure in the preschool play yard	$ 70,000	$ 70,000											
3.05	5	Borchard Community Park	Shade Structure - Patio off Room 16	Install a Shade Structure over patio area off of Room 16. Need shade to cut down on the heat and bright sun that comes through windows.	$ 45,000	$ 45,000											
3.06	5	Borchard Community Park	Shade Structure - Patio off of Lounge Room	Install shade structure for patio off of stage room to create shade for outdoor programming.	$ 45,000	$ 45,000											
3.07	5	Borchard Community Park	Shade Structure - Patio off of Stage Room	Install shade structure for patio off of stage room to create shade for outdoor programming.	$ 45,000	$ 45,000											
3.08	5	Borchard Community Park	Sail Shade Structure - Picnic Area C (Rpl Tables; Add Large Grill)	Replace the current metal shade structure at Picnic Area C with a Fabric Sail Structure. Add one additional row of picnic tables, and add a large grill in addition to the grill currently in place.	$ 75,000	$ 75,000											
3.09	5	Borchard Community Park	Adjustable Height Basketball Hoops	Replace current 10ft basketball backboards with adjustable height backboards that can be adjusted down to 8ft.	$ 10,000	$ 10,000											
3.10	1	Triunfo Community Park	Full Refurbishment of Volleyball Court	new standards, sand	$ 30,000					$ 30,000							
3.11	5	Borchard Community Park	Replace Skate Park	Replace the current skate park with new park utilizing the entire South side of the Borchard parking lot. Grounds storage area	$ 1,500,000	$ 1,000,000									$ 500,000		Challenge community to contribute significant portion of funding
3.12	3	Northwood Park	Seat Wall	Install a seat wall between volleyball and basketball courts	$ 8,000	$ 8,000											
3.13	3	Thousand Oaks Community Park	Gym Acoustic Panels	Install acoustic panels into the gymnasium	$ 45,000	$ 45,000											
3.14	6	Rancho Potrero	Misc Improvements as per Agreement with City of Thousand Oaks/COSCA/Ride On		$ 500,000										$ 500,000		CTO Grant/Woolsey Settlement/Ride On Contribution
3.15	2	Chumash Indian Museum	Replace Door Hardware	Replace worn panic hardware on 7 sets of doors	$ 14,500	$ 14,500											
3.16	3	Community Pool at CLU	Pool Deck Repairs	Replace Pool Deck	$ 100,000	$ 100,000											Moved from Year 1 to Year 3
					$ 23,559,500	$ 1,909,500	$ -	$ 200,000	$ 350,000	$ 30,000	$ -	$ -	$ -	$ -	$ 1,000,000	$ 20,070,000	
			ESTIMATED FUND BALANCE 7/1/24			$ 775	$ 100,822	$ 133,421	$ 1,195,208	$ 1,095,402	$ (2,726,900)	$ (195,067)	$ 80,000	$ (1,037,986)			

PROPOSED
TEN-YEAR CAPITAL IMPROVEMENT PLAN

ALL ESTIMATES ARE IN 2021 DOLLARS

2024/2025		**YEAR 4**	ESTIMATED FUND BALANCE 7/1/24			$ 775	$ 100,822	$ 133,421	$ 1,195,208	$ 1,095,402	$ (2,726,900)	$ (195,067)	$ 80,000	$ (1,037,986)			
			EXPECTED REVENUE ACTIVITY			$ 1,361,997	$ -	$ 19,500	$ -	$ -	$ -	$ -	$ -	$ -			
ITEM	**ZONE**	**LOCATION**	**PROJECT TITLE**	**DESCRIPTION**	**BUDGET**	**AD 62-1**	**AD 92-1**	**AD 94-1**	**FUND 13**	**PDF ZONE 1**	**PDF ZONE 2**	**PDF ZONE 3**	**PDF ZONE 4**	**PDF ZONE 5**	**GRANT**	**OTHER**	**NOTES**
ANNUALS																	
A.01	DWS	Districtwide	Annual Enhance Play Area Equipment and Surfacing	Provide for misc. Districtwide repair/enhance play equipment and surfacing	$ 40,000	$ 40,000											
A.02	DWS	Districtwide	Annual Fencing Installation	Annual Districtwide CAPITAL PROJECT for misc fencing installation	$ 12,000	$ 12,000											
A.03	DWS	Districtwide	Annual Grant CIP Funds	Provide program for matching CIP funds for permit groups on District property. Start 2nd FY. Program application process first FY.	$ 100,000	$ 100,000											
A.04	OPS	Open Space	Misc Trail and Fence Construction	Annual Trail and Fence Construction	$ 140,000	$ 70,000										$ 70,000	City of Thousand Oaks Contribution
A.05	DWS	Districtwide	Conduct ADA assessment/improvements of District facilities		$ 30,000	$ 30,000											
4.01	2	Conejo Creek North	Play Area Renovation	Play area, drainage, ADA /fibar play area	$ 600,000	$ 600,000											
4.02	3	Suburbia Neighborhood Park	Play Area Renovation	Play area, drainage, ADA /fibar play area	$ 225,000	$ 225,000											
4.03	6	Rancho Potrero	Misc Improvements as per Agreement with City of Thousand Oaks/COSCA/Ride On		$ 500,000										$ 500,000		CTO Grant/Woolsey Settlement/Ride On Contribution
4.04	3	Thousand Oaks Community Park	Lobby Doors	Install new lobby doors on both entrances and doors leading into gym from lobby.	$ 40,000	$ 40,000											
4.05	5	Borchard Community Park	Lobby Doors	Install new lobby doors on both entrances and doors leading into gym from lobby.	$ 40,000	$ 40,000											
4.06	3	Wildwood Neighborhood Park	Renovate South Area	Former area of Wildwood Fort	$ 150,000	$ 150,000											
					$ 1,877,000	**$ 1,307,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 500,000**	**$ 70,000**	
			ESTIMATED FUND BALANCE 7/1/25			$ 55,772	$ 100,822	$ 152,921	$ 1,195,208	$ 1,095,402	$ (2,726,900)	$ (195,067)	$ 80,000	$ (1,037,986)			

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PROPOSED
TEN-YEAR CAPITAL IMPROVEMENT PLAN

ALL ESTIMATES ARE IN 2021 DOLLARS

2025/2026		YEAR 5	ESTIMATED FUND BALANCE 7/1/25			$ 55,772	$ 100,822	$ 152,921	$ 1,195,208	$ 1,095,402	$ (2,726,900)	$ (195,067)	$ 80,000	$ (1,037,986)			
			EXPECTED REVENUE ACTIVITY			$ 1,428,357	$ -	$ 19,500	$ -	$ -	$ -	$ -	$ -	$ -			
ITEM	**ZONE**	**LOCATION**	**PROJECT TITLE**	**DESCRIPTION**	**BUDGET**	**AD 62-1**	**AD 92-1**	**AD 94-1**	**FUND 13**	**PDF ZONE 1**	**PDF ZONE 2**	**PDF ZONE 3**	**PDF ZONE 4**	**PDF ZONE 5**	**GRANT**	**OTHER**	**NOTES**
ANNUALS																	
A.01	DWS	Districtwide	Annual Enhance Play Area Equipment and Surfacing	Provide for misc. Districtwide repair/enhance play equipment and surfacing	$ 40,000	$ 40,000											
A.02	DWS	Districtwide	Annual Fencing Installation	Annual Districtwide CAPITAL PROJECT for misc fencing installation	$ 12,000	$ 12,000											
A.03	DWS	Districtwide	Annual Grant CIP Funds	Provide program for matching CIP funds for permit groups on District property. Start 2nd FY. Program application process first FY.	$ 100,000	$ 100,000											
A.04	OPS	Open Space	Misc Trail and Fence Construction	Annual Trail and Fence Construction	$ 140,000	$ 70,000										$ 70,000	City of Thousand Oaks Contribution
A.05	DWS	Districtwide	Conduct ADA assessment/improvements of District facilities		$ 30,000	$ 30,000											
5.01	2	Conejo Creek South	Exit Road Renovations	New exit road due to CVUSD development	$ 150,000	$ 150,000											
5.02	6	Sycamore Neighborhood Park	Play Area Renovation	Play area, drainage, ADA /fibar play area	$ 250,000				$ 250,000								
5.03	1	Russell Neighborhood Park	Play Area Renovation	Play area, drainage, ADA /fibar play area	$ 275,000					$ 275,000							
5.04	4	Hillcrest Center	Install Curtain Track and 13oz Black Velour Drape in Community Room	Reduce staff labor for installing and striking pipe and drape kits.	$ 3,500	$ 3,500											
5.05	4	Hillcrest Center	Install Curtain Track and 13oz Black Velour Drape in Large Rehearsal Room	Reduce staff labor for installing and striking pipe and drape kits.	$ 3,500	$ 3,500											
5.06	4	Hillcrest Center	Dressing Room Restroom Improvements	Replace (2) existing residential toilets with commercial grade for less maintenance issues	$ 2,700	$ 2,700											
5.07	4	Hillcrest Center	Replace Landscaping with Drought Tolerant Planting	Improve aesthetics	$ 500,000										$500,000		
5.08	4	Hillcrest Center	Retaining Wall in Parking Lot	Reduce erosion at tree/mound at top of stairs	$ 2,500	$ 2,500											
5.09	2	Oakbrook Service Yard	Heaters in Shop Area	Install heaters in shop area	$ 30,000	$ 30,000											
5.10	2	Conejo Creek West	Access Improvements	Renovate area to provide access from Janss Road	$ 25,000	$ 25,000											
					$ 1,564,200	**$ 469,200**	**$ -**	**$ -**	**$ 250,000**	**$ 275,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 500,000**	**$ 70,000**	
			ESTIMATED FUND BALANCE 7/1/26			$ 1,014,930	$ 100,822	$ 172,421	$ 945,208	$ 820,402	$ (2,726,900)	$ (195,067)	$ 80,000	$ (1,037,986)			

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PROPOSED
TEN-YEAR CAPITAL IMPROVEMENT PLAN

ALL ESTIMATES ARE IN 2021 DOLLARS

2026/2027		**YEAR 6**	ESTIMATED FUND BALANCE 7/1/26			$ 1,014,930	$ 100,822	$ 172,421	$ 945,208	$ 820,402	$ (2,726,900)	$ (195,067)	$ 80,000	$ (1,037,986)			
			EXPECTED REVENUE ACTIVITY			$ 1,496,708	$ -	$ 19,500	$ -	$ -	$ -	$ -	$ -	$ -			
ITEM	**ZONE**	**LOCATION**	**PROJECT TITLE**	**DESCRIPTION**	**BUDGET**	**AD 62-1**	**AD 92-1**	**AD 94-1**	**FUND 13**	**PDF ZONE 1**	**PDF ZONE 2**	**PDF ZONE 3**	**PDF ZONE 4**	**PDF ZONE 5**	**GRANT**	**OTHER**	**NOTES**
	ANNUALS																
A.01	DWS	Districtwide	Annual Enhance Play Area Equipment and Surfacing	Provide for misc. Districtwide repair/enhance play equipment and surfacing	$ 40,000	$ 40,000											
A.02	DWS	Districtwide	Annual Fencing Installation	Annual Districtwide CAPITAL PROJECT for misc fencing installation	$ 12,000	$ 12,000											
A.03	DWS	Districtwide	Annual Grant CIP Funds	Provide program for matching CIP funds for permit groups on District property. Start 2nd FY. Program application process first FY.	$ 100,000	$ 100,000											
A.04	OPS	Open Space	Misc Trail and Fence Construction	Annual Trail and Fence Construction	$ 140,000	$ 70,000										$ 70,000	City of Thousand Oaks Contribution
A.05	DWS	Districtwide	Conduct ADA assessment/improvements of District facilities		$ 30,000	$ 30,000											
6.01	3	Wildflower Playfield	Play Area Renovation	Play area, drainage, ADA /fibar play area	$ 300,000	$ 300,000											
6.02	3	Wildflower Playfield	Enlarge Tennis Court Parking Lot and Restroom	Enlarge Wildflower Playfield Tennis Court Parking Lot.	$ 600,000	$ 600,000											
6.03	3	Wildflower Playfields	Trash Enclosure	Addition to or new trash enclosure to incorporate green waste dumpster	$ 75,000	$ 75,000											
6.04	4	Hillcrest Center	Changes to HCFA Supervisor's Office	Expand the Cultural Supervisor's office by removing out-jutted wall to allow more room to meet with Unit staff. Install windows at the top of west wall similar to those found in admin. offices on the south side of the facility to allow natural light to enter the office and reduce the need for electrical illumination.	$ 5,000	$ 5,000											
6.05	5	Borchard Community Park	Replace Gym floor	Replace wood gym floor.	$ 85,000	$ 85,000											
6.06	5	Borchard Community Park	Improve Lighting on Field 4	Current lighting is outdated	$ 125,000	$ 125,000											
6.07	6	Dos Vientos Community Park	Parking Lot Resurface	125,000 sqft slurry/seal	$ 50,000			$ 50,000									
6.08	6	Dos Vientos Community Park	Add Small Reservable Picnic Area	Add a 2nd smaller reservable picnic area next to tennis courts	$ 75,000			$ 75,000									
6.09	6	Dos Vientos Community Park	Add Sink & BBQ to Picnic 2	Install a sink and barbecue to picnic area 2	$ 20,000			$ 20,000									
6.10	1	Triunfo Community Park	Shade Structures Installation	Provides shade for heavily used park	$ 100,000					$ 100,000							
					$ 1,757,000	**$ 1,442,000**	**$ -**	**$ 145,000**	**$ -**	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 70,000**	
			ESTIMATED FUND BALANCE 7/1/27			$ 1,069,638	$ 100,822	$ 46,921	$ 945,208	$ 720,402	$ (2,726,900)	$ (195,067)	$ 80,000	$ (1,037,986)			

PROPOSED
TEN-YEAR CAPITAL IMPROVEMENT PLAN

ALL ESTIMATES ARE IN 2021 DOLLARS

2027/2028		YEAR 7	ESTIMATED FUND BALANCE 7/1/27			$ 1,069,638	$ 100,822	$ 46,921	$ 945,208	$ 720,402	$ (2,726,900)	$ (195,067)	$ 80,000	$ (1,037,986)			
			EXPECTED REVENUE ACTIVITY			$ 1,567,109	$ -	$ 19,500	$ -	$ -	$ -	$ -	$ -	$ -			
ITEM	ZONE	LOCATION	PROJECT TITLE	DESCRIPTION	BUDGET	AD 62-1	AD 92-1	AD 94-1	FUND 13	PDF ZONE 1	PDF ZONE 2	PDF ZONE 3	PDF ZONE 4	PDF ZONE 5	GRANT	OTHER	NOTES
ANNUALS																	
A.01	DWS	Districtwide	Annual Enhance Play Area Equipment and Surfacing	Provide for misc. Districtwide repair/enhance play equipment and surfacing	$ 40,000	$ 40,000											
A.02	DWS	Districtwide	Annual Fencing Installation	Annual Districtwide CAPITAL PROJECT for misc fencing installation	$ 12,000	$ 12,000											
A.03	DWS	Districtwide	Annual Grant CIP Funds	Provide program for matching CIP funds for permit groups on District property. Start 2nd FY. Program application process first FY.	$ 100,000	$ 100,000											
A.04	OPS	Open Space	Misc Trail and Fence Construction	Annual Trail and Fence Construction	$ 140,000	$ 70,000										$ 70,000	City of Thousand Oaks Contribution
A.05	DWS	Districtwide	Conduct ADA assessment/improvements of District facilities		$ 30,000	$ 30,000											
7.01	5	Banyan Neighborhood Park	Play Area Renovation	Play area, drainage, ADA /fibar play area	$ 250,000	$ 250,000											
7.02	5	Borchard Community Park	2 - 5 Play Area Renovation	Play area, drainage, ADA /fibar play area	$ 300,000	$ 300,000											
7.03	3	McCrea Ranch	Rewire Main House	The house needs to be rewired	$ 25,000	$ 25,000											
7.04	5	Wendy Neighborhood Park	Walking Path	With benches and drinking fountain	$ 150,000	$ 150,000											
7.05	5	Pepper Tree Playfield	Picnic Area Improvements	2 picnic pads and tables Field 6 and 7	$ 9,000	$ 9,000											
7.06	4	Lynn Oaks Park	Benches	Add 2 benches around track	$ 7,500	$ 7,500											
7.07	4	Stagecoach Inn Museum	Misc Upgrades	Paint (Deck and Trim) and Restroom remodel	$ 25,000	$ 25,000											
					$ 1,088,500	**$ 1,018,500**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 70,000	
			ESTIMATED FUND BALANCE 7/1/28			$ 1,618,247	$ 100,822	$ 66,421	$ 945,208	$ 720,402	$ (2,726,900)	$ (195,067)	$ 80,000	$ (1,037,986)			

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TEN-YEAR CAPITAL IMPROVEMENT PLAN

ALL ESTIMATES ARE IN 2021 DOLLARS

2028/2029		YEAR 8	ESTIMATED FUND BALANCE 7/1/28			$ 1,618,247	$ 100,822	$ 66,421	$ 945,208	$ 720,402	$ (2,726,900)	$ (195,067)	$ 80,000	$ (1,037,986)			
			EXPECTED REVENUE ACTIVITY			$ 1,639,623	$ -	$ 19,500	$ -	$ -	$ -	$ -	$ -	$ -			
ITEM	ZONE	LOCATION	PROJECT TITLE	DESCRIPTION	BUDGET	AD 62-1	AD 92-1	AD 94-1	FUND 13	PDF ZONE 1	PDF ZONE 2	PDF ZONE 3	PDF ZONE 4	PDF ZONE 5	GRANT	OTHER	NOTES
ANNUALS																	
A.01	DWS	Districtwide	Annual Enhance Play Area Equipment and Surfacing	Provide for misc. Districtwide repair/enhance play equipment and surfacing	$ 40,000	$ 40,000											
A.02	DWS	Districtwide	Annual Fencing Installation	Annual Districtwide CAPITAL PROJECT for misc fencing installation	$ 12,000	$ 12,000											
A.03	DWS	Districtwide	Annual Grant CIP Funds	Provide program for matching CIP funds for permit groups on District property. Start 2nd FY. Program application process first FY.	$ 100,000	$ 100,000											
A.04	OPS	Open Space	Misc Trail and Fence Construction	Annual Trail and Fence Construction	$ 140,000	$ 70,000										$ 70,000	City of Thousand Oaks Contribution
A.05	DWS	Districtwide	Conduct ADA assessment/improvements of District facilities		$ 30,000	$ 30,000											
8.01	3	Conejo Creek West	Parking Lot Improvement	Install 50,000 sf. Entrance of dumpsite / ETI / Community Garden	$ 350,000	$ 350,000											
8.02	5	Pepper Tree Playfield	Landscaping Improvement	Remove acacia around perimeter of park and replace with new landscaping	$ 175,000	$ 175,000											
8.03	5	Borchard Community Park	Irrigation Improvement	Rewire to all valves 2-3 central controllers + 5-6 isolation valves	$ 100,000	$ 100,000											
8.04	DWS	Districtwide	Additional 100 person reservable picnic area	Duplicate a Willow Bend (CCN) type reservable facility at another District facility.	$ 200,000	$ 200,000											
8.05	2	Old Meadows Center	Office renovation	Remove walls to open and combine conference room and program room, move refrigerator to built in cabinets, move printer and wires. Extend new flooring to entire office.	$ 60,000	$ 60,000											
8.06	5	Borchard Community Center	Attic Lift	Install attic lift for storage items	$ 6,000	$ 6,000											
8.07	1	Triunfo Community Park	Install New Basketball Court/Rehab Old	Convert parking lot basketball court to parking and install new court nearby	$ 100,000					$ 100,000							
					$ 1,313,000	**$ 1,143,000**	**$ -**	**$ -**	**$ -**	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 70,000**	
			ESTIMATED FUND BALANCE 7/1/29			$ 2,114,870	$ 100,822	$ 85,921	$ 945,208	$ 620,402	$ (2,726,900)	$ (195,067)	$ 80,000	$ (1,037,986)			

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TEN-YEAR CAPITAL IMPROVEMENT PLAN

ALL ESTIMATES ARE IN 2021 DOLLARS

2029/2030		**YEAR 9**	ESTIMATED FUND BALANCE 7/1/29			$ 2,114,870	$ 100,822	$ 85,921	$ 945,208	$ 620,402	$ (2,726,900)	$ (195,067)	$ 80,000	$ (1,037,986)			
			EXPECTED REVENUE ACTIVITY			$ 1,714,311	$ -	$ 19,500	$ -	$ -	$ -	$ -	$ -	$ -			
ITEM	**ZONE**	**LOCATION**	**PROJECT TITLE**	**DESCRIPTION**	**BUDGET**	**AD 62-1**	**AD 92-1**	**AD 94-1**	**FUND 13**	**PDF ZONE 1**	**PDF ZONE 2**	**PDF ZONE 3**	**PDF ZONE 4**	**PDF ZONE 5**	**GRANT**	**OTHER**	**NOTES**
ANNUALS																	
A.01	DWS	Districtwide	Annual Enhance Play Area Equipment and Surfacing	Provide for misc. Districtwide repair/enhance play equipment and surfacing	$ 40,000	$ 40,000											
A.02	DWS	Districtwide	Annual Fencing Installation	Annual Districtwide CAPITAL PROJECT for misc fencing installation	$ 12,000	$ 12,000											
A.03	DWS	Districtwide	Annual Grant CIP Funds	Provide program for matching CIP funds for permit groups on District property. Start 2nd FY. Program application process first FY.	$ 100,000	$ 100,000											
A.04	OPS	Open Space	Misc Trail and Fence Construction	Annual Trail and Fence Construction	$ 140,000	$ 70,000										$ 70,000	City of Thousand Oaks Contribution
A.05	DWS	Districtwide	Conduct ADA assessment/improvements of District facilities		$ 30,000	$ 30,000											
9.01	5	Cypress Neighborhood Park	Play Area Renovation and Picnic Shelter Replacement	Play area, drainage, ADA /fibar play area	$ 275,000	$ 275,000											
9.02	4	Stagecoach Inn Park	Play Area Renovation	Play area, drainage, ADA /fibar play area	$ 275,000	$ 275,000											
9.03	1	Evenstar Neighborhood Park	Play Area Renovation	Play area, drainage, ADA /fibar play area	$ 250,000					$ 250,000							
9.04	1	North Ranch Neighborhood Park	Play Area Renovation	Play area, drainage, ADA /fibar play area	$ 250,000					$ 250,000							
9.05	2	Sunset Hills Neighborhood Park	Play Area Renovation	Play area, drainage, ADA /fibar play area	$ 250,000	$ 250,000											
9.06	3	Community Pool at CLU	Shade Structure	Triangular shade tarps for deck area near surge pit and cabanas.	$ 20,000	$ 20,000											
9.07	6	Dos Vientos Community Center	Office Renovation	Divide supervisor and coordinators offices	$ 40,000			$ 40,000									
					$ 1,682,000	**$ 1,072,000**	**$ -**	**$ 40,000**	**$ -**	**$ 500,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 70,000**	
			ESTIMATED FUND BALANCE 7/1/30			$ 2,757,181	$ 100,822	$ 65,421	$ 945,208	$ 120,402	$ (2,726,900)	$ (195,067)	$ 80,000	$ (1,037,986)			

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ALL ESTIMATES ARE IN 2021 DOLLARS

2030/2031		YEAR 10 AND BEYOND	ESTIMATED FUND BALANCE 7/1/30			$ 2,757,181	$ 100,822	$ 65,421	$ 945,208	$ 120,402	$ (2,726,900)	$ (195,067)	$ 80,000	$ (1,037,986)			
			EXPECTED REVENUE ACTIVITY			$ 1,791,241	$ -	$ 19,500	$ -	$ -	$ -	$ -	$ -	$ -			

ITEM	ZONE	LOCATION	PROJECT TITLE	DESCRIPTION	BUDGET	AD 62-1	AD 92-1	AD 94-1	FUND 13	PDF ZONE 1	PDF ZONE 2	PDF ZONE 3	PDF ZONE 4	PDF ZONE 5	GRANT	OTHER	NOTES
ANNUALS																	
A.01	DWS	Districtwide	Annual Enhance Play Area Equipment and Surfacing	Provide for misc. Districtwide repair/enhance play equipment and surfacing	$ 40,000	$ 40,000											
A.02	DWS	Districtwide	Annual Fencing Installation	Annual Districtwide CAPITAL PROJECT for misc fencing installation	$ 12,000	$ 12,000											
A.03	DWS	Districtwide	Annual Grant CIP Funds	Provide program for matching CIP funds for permit groups on District property. Start 2nd FY. Program application process first FY.	$ 100,000	$ 100,000											
A.04	OPS	Open Space	Misc Trail and Fence Construction	Annual Trail and Fence Construction	$ 140,000	$ 70,000										$ 70,000	City of Thousand Oaks Contribution
A.05	DWS	Districtwide	Conduct ADA assessment/improvements of District facilities		$ 30,000	$ 30,000											
10.01	3	Thousand Oaks Community Park	Make Restrooms Accessible from Indoor	Allow access from gym floor into newly constructed or retrofitted current restrooms	$ 500,000	$ 500,000											
10.02	3	Canada Neighborhood Park	Basketball Court Replacement	Replace basketball court	$ 75,000	$ 75,000											
10.03	2	Conejo Creek South Park	New Playground Installation	Provide new playground in central park location for events and rentals	$ 500,000	$ 250,000										$ 250,000	Other TBD
10.04	3	Conejo Creek Northwest	Park Development	Develop neighborhood park as per Conejo Creek Master Plan	$ 3,000,000	$ 3,000,000											
10.05	2	Oakbrook Neighborhood Park	Shade Structure with Fitness Stations	Provide shaded workout area for programming and drop in use	$ 200,000	$ 200,000											
10.06	6	Dos Vientos Neighborhood Park	Walking Path	Install permeable asphalt perimeter walking path	$ 150,000				$ 150,000								Seek partnership with HOA
10.07	DWS	Districtwide	Pickleball Courts - East Side of District	New lighted courts for east side	$ 600,000	$ 600,000											
10.08	DWS	Districtwide	MUSCO Lighting Retrofits	Upgrade all sports lighting to LED	$ 3,000,000	$ 3,000,000											
10.09	4	Hillcrest Center	Digital Marquee	Install a lighted sign with message board on the corner of Hillcrest and McCloud to increase Center visibility and advertise upcoming events. SEE ATTACHMENT	$ 35,000	$ 35,000											CTO planning advise re feasibility; CRPD/ACCV responsible for funding
10.10	1	North Ranch Playfield	Convert to Reclaimed Irrigation	Convert existing system to reclaimed	$ 400,000					$ 400,000							Seek grants
10.11	3	Thousand Oaks Community Park	Digital Marquee	Install digital marquee at front of park eliminating the need for costly banners that have to be changed every year.	$ 40,000	$ 40,000											
10.12	DWS	Sapwi Trails Community Park	Shade Structures	Install (3) new shade structures Upper/Lower Terraces and Bike Park at start hill	$ 160,000	$ 160,000											
10.13	DWS	Sapwi Trails Community Park	Restroom at Bike Park	New utility connections for sewer/electrical for sump pump	$ 750,000	$ 750,000											
10.14	DWS	Districtwide	Sand Volleyball Complex	4-6 lighted courts at existing facility with restroom and parking	$ 500,000	$ 500,000											
10.15	DWS	Districtwide	Community Garden #2 - West Development	Develop Community Garden #2 on west side of District.	$ 20,000	$ 20,000											
10.16	4	Conejo Community Park	Park and Center Improvements	Playground improvements, replace restroom building west parking lot w/ grounds storage, fenced attached schoolyard, trash enclosure, and additional shaded picnic structure, drinking fountain, picnic area 1 improvements and building repairs	$ 1,500,000	$ 1,500,000											Project eliminated if 3.01 executed
10.17	DWS	Districtwide	Dog Park #2 - West Development	Develop Dog Park #2 on west side of District.	$ 500,000	$ 500,000											
10.18	DWS	Districtwide	Skate Park #2 - East Development	Develop Skate Park #2 on east/central side of district	$ 500,000	$ 500,000											
10.19	5	Borchard Community Park	Safety Town	Develop safety town area at Gerald Drive area of park	$ 250,000	$ 250,000											
					$ 13,002,000	**$ 12,132,000**	**$ -**	**$ -**	**$ 150,000**	**$ 400,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 320,000**	
			ESTIMATED FUND BALANCE 7/1/31			$ (7,583,578)	$ 100,822	$ 84,921	$ 795,208	$ (279,598)	$ (2,726,900)	$ (195,067)	$ 80,000	$ (1,037,986)			

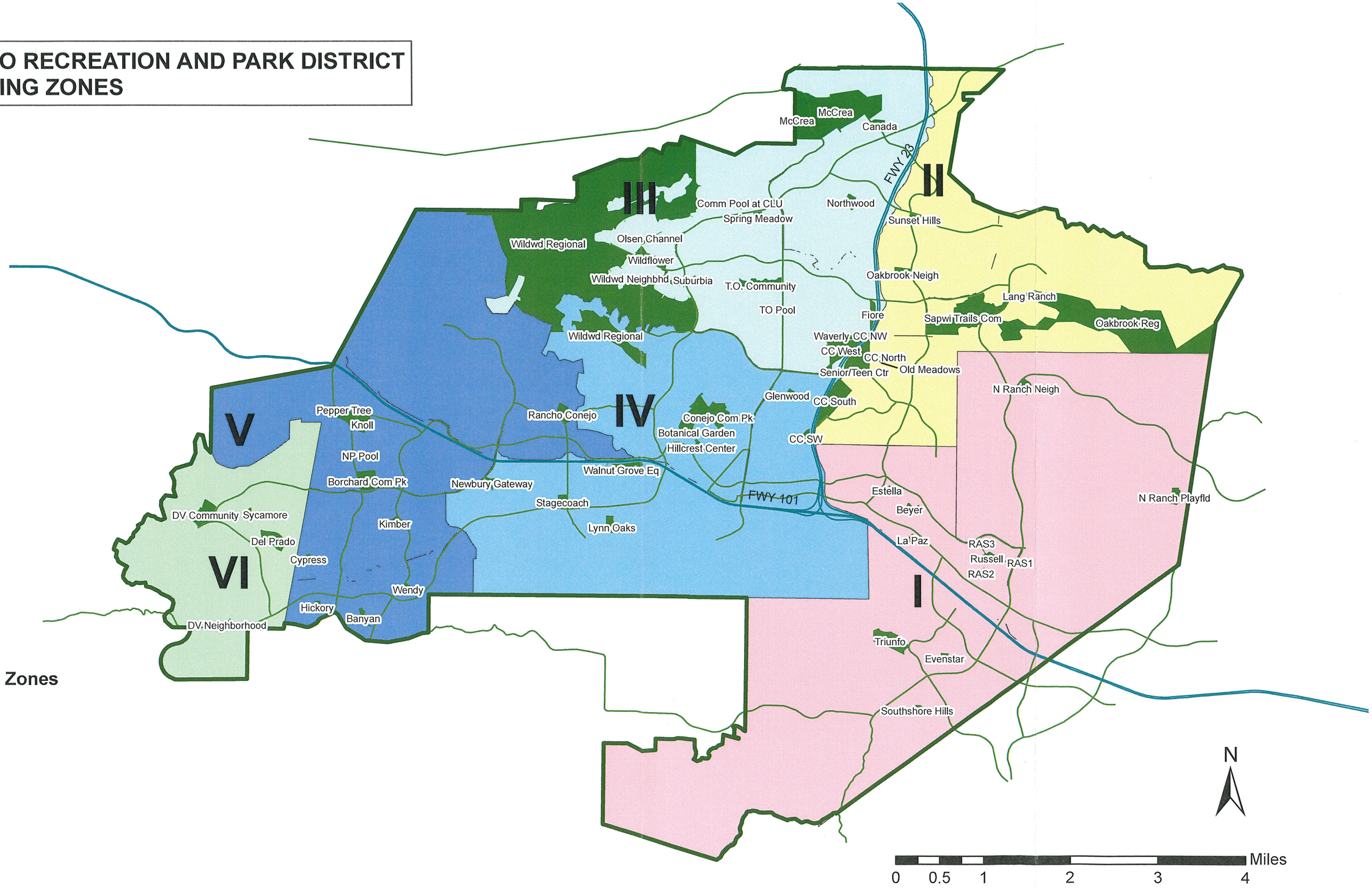
PROPOSED
TEN-YEAR CAPITAL IMPROVEMENT PLAN

ALL ESTIMATES ARE IN 2021 DOLLARS

YEAR X

ITEM	ZONE	LOCATION	PROJECT TITLE	DESCRIPTION	BUDGET	AD 62-1	AD 92-1	AD 94-1	FUND 13	PDF ZONE 1	PDF ZONE 2	PDF ZONE 3	PDF ZONE 4	PDF ZONE 5	GRANT	OTHER	NOTES
X.01	5	Borchard Community Center and Shops	Buildings/Community Centers needs assessments		$ 750,000	$ 750,000											Conduct needs assessment for all community centers with staff and public; plan for replacement and/or rehabilitation of facilities as they approach 50 years of age (or older); identify potential funding sources
X.01A	5	Borchard Community Center and Shops	Replace existing buildings		$ 12,000,000											$ 12,000,000	Demo and replace/rehab and expand existing structures built in 1972. 20k sf Community Center, 7.5k sf Maintenance Shop and 1.8k sf Snack Shack/restroom. Address needs and issues - ADA needs; full size gym; additional storage; pre school connection to community center; senior and teen components; flood plain; utilized $500 per sf for design, demo of old, build 20% larger facility
X.02	3	Thousand Oaks Community Center	Buildings/Community Centers needs assessments		$ 750,000	$ 750,000											Conduct needs assessment for all community centers with staff and public; plan for replacement and/or rehabilitation of facilities as they approach 50 years of age (or older); identify potential funding sources
X.02A	3	Thousand Oaks Community Center	Replace existing building		$ 10,000,000											$ 10,000,000	Demo and replace existing 18k sf building. Built in 1973 Address needs and issues - ADA issues; interior access to restrooms; programming (racquetball); additional storage; utilized $500 per sf for design, demo of old, build similar size facility
X.03	1 and 2 and DWS	Old Meadows Center and Crowley House and Districtwide Therapeutic Unit Facility	Buildings/Community Centers needs assessments		$ 750,000	$ 750,000											Conduct needs assessment for all community centers with staff and public; plan for replacement and/or rehabilitation of facilities as they approach 50 years of age (or older); identify potential funding sources
x.03A	2	Old Meadows Center	Replace existing building		$ 4,000,000											$ 4,000,000	Demo and replace existing 4k sf building. Built in 1967. Address needs and issues - ADA issues (second floor); other based on ongoing 2016 Therapeutic Unit Needs Assessment; utilized $500 per sf for design, demo of old, build twice as large facility
X.03B	1	Crowley House	Rehabilitate existing building		$ 1,000,000											$ 1,000,000	Demo and rehabilitate existing 1.5k sf building. Built in 1910. Address needs and issues - ADA issues (second floor); other base on ongoing 2016 Therapeutic Needs Assessment; utilized $667 per sf for design, rehabilitate historic facility with special needs requirements
X.03C	DWS	Districtwide	Develop Therapeutic Unit facility		$ 10,000,000											$ 10,000,000	Based on ongoing 2016 Therapeutic Unit Needs Assessment - acquire, rehabilitate existing building; construct new building; utilize $500 per sf for design, demo and/or rehabilitation of an existing/new 20k sf building
X.04	6	Dos Vientos Community Center	Buildings/Community Centers needs assessments		$ 750,000	$ 750,000											Conduct needs assessment for all community centers with staff and public; plan for replacement and/or rehabilitation of facilities as they approach 50 years of age (or older); identify potential funding sources
X.04A	6	Dos Vientos Community Center	Replace existing building		$ 10,000,000											$ 10,000,000	Demo and replace existing 14k sf building. Built in 2002. Address needs and issues - ADA issues; front door issues; additional storage; utilized $500 per sf for design, demo of old, build 40% larger facility
X.05	3	Community Pool at CLU	Replace existing pool and buildings		$ 3,000,000											$3,000,000	
X.06	DWS	Districtwide	Land Acquisition/Development for Future Park Site(s)	Locate, acquire, and develop suitable park land, as necessary, to provide sufficient parks per population ratio	TBD											TBD	Need for parkland/development depends on quantity and location of new residential development
					$ 53,000,000	**$ 3,000,000**	**$ -**	**$ -**		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 50,000,000**	

CONEJO RECREATION AND PARK DISTRICT PLANNING ZONES



Legend

Planning Zones

Zone

- I
- II
- III
- IV
- V
- VI